

Carrier Notices FAQ

Why am I receiving invoices/notices in the mail from my insurance carrier?

When you participate in your company's ICHRA offering by electing a health plan, you become the owner of an individual health insurance policy. Because you own your individual health insurance policy (as opposed to traditional group health insurance provided by an employer), you will receive **premium invoices/notices** each month directly from the carrier. You may, on occasion, receive a **late notice** related to your monthly premium.

What do I do if I receive a premium invoice from my insurance carrier?

It is important to note that it is the industry standard and perfectly normal for your carrier to send premium invoices to you, as you are the owner of your individual plan. Please do not pay these invoices, and do not cancel your plan, thinking that it is duplicate coverage.

The invoice will include the billing period and total amount due. In general, you can ignore these notices, as SureCo is facilitating your monthly premium payments on your behalf.

We recommend keeping your invoices and filing them away in case you need to reference them later. Invoices include important information like your Member ID and Billing ID, which you may need to provide to SureCo at some point.

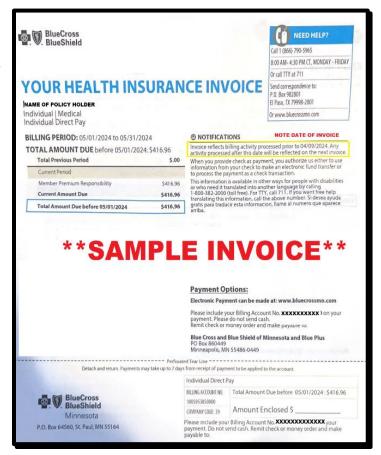
How can I stop receiving these invoices?

While you generally cannot stop receiving

them completely, you may be able to opt into paperless billing. You can do this by logging into your carrier portal or by contacting the carrier directly. Unfortunately, SureCo cannot turn paperless billing on for you.

What do I do if I accidentally make a payment to the carrier?

If you accidentally make a payment for your health plan, please reach out to SureCo as soon as possible. Proof of payment will be required in order to receive a refund. Refunds will be provided to your company – please reach out to your HR or Finance teams to discuss how the refund will be provided to you.





What do I do if I receive a late notice from my insurance carrier?

In general, late notices for the current month's premium can be ignored. Unfortunately, carriers tend to start sending out late notices on the 1st of each month. So, you may receive a late notice because your payment has not yet been processed and posted to your account, even though

SureCo has submitted the payment. If you receive a late notice, **please do not pay it**. As a reminder, SureCo is making the premium payments on your behalf.

If you receive a second late notice or a late notice indicating more than one month's premium is past due, please contact SureCo to investigate the matter right away. Please include a copy of the full notice showing the dates and amount due. You still should not make a payment to the carrier.

Most health plan policies have a 30-day grace period.



Do I need to do anything in the SureCo platform if my carrier sent me a notice saying my plan would automatically renew for the next calendar year?

Yes, every fall during your company's Open Enrollment, you **must** log into the SureCo platform and re-elect a medical plan, whether you are staying on the exact same plan or choosing an entirely new plan with a new carrier. SureCo **does not** have passive enrollments. If you do not log into the SureCo platform and re-elect a medical plan, you will not be eligible to receive a contribution from your employer towards your medical health insurance.

How do I contact SureCo?

SureCo's Employee Experience team is available Monday through Friday from 8:00 AM to 8:00 PM EST. If you are inquiring about a premium invoice or late notice, please be sure to include a copy of it in your email or have it handy when calling in.

Email: employee.experience@sureco.com

Call: (949) 989-4906 (press 1 for English, press 2 for Spanish)