

PALOS VERDES CIVIC ASSOCIATION
January 23, 2025 – Thursday 7 - 9 pm
Koelbel Library, Room A

MINUTES

Board Members Attending:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Co-President – Dawn Biniek (25) | |
| <input checked="" type="checkbox"/> Co-President – Fran Summerhill (26) | <input type="checkbox"/> Rod Brown (26) |
| <input checked="" type="checkbox"/> Vice Pres – Nancy Nickless (25) | <input checked="" type="checkbox"/> Curtis Barber (25) |
| <input checked="" type="checkbox"/> Treasurer – Stacey Hilzer (25) | <input checked="" type="checkbox"/> Alex Spahiu (25) |
| <input checked="" type="checkbox"/> Secretary - Michael (Sully) Sullivan (26) | |

7:10 Welcome/Member/Guest Comments

- a. Approval of Agenda - The Agenda was approved by Curtis, seconded by Fran
- b. Approval of Minutes of last Board Meeting and Review of Annual Mtg Minutes, 10/24/2024 - Approved by Fran, seconded by Dawn
- c. Financial Report - The additional lighting at Maplewood will add very little to the Xcel bill each month.
 - i. 2024 Review - Despite a shortfall of 23 members from the goal of 212, there was a surplus of \$3,831 to carry over from 2024, due to lower grounds maintenance costs than projected. Fran proposed that this surplus be moved to the Monument reserve fund, and Alex seconded the motion.
 - ii. Brainstorm plans to hit 2025 membership goals - that goal is being held at 212. Stacey feels some residents are still unsure of the difference between a civic association and an HOA and Fran will describe those differences on the website.

7:50 Reports

- a. Grounds Committee
 - i. Large Community Grant status – Updates projects/expenses Due to problems with the contractor, JRM, the bulletin board project has not been completed. Stacey will check with Ryan at the City to confirm we are still eligible for the grant of \$4,400. Rod has a proposal from Ken Cary Glass of \$925 to install thicker glass. The possibility of adding struts to the windows so one person can add and remove items inside was discussed. A motion was made to accept this proposal, contingent on the funds still being available and JRM agreeing to accept a reduced amount. Motion to approve by Alex, seconded by Curtis.
 - ii. Landscape corner of Caley/Niagara - Dawn and Nancy will visit with the homeowner and suggest some options for new landscaping in that area. The availability of water there is unknown so the plan will depend on this factor.
- b. Membership/Welcome 2024/2025 – Plans for 2025? There was a discussion about the existing procedures and the board agreed that a personal visit from board members is no longer viable. There are 13 new homeowners that have not been acknowledged. A motion was made by Stacey to purchase a trackable gift card and mail it to the new homeowners with a greeting card, seconded by Fran.

8:30 New Business

- a. Discuss Meeting Times for Monthly Meetings - feedback was given and the monthly board meetings will change to a start time of 6.30 pm going forward.
- b. 2025 Schedule (Meetings/Events) – Complete Kiosk/Rock Landscaping - it was suggested that Nancy work with a landscape architect to choose suitable plants and shrubs around the 2 entry rocks that have been raised. Monument reserve funds can be used for this project and Nancy is to put a budget together. The board

agreed that new holiday decorations are needed and Stacey will research options on Amazon for artificially lit trees to be placed at the Maplewood entrance at Amazon. Fran will pick up the remaining wreaths and Dawn will store them for the moment.

8.50 Old Business and Adjournment

c. Communications/Newsletter, Website (pls review enhancements), Email, Etc. - Responsibility for the newsletter will continue to rotate among the board members and Dawn will ask Rod if he'd like to write the next one. Stacey will post the latest newsletter on Nextdoor and ask for digital signups.

d. CenCON, Metrum Neighborhood Mtgs - The next Cencon meeting is on Monday, January 27th, and Dawn and Fran will attend.

2025 Palos Verdes Calendar of Events

2025 Palos Verdes Calendar of Events	Date/Leader
Spring Egg Hunt	Apr 19, Sat before Easter
Neighborhood Clean-up Day	June 3rd, 6:30pm – 8:00 pm
Food Trucks	May - September
Dumpster Day	7th June xx, 8 am-noon - PV Park (Curtis)
4th of July Parade/Flag Distribution	July 4th (Fri / D. Jones)
Movie Night Sunset Park	Aug
End-of-Summer Picnic	Sept xx - PV Park
Dumpster Day	Sept xx (with Metrum Comm Credit Union?)
October Annual Meeting	Oct 23 - BOD Elections / 2026 Budget
Halloween Hut	Oct 31 (Fri), 6-8 pm, PV Park
Board Officer Elections	Nov 20
Holiday Social	Dec xx

Next Scheduled Board Meetings: (Typically 4th Thurs, scheduled 2-3 months in advance)

Feb 27 – 6:00 - 9:00pm, Koelbel Library, Meeting Room A

Mar 27 – 7:00 - 9:00pm, Koelbel Library, Meeting Room xxx

Apr 24 - 7:00 – 9:00pm, Koelbel Library, Meeting Room xxx