

PTO Meeting Minutes

PTO meeting called to order Monday, August 13th, 2018 at 3:11 p.m.
Alyce Taylor Elementary School, 252 Egyptian Drive, Sparks, NV 89441

President: Rachel VerHoef - Present
Vice President: Heidi Capurro - Present
Principal / Co Vice President: Kate Austill - Present
Treasurer: Tammy Patlan - Present
Co-Treasurer: Vacant
Secretary: Angie Bowlin - Present

A. Introductory Items:

- 1. Introduction of new PTO board members: Rachel, Heidi, Tammy and Angie welcome and thank all parents and teachers for attendance. Bios can be found at ptogators.com.
- 2. Approval of June 1st PTO meeting minutes: Approved by Rachel VerHoef and Tammy Patlan.
- 3. Treasury Report: Beginning balance - \$31,580.48 & Ending Balance \$31,333.44

B. Budget was approved in June for the 2018 - 2019 school year:

- Needs revision due to increased student enrollment counts. Budget revisions will be addressed at next months meeting. Including but not limited to calendar magnets?

C. What PTO does and pays for during the school year:

- Parent Teachers Organization - PTO is proud to support the teachers, children and staff of Alyce Taylor Elementary. We fundraise throughout the school year to help meet the financial needs of the school and improve the children's educational experience.
- PTO pays for the Alyce Taylor PE program and Accelerated reading program for grades 2 through 6 in addition to preparing to fund new technology VS playground upgrades upon approval by Washoe County school district.
- Fundraisers include but are not limited to: Apex fun run (assists with PE expense), Gator Fest (assists with AR program expense), Alyce Taylor Family Nights (example: Yogurt Beach and Ace's Day), Bingo nights.

D. Discuss PTO membership drive incentives and prizes:

- Tiered memberships - Includes Alyce Taylor bracelets, pizza party for 2 highest classes, entry into quarterly raffles, Gator Fest wristbands, and business recognition and advertisement.
- Pizza party and \$ 25 gift card to teachers with highest participation percentages.
- PTO membership drive 8/17 - 8/24. Envelopes / Flyers go out 8/17 Money due by 8/24.

E. PTO goals: To raise money and build relationships with staff and families.

- Increase communication through the new Alyce Taylor website ptogators.com
- Website will have upcoming events, meeting minutes, photos, important dates including pto meeting dates, "contact us" link, as well as other useful information to keep parents informed.
- Quarterly Newsletters

F. School shirts: New Logo

- Order forms have gone out for "Gator Gear" and will be due back August 31st.

G. Ways to raise Money for our school:

- Box Tops program - Mrs. Woods will organize the program again this year and needs volunteers.
- Amazon smiles, I-give, Save Mart shares are organizations that give back to the schools just for shopping.

H. Principal Reports: Mrs. Austill:

- Student counts are very high - 768 students currently enrolled. 102 incoming kindergarteners and gaining allocation from district.
- Alyce Taylor is piloting the 529 Savings program to teach financial literacy standards and teach students to save for college. Will include student incentives and needs volunteers support. Mr. Lowery will be the organizer of this program. Needs clarification on banks to be used.
- School year theme is "Be the Difference" - 7 habits "The leader in me" teaches leadership and improves performance. Teaches children to be proactive, accountable, and to work hard and play later.
- Student Jobs are now listed on front bulletin board. Must be applied for and earned. Applications will be reviewed by Mr. Shipman.
- Principal Funding needed for teacher appreciation and incentives. Examples include: Welcome back to school gifts, staff meeting food/drinks and holiday funds. Goal is to reward hard working teachers.

I. Open Forum / Questions:

- Follow up on “Buddy bench” (Safe place) as previously proposed - Need clarification from district on use of wood benches VS plastic. If wood is acceptable, need construction and sealant for safety. If plastic is only option, may need donation of benches from community or local business.
- Scott (Head Custodian) - Recommends asphalt in between all halls outside to protect carpets as well as give children a larger area to play during bad weather “blacktop days”. Remodel request must be submitted through the district.
- Playground Upgrades: Shade Structures. Grass VS artificial turf - water and maintenance required. Rubber mats or rubber mulch in place of wood chips for safety. Kate and Scott to meet with Grounds Dept. from the school district to discuss options for playground upgrades and requirements.

- Meeting Adjourned at 4:12 p.m