

## Agenda: Mosquito Fuel Reduction Grant Kick-off

23 February 2019 – Fire Station – 10:00 AM

1. MFSC Restructuring / Election

President

VP

Secretary

Website coordinator

EDCFSC rep

2. Community Risk Survey (Preliminary to renewal of CWPP; requested by EDCFSC by end of March)

3. Community Wildfire Protection Plan (CWPP) revision & update – upcoming process 2019-2020

4. CFSC Grant organization

Signing

Project Coordination

Public information & outreach: information flow to/from grantor, EDCFSC, partners, residents, broader public. Sharing, training, listening. => *Firewise picnic in May?*

Coordination with partners: MVFA, MFA, SCPOA, MFPD.

In-kind counterpart

Volunteer recruitment, recognition

Neighborhood coordinators: connection to household volunteers, identification of resource needs – chipping, splitting, control & pile burns, help for aged & disabled, etc.

Prep. of worksheets: sign-ups, parcel defensible space plans, time sheets (labor, tools), acres treated, documentation (before & after photos, etc.) / verification, reporting.

Training of evaluators, chipping / splitting teams, etc. (Proper procedures, safety, etc.)

Household defensible space plans, identification of resources / help where needed.

In-kind contribution record keeping: work time, tool use hours, acres treated, documentation (before & after photos, etc.) / verification, reporting.

Contract work (full compliance with Federal Regs): professional manager, CEQA, parcel entry permits, site definition, TORs, bidding, contract management, results verification, reporting.

Feedback, learning processes, and M&E