

Deline Homeowners Association  
Meeting Minutes  
March 8, 2005

ATTENDANCE -

Sam Riley, Patti Schilasky, and Marcia Speed.

**MEETING WAS NOT CALLED TO ORDER AS THERE WERE NOT ENOUGH BOARD MEMBERS IN ATTENDANCE.**

PREVIOUS MONTH'S MINUTES -

Since there was no meeting, the minutes for February 2005, will be passed out at the April 12, 2005, meeting, along with the minutes for March 2005, and the Board will review both of them at that time.

TREASURER'S REPORT -

June was not in attendance, but had Patti bring a printout of the March 2005 Treasurer's Report.

NOTE OF INTEREST -

\*Patti said the Butternut Creek School library has been reserved for the Deline Homeowners Annual Meeting. The janitor does not get to the school until 6:45 p.m. so that is when we will open the doors for the meeting. We must be out by 9 p.m. Patti said the contract says "fee waived" so she does not believe there will be a charge for the use of the school.

\*Kathy was not present at the meeting, but she did give Patti the agenda to bring to the meeting. Patti wanted Sam and Marcia to know that Rod Dudley resigned from the Board. We talked about Bobbie Tyler, the alternate board member, stepping up to be a permanent board member now that Rod is no longer on the board. This will be brought up at the next board meeting.

\*Century 21 and Richard Osmon (board member) are going to put on an Easter egg hunt on the Greenway the day before Easter (March 26).

NEXT BOARD MEETING will be held on Tuesday, April 12, 2005, at 7 p.m. Most meetings are scheduled to be at the Tualatin Valley Fire Station Office Building in Aloha.

THE MEMBERS AT THIS MEETING DISMISSED at 7:30 p.m.



### **Deline Treasurers Report**

*MARCH 2005*

I am sorry that I am not at the meeting. Leigh has a music program at school tonight.

Standard monthly bills of Electricity and Mowing have been paid.

We received a check for \$450 from the Insurance company of the driver who hit the sign.

I have paid a 50% deposit for the new sign and it should be ready in a couple of weeks.

I have given a copy of last years annual packet to Kathy but could not find the special assessment sheet.

I will try to get to the meeting after Leighs program is finished.

# Budget Report

7/1/04 Through 6/30/05

| Category Description            | 7/1/04<br>Actual | -<br>Budget       | 6/30/05<br>Difference |
|---------------------------------|------------------|-------------------|-----------------------|
| Annual Expenses                 |                  |                   |                       |
| Advertising                     | 0.00             | -25.00            | 25.00                 |
| Annual Meeting                  | 0.00             | -25.00            | 25.00                 |
| Coporate Fee                    | -50.00           | -50.00            | 0.00                  |
| Director Incentive              | -37.50           | -300.00           | 262.50                |
| Duplication                     | 0.00             | -150.00           | 150.00                |
| Event Planning                  | -30.00           | -100.00           | 70.00                 |
| Gas & Electric                  | -337.39          | -475.00           | 137.61                |
| Insurance                       | -682.75          | -679.00           | -3.75                 |
| Legal Fees                      | 0.00             | -250.00           | 250.00                |
| Lien Fees                       | 0.00             | -96.00            | 96.00                 |
| Mowing                          | -3,780.00        | -5,040.00         | 1,260.00              |
| Non Payment of dues             | 0.00             | -225.00           | 225.00                |
| Office Supplies                 | -31.99           | -100.00           | 68.01                 |
| P.O. Box Rental                 | -48.00           | -50.00            | 2.00                  |
| Playgound Maintenance           | 0.00             | -400.00           | 400.00                |
| Postage                         | 0.00             | -175.00           | 175.00                |
| Property Maintenance            | -1,500.40        | -2,310.00         | 809.60                |
| RV Lot Maintenance              | 0.00             | -150.00           | 150.00                |
| Secretary Fees                  | 0.00             | -200.00           | 200.00                |
| Treasurer Fees                  | 0.00             | -200.00           | 200.00                |
| <b>TOTAL Annual Expenses</b>    | <b>-6,498.03</b> | <b>-11,000.00</b> | <b>4,501.97</b>       |
| Income                          |                  |                   |                       |
| Home Owners Dues                | 10,862.50        | 10,950.00         | -87.50                |
| Land Lease                      | 40.00            | 50.00             | -10.00                |
| Donations                       | 185.74           | 0.00              | 185.74                |
| Interest On Dues                | 35.34            | 0.00              | 35.34                 |
| Interest Inc                    | 2.76             | 0.00              | 2.76                  |
| <b>TOTAL Income</b>             | <b>11,126.34</b> | <b>11,000.00</b>  | <b>126.34</b>         |
| Mandatory Expenses              |                  |                   |                       |
| Bank Charge                     | -8.00            | 0.00              | -8.00                 |
| <b>TOTAL Mandatory Expenses</b> | <b>-8.00</b>     | <b>0.00</b>       | <b>-8.00</b>          |
| Unassigned                      |                  |                   |                       |
| TO Savings                      | -2,965.13        | 0.00              | -2,965.13             |
| FROM Checking                   | 2,965.13         | 0.00              | 2,965.13              |
| <b>TOTAL Unassigned</b>         | <b>0.00</b>      | <b>0.00</b>       | <b>0.00</b>           |
| <b>OVERALL TOTAL</b>            | <b>4,620.31</b>  | <b>0.00</b>       | <b>4,620.31</b>       |

