**Proposed Agenda: Mosquito Fuel Reduction Grant Kick-off**

**23 February 2019 – Fire Station – 10:00 AM**

1. Intro to fire safe councils, plans, grants: Pat Dwyer, El Dorado County Fire Safe Council (EDCFSC)
2. MFSC Restructuring / Election (essential to acceptance of grant; at least three officers needed)

President

VP

Secretary

Website coordinator

EDCFSC rep

Meeting times

1. Community Risk Survey (Preliminary to renewal of CWPP; requested by EDCFSC by end of March)
2. Community Wildfire Protection Plan (CWPP) revision & update – upcoming process 2019-2020
3. CFSC Grant organization: tasks at hand

Signing

Project Coordination

Public information & outreach: information flow to/from grantor, EDCFSC, partners, residents, broader public. Sharing, training, listening. *=> Firewise picnic in May?*

Coordination with partners: SCPOA, MFPD, MFA, MVFA.

In-kind counterpart

Volunteer recruitment, recognition

Neighborhood coordinators: connection to household volunteers, identification of resource needs – chipping, splitting, control & pile burns, help for aged & disabled, etc.

Prep. of worksheets: sign-ups, parcel defensible space plans, time sheets (labor, tools), acres treated, documentation (before & after photos, etc.) / verification, reporting.

Training of evaluators (March 20th), chipping / splitting teams, etc. (Procedures, safety, etc.)

Household defensible space plans, identification of resources / help where needed.

In-kind contribution record keeping: work time, tool use hours, acres treated, documentation (before & after photos, etc.) / verification, reporting.

Contract work (full compliance with Federal Regs): professional manager, CEQA, parcel entry permits, site definition, TORs, bidding, contract management, results verification, reporting.

Feedback, learning processes, and M&E