

ROUND-UP – VOLUNTEER POSITIONS AND JOB DESCRIPTION

The following is a list of volunteer helper positions and their job description:

Remember, the more people that sign-up to help in all areas, the less time that you will spend.

Note: Any questions regarding volunteers should be directed to:

Volunteer Coordinator: Sherri Quint

1. Round-Up CHECK-IN:

This would be assisting the attendees with signing in, providing them with their registration packet and “Goodie Bag.” It is an excellent way to meet new people and make new friends.

Registrar: Al Quint

Time Expected: 2 Hour Shifts for Thursday and Friday

2. Activity Setup/Tear Down:

Requires you to help move tables and chairs for activities in the main hall. These activities may include lunch, dinner, seminars, Bingo, line dancing and closing ceremonies.

Coordinator: Mike Ward

Time Expected: 30 minutes per event

3. GAMES:

Sign-up sheets will already be in place. The only requirement is to be early at the site where the game(s) will be held to organize the players by teams and to explain the rules of the game as it is to be played during the Round-Up. These rules will be provided. While the games are being played, you need to be somewhere close by in the event that there are any questions or disputes of method of play. Once the game(s) are concluded, you will gather the information as to the winners, runners-up, etc., and provide that information to the Game Coordinator so that he can announce the winners during closing ceremonies.

Game Coordinator: Ken Powell

Time expected: Depending on the game, no more than 2½ hours

4. SECURITY:

Requires you to act in Sheriff’s behalf while he is taking a break (off-duty). You will make unscheduled rounds in an effort to maintain a secure venue. Also, assist the sheriff with securing/locking the buildings each night at closing time.

Sherrif: Mike Murray

Time expected: 2-3 hour shifts each day

Round-Up Volunteer Positions (Continued)

5. Luncheon & Dinner Decorations:

Requires that you be available approximately 2 hours before the Friday luncheon and/or the Saturday night dinner to help with decorating the tables with tablecloths and centerpieces.

[Decoration Coordinator: Diane Gustafson](#)

[Time Expected: 30-45 minutes for each event](#)

We would welcome any of you as volunteers/helpers at this time and any time between now and just before the annual Round-Up. You can sign-up on the registration form available on the website. If you have any questions, they are welcomed and please contact me and I will make every effort to answer those questions in a timely manner.

Mike Ward, Director
NorCal RV Group