Cash Flow Report by Month  
7/1/04 Through 3/8/05

3/8/0

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| Category Description  | 7/04            | 8/04            | 9/04          | 10/04         | 11/04            | 12/04          | 1/05           | 2/05           | 3/05           |
|-----------------------|-----------------|-----------------|---------------|---------------|------------------|----------------|----------------|----------------|----------------|
| <b>INFLOWS</b>        |                 |                 |               |               |                  |                |                |                |                |
| Donations             | 150.00          | 5.00            | 3.00          | 2.74          | 26.00            | 0.00           | 0.00           | 0.00           | 0.00           |
| Home Owners Dues      | 5,750.00        | 2,625.00        | 525.00        | 437.50        | 525.00           | 0.00           | 0.00           | 0.00           | 0.00           |
| Interest on           | 0.00            | 0.00            | 1.25          | 0.51          | 0.49             | 0.51           | 0.00           | 0.00           | 0.00           |
| Interest on Dues      | 0.00            | 0.00            | 0.00          | 9.04          | 26.30            | 0.00           | 0.00           | 0.00           | 0.00           |
| Land Lease            | 10.00           | 10.00           | 20.00         | 0.00          | 0.00             | 0.00           | 0.00           | 0.00           | 0.00           |
| <b>TOTAL INFLOWS</b>  | <b>6,910.00</b> | <b>2,640.00</b> | <b>549.25</b> | <b>449.79</b> | <b>576.79</b>    | <b>0.51</b>    | <b>0.00</b>    | <b>0.00</b>    | <b>0.00</b>    |
| <b>OUTFLOWS</b>       |                 |                 |               |               |                  |                |                |                |                |
| Bank Charge           | 0.00            | 0.00            | 8.00          | 0.00          | 0.00             | 0.00           | 0.00           | 0.00           | 0.00           |
| Corporate Fee         | 0.00            | 0.00            | 0.00          | 0.00          | 0.00             | 0.00           | 0.00           | 0.00           | 0.00           |
| Director Incentive    | 37.50           | 0.00            | 0.00          | 0.00          | 0.00             | 0.00           | 0.00           | 0.00           | 0.00           |
| Event Planning        | 0.00            | 0.00            | 0.00          | 0.00          | 0.00             | 0.00           | 0.00           | 0.00           | 0.00           |
| Gas & Electric        | 37.27           | 37.54           | 37.54         | 37.54         | 37.54            | 37.54          | 37.54          | 37.48          | 37.40          |
| Insurance             | 682.75          | 0.00            | 0.00          | 0.00          | 0.00             | 0.00           | 0.00           | 0.00           | 0.00           |
| Mowing                | 420.00          | 420.00          | 420.00        | 420.00        | 420.00           | 420.00         | 420.00         | 420.00         | 420.00         |
| Office Supplies       | 0.00            | 0.00            | 0.00          | 0.00          | 31.99            | 0.00           | 0.00           | 0.00           | 0.00           |
| P.O. Box Rental       | 48.00           | 0.00            | 0.00          | 0.00          | 0.00             | 0.00           | 0.00           | 0.00           | 0.00           |
| Property Maintenance  | 0.00            | 8.60            | 0.00          | 24.80         | 1,650.00         | 21.00          | 0.00           | 21.00          | -225.00        |
| <b>TOTAL OUTFLOWS</b> | <b>1,225.52</b> | <b>466.14</b>   | <b>465.54</b> | <b>482.34</b> | <b>2,139.53</b>  | <b>478.54</b>  | <b>507.54</b>  | <b>508.48</b>  | <b>232.40</b>  |
| <b>OVERALL TOTAL</b>  | <b>5,684.48</b> | <b>2,173.86</b> | <b>83.71</b>  | <b>-32.55</b> | <b>-1,562.74</b> | <b>-478.03</b> | <b>-507.54</b> | <b>-508.48</b> | <b>-232.40</b> |

Cash Flow Report by Month  
7/1/04 Through 3/8/05

| Category Description  | OVERALL<br>TOTAL |
|-----------------------|------------------|
| <b>INFLOWS</b>        |                  |
| Donations             | 185.74           |
| Home Owners Dues      | 10,862.50        |
| Interest Inc          | 2.75             |
| Interest On Dues      | 35.34            |
| Land Lease            | 40.00            |
| <b>TOTAL INFLOWS</b>  | <b>11,126.34</b> |
| <b>OUTFLOWS</b>       |                  |
| Bank Charge           | 8.00             |
| Coporate Fee          | 50.00            |
| Director Incentive    | 37.50            |
| Event Planning        | 30.00            |
| Gas & Electric        | 337.39           |
| Insurance             | 682.75           |
| Mowing                | 3,780.00         |
| Office Supplies       | 31.99            |
| P.O. Box Rental       | 48.00            |
| Property Maintenance  | 1,500.40         |
| <b>TOTAL OUTFLOWS</b> | <b>6,506.03</b>  |
| <b>OVERALL TOTAL</b>  | <b>4,620.31</b>  |

## Net Worth Report

As of 3/8/05

| Acct                                | 3/8/05<br>Balance |
|-------------------------------------|-------------------|
| <hr/>                               |                   |
| ASSETS                              |                   |
| Cash and Bank Accounts              |                   |
| Checking                            | 4,617.55          |
| Savings                             | 6,011.68          |
|                                     | <hr/>             |
| <b>TOTAL Cash and Bank Accounts</b> | 10,629.23         |
|                                     | <hr/>             |
| <b>TOTAL ASSETS</b>                 | 10,629.23         |
| LIABILITIES                         | 0.00              |
|                                     | <hr/>             |
| <b>OVERALL TOTAL</b>                | 10,629.23         |
|                                     | <hr/> <hr/>       |