**PALOS VERDES CIVIC ASSOCIATION**

**Meeting Minutes**

**April 24 – Thursday 6:30 -8:00 pm**

**Koelbel Library, Room C**

**On-site Meeting**

**Minutes**

Board Members Attending:

\_x\_ Co-President – Dawn Biniek (25)

\_x\_ Co-President – Fran Summerhill (26) \_x\_ Rod Brown (26)

\_x\_ Vice Pres – Nancy Nickless (25) \_x\_ Curtis Barber (25)

\_\_ Treasurer – Stacey Hilzer (25) \_x\_ Alex Spahiu (25)

\_\_ Secretary - Michael (Sully) Sullivan (26)

**6:38 Welcome/Member/Guest Comments**  Dawn

**6:35 Approval of Agenda** Fran approved, seconded by Nancy

**6:40 Approval of Minutes of last Board Meeting(s), 03/27/2025.** Some changes were noted by Fran, which she will make before publishing to the website. Approved by Alex, seconded by Curtis.

**6:48 Financial Report** Dawn reviewed the report as Stacey was absent. Membership Supplies covers paper and ink. The $30 for Dumpster Day is for the parking permit. The large increase in the Community Development line item is due to the Movie Night deposit being sent to the City. The Grounds Maintenance line item is at 85% as Senske has been prepaid for the year in order to receive a discount. Financial report approved by Rod, seconded by Nancy.

**7:05 Reports**

1. Grounds Committee
   * 1. Large Community Grant status – FINAL KIOSK COMPLETION - Thank you to the Board! Dawn thanked the Board for their combined effort to complete the project, and the Kisok is now ready for use by residents. Its availability to residents was announced to those present at the egg hunt.
     2. Landscape corner of Caley/Niagara - Nancy is still waiting to hear from Heather, the landscape designer she has met with. Heather will be able to recommend contractors able to install the plants, etc, once selected.
     3. Weed Mitigation Contract renewal - Senske has sprayed the pre-emergent weed killer.
     4. See Rod’s report via email - Rod was present and reported as follows: SSPRD wants to redesign the path in the Tot Lot park so it will enable more people to use the large field immediately adjacent to the playground. It plans to have several parking spaces reserved for park use in the parking area immediately north of the field. The new path will be ADA compliant. The design of the new bridge from Orchard Lane to PV Park is underway, but Rod said he has been unable to see any preliminary plans for either project. Some playground equipment will be replaced in PV Park.
2. Membership/Welcome 2024/2025 – See Report (3rd $1m home sold!) Dawn reported that 5 welcome cards have been sent and 2 new residents have joined PVCA as a result. She will wait until there are 5 more new sales before we send 5 more cards and GCs.

**7:30 New Business**

1. Mayoral Candidate Meet and Greet at Future BOD Mtg? Dawn attended the recent Meet and Greet for Don Sheehan. The board is open to inviting the 3 candidates to hold a forum for PV residents, and she and Fran will approach whoever is present at the CenCON meeting on April 28th to see if there is interest.
2. South Metro Fire Seminar and Home Assessment: Dawn reported that SMFD is offering free seminars and home fire risk assessments to all residents in the district. The Board agreed that any plan to hold a meeting for residents should be after any meetings planned for hearing from the candidates in the Mayoral race.
3. Potential for Centennial landscaping on Holly and Orchard: Stacey has not heard back from the City as to whether or not they will take over the maintenance of the perimeter areas. The bushes at the corner of Caley and Locust would be considered part of the PV perimeter, and they are badly in need of trimming.
4. Discuss fence mitigation on Holly: Rod - he has met with a reputable fence building company, and they have quoted $$2,383.85 to install 14 new posts adjacent to the existing posts on the Holly fence between Fair and Caley. 3 homes are impacted by the failure of the existing posts, and Rod will approach them to see if they want to contribute 50% of the repair cost.
5. 2025 Schedule (Meetings/Events) – Planning to Complete Rock Landscaping: A Brief discussion that a community event could be planned at the Maplewood entrance to celebrate the completion of the entry rock remodelling, once Xcel has finished their work.

**7:45 Old Business and Adjournment**

1. Communications/Newsletter, Website, Email, Etc. The recent newsletter included information about the use of the kiosk. Dawn will write the next newsletter. Fran has updated the website and would like a new photograph to use in the header. Rod suggested that the neighborhood clean-up day be moved in case Xcel hasn't finished their project. Agreement to delay the decision to postpone until the next board meeting on May 22nd.
2. CenCON, Metrum Neighborhood Mtgs – no new info: District 2 summer social is going to be held in Cherry Park on May 5th. Fran and Dawn will go to the next CenCon meeting on May 28th.

**2025 Palos Verdes Calendar of Events Date/Leader**

Neighborhood Clean-up Day Jun 3, 6:30pm – 8:00pm

Food Trucks May - September

Dumpster Day June 7, 8am – noon - PV Park (Curtis)

4th of July Parade/Flag Distribution July 4th (Fri / D. Jones)

Movie Night ??? Aug x, Sunset Park

End-of-Summer Picnic Sept xx - PV Park

Dumpster Day Sept xx (with Metrum Comm Credit Union?)

October Annual Meeting Oct 23 - BOD Elections / 2026 Budget

Halloween Hut Oct 31 (Fri), 6-8pm, PV Park

Board Officer Elections Nov 20

Holiday Decorations Distribution Nov 29

Holiday Social Dec xx

**Next Scheduled Board Meetings: (Typically 4th Thurs, scheduled 2-3 months in advance)**

May 22 – 6:30 – 8:00pm, Koelbel Library, Meeting Room C

June 27 – 6:30 – 8:00pm, Koelbel Library, Meeting Room XXX

July 24 – 6:30 – 8:00pm, Koelbel Library, Meeting Room XXX