Jesse Strelow xx-xxx xxxxxxxx xxxx xxxxxxxx, xx, XXXXX

05 April, 2023

Company Name Address City, State, Zip code (xxx) xxx-xxxx

Dear To whom it May concern,

It is with your company that I desire to continue my career progression and training. My experience in providing professional services and support to clients working within the military and a strong value system, give me confidence in my overall holistic approach and abilities to benefit the special needs population.

My background includes actively working over 18 years of military service within the United States Army, in areas of Medical Health and Field Artillery. Providing professional support, training and supervision to Soldiers within the Army and DOD organizations. My background history has prepared me to excel in this role.

With my previous experience in military operations, complemented by my continuing education in the master's program in the field of counseling at Wayland Baptist University, Hawaii. I believe, I have exhibited much confidence in meeting many of the requirements and expectations for the position at your company. I look forward to the opportunity and would be most welcome to discuss the position in further detail.

Mahalo for your consideration.

Sincerely,

SFC Jesse Strelow USA (Ret.)

Enclosure: Unofficial Transcripts, CV Resume, References