

PALOS VERDES CIVIC ASSOCIATION

September 25, 2025 – Thursday 6:30 -8:00 pm

Koelbel Library, Room C

Minutes

Board Members Attending:

☒ Co-President – Dawn Biniek (25)

☐ Co-President – Fran Summerhill (26)

☒ Vice Pres – Nancy Nickless (25)

☒ Treasurer – Stacey Hilzer (25)

☒ Secretary - Michael (Sully) Sullivan (26)

☒ Rod Brown (26)

☒ Curtis Barber (25)

☐ Alex Spahiu (25)

6:30 Welcome - Member/Guest Comments: Tammy Maurer, Council Member for District 2, Theresa and Morgan Schuster

6:35 Approval of Agenda- Rod motioned to approve, Nancy seconded. Approved

6:40 Approval of Minutes of last Board Meeting(s), 08/28/2025- Stacey motioned to approve Nancy seconded. Approved

6:50 Financial Report – Curtis motioned to Approve Rod seconded, Approved

Discussed the Summer Bash and successes and challenges, we will try to look harder at the calendar to make the event more successful.

7:05 Reports

1 Grounds Committee and Related Items

- i. Landscape Maintenance on Orchard Rd /Holly St – Discussion and presentation of PVCA contract with the city for our binding responsibility contractually. Tammy will research if we have the same agreement on Holly.

Action Items Regarding City Compliance Notice for Orchard and Kearney corner:

- a. Get a quote for the corner to get it trimmed and see if we can hold off major work until we can see if we can get a grant with homeowner buy-in.
- b. Publish our landscaping responsibility in the October Newsletter for informative reasons
- c. Curtis motioned to allocate up to \$2000.00 for trimming and code compliance on the corner of Orchard and Kearney from the Grounds Improvement. We will get no less than 3 bids before work is completed. Nancy Seconded. Approved – Dawn will lead this project with a completion date to be determined by her and the company hired.
- d. Moving forward to get help with the financial impact of our responsibility:
- e. Stacey suggested that we might want to treat ongoing Landscaping like our other capital accounts (monument and fence) and set up a Landscaping Reserve Account.
- f. Another financial solution might be a City grant for Xeriscaping with Colorado Native plants, not maintenance, but a new look. Please reach out if you want to be part of the Grant team. We need to get going on this as soon as possible.
- g. Rod will follow up with the insurance question.

Holiday Social Dec 9 5:30-7:30pm

Next Scheduled Board Meetings: (Typically 4th Thurs, scheduled 2-3 months in advance)

Oct 23 – 6:30 – 8:00pm, Koelbel Library, Meeting Room B (larger conf room)

Nov 20 – 6:30 – 8:00pm, Koelbel Library, Meeting Room xxx