

## PALOS VERDES CIVIC ASSOCIATION

September 25, 2025 – Thursday 6:30 -8:00 pm

Koelbel Library, Room C

Minutes

### Board Members Attending:

<input checked="" type="checkbox"/> Co-President – Dawn Biniek (25)	<input checked="" type="checkbox"/> Rod Brown (26)
<input type="checkbox"/> Co-President – Fran Summerhill (26)	<input checked="" type="checkbox"/> Curtis Barber (25)
<input checked="" type="checkbox"/> Vice Pres – Nancy Nickless (25)	<input type="checkbox"/> Alex Spahiu (25)
<input checked="" type="checkbox"/> Treasurer – Stacey Hilzer (25)	
<input checked="" type="checkbox"/> Secretary - Michael (Sully) Sullivan (26)	

**6:30 Welcome** - Member/Guest Comments: Tammy Maurer, Council Member for District 2, Theresa and Morgan Schuster

**6:35 Approval of Agenda**- Rod motioned to approve, Nancy seconded. Approved

**6:40 Approval of Minutes of last Board Meeting(s)**, 08/28/2025- Stacey motioned to approve Nancy seconded. Approved

**6:50 Financial Report** – Curtis motioned to Approve Rod seconded, Approved

*Discussed the Summer Bash and successes and challenges, we will try to look harder at the calendar to make the event more successful.*

### 7:05 Reports

#### 1 Grounds Committee and Related Items

- i. Landscape Maintenance on Orchard Rd /Holly St – Discussion and presentation of PVCA contract with the city for our binding responsibility contractually. Tammy will research if we have the same agreement on Holly.

#### Action Items Regarding City Compliance Notice for Orchard and Kearney corner:

- a. Get a quote for the corner to get it trimmed and see if we can hold off major work until we can see if we can get a grant with homeowner buy-in.
- b. Publish our landscaping responsibility in the October Newsletter for informative reasons
- c. Curtis motioned to allocate up to \$2000.00 for trimming and code compliance on the corner of Orchard and Kearney from the Grounds Improvement. We will get no less than 3 bids before work is completed. Nancy Seconded. Approved – Dawn will lead this project with a completion date to be determined by her and the company hired.
- d. Moving forward to get help with the financial impact of our responsibility:
- e. Stacey suggested that we might want to treat ongoing Landscaping like our other capital accounts (monument and fence) and set up a Landscaping Reserve Account.
- f. Another financial solution might be a City grant for Xeriscaping with Colorado Native plants, not maintenance, but a new look. Please reach out if you want to be part of the Grant team. We need to get going on this as soon as possible.
- g. Rod will follow up with the insurance question.

- ii. Caley Island – In process, do we need to submit an invoice for the check to be issued?
- iii. Kiosk – Rod will follow up regarding the leak and how to move forward.
- iv. Water Tap on Maplewood Update – Rod is still waiting for SSPD to get back to him. SSPD is planning on doing a presentation for us (PVCA Meeting) in 2026 to let us know about the Tot Lot and Palos Verdes Park improvements.

**7:30 Membership/Welcome 2024/2025** – Card and Welcome went out to 5 new purchases. Dawn sent out.

## 7:30 New Business

- a. Dumpster Day Saturday, October 4th, Palos Verdes Park – Curtis did find a new company for a roll-off with same-day drop-off and pick up. Stacey has the PV parking area reserved. Post on NextDoor. Stacey will bring bags to hand out. Nancy will get the signs out. Stacey will get Dawn a list of PVCA homeowners by Friday, October 3rd. Please plan on coming to help!
- b. Annual Members Meeting – October 23, 2025. Reviewed handouts and laid out the agenda (two items only)
  - i. Budget / Election Stacey will send out a 2026 Budget for the board to review by October 1st  
Please review 2024 Minutes, 2025 Ballot, and 2025/2026 Welcome. Please submit changes and additions to Dawn by October 1st
- c. 2025 Schedule (Meetings/Events)
- d. Holiday Social Red Robin - Stacey confirmed party will take place on Tues, Dec. 9th, 5:30-7:30. Curtis motioned to purchase invitation postcards to mail to homeowners, not to exceed \$100 for Holiday Social

Halloween Hunt –Friday, October 31st, Nancy Candy and set up, Dawn Cider, Fran the heater, Stacey the tent. 6:00-8:00 pm

e. Dawn handed out some information about the candidate forum. Discussion on the priorities of some of the candidates.

## 7:55 Old Business and Adjournment

Communications/Newsletter, Website, Email, Etc. – Dawn will reach out to Alex for the timing of the newsletter and additions. October 1st deadline for newsletter to printer. Dawn will provide a paragraph for 1st/4th page of the Newsletter for the Annual Members Meeting

## 8:00 Adjournment

## 2025 Palos Verdes Calendar of Events

Dumpster Day	Oct 4
October Annual Meeting	Oct 23 - BOD Elections / 2026 Budget
Halloween Hut	Oct 31 (Fri), 6-8pm, PV Park
Board Officer Elections	Nov 20
Holiday Decorations Distribution	Nov 29

Holiday Social Dec 9 5:30-7:30pm

**Next Scheduled Board Meetings: (Typically 4th Thurs, scheduled 2-3 months in advance)**

Oct 23 – 6:30 – 8:00pm, Koelbel Library, Meeting Room B (larger conf room)

Nov 20 – 6:30 – 8:00pm, Koelbel Library, Meeting Room xxx