|  |  |  |  |
| --- | --- | --- | --- |
| **SAMPLE BUDGET XYZ PTSA** | | | |
| July 1, 2022 – June 30, 2023 | | | |
| **Fundraising** | **Budgeted Income** | **Budgeted Expense** | **Budget Net** |
| Color Run | $20,000 | -$10,000 | $10,000 |
| Uniforms | $15,000 | -$7,500 | $7,500 |
| Shake Days | $5,000 | -$2,000 | $3,000 |
| Grants | $2,000 | $0 | $2,000 |
| Donations | $750 | $0 | $750 |
| **Fundraising Totals** | **$42,750** | **-$19,500** | **$23,250** |
| **Student & Parent Programs** | **Budgeted Income** | **Budgeted Expenses** | **Budget Net** |
| Reflections Program | $0 | -$100 | -$100 |
| Breakfast of Champions | $0 | -$500 | -$500 |
| Talent Show | $800 | -$500 | $300 |
| Project Graduation | $0 | -$1,000 | -$1,000 |
| Health Supplies | $0 | -$200 | -$200 |
| Mental Health Speaker | $0 | -$1,000 | -$1,000 |
| Grandparents Bingo | $200 | -$1,500 | -$1,300 |
| Welcome Packets | $0 | -$250 | -$250 |
| Newsletter | $0 | -$250 | -$250 |
| Hospitality | $0 | -$250 | -$250 |
| **Student & Parent Programs Totals** | **$1,000** | **-$5,550** | **-$4,550** |
| **Teacher, School & Community** | **Budgeted Income** | **Budgeted Expenses** | **Budget Net** |
| Staff Welcome Lunch | $0 | -$1,500 | -$1,500 |
| Staff Snack Days | $0 | -$400 | -$400 |
| Teacher Spirit Cart | $0 | -$400 | -$400 |
| Staff Appreciation Week | $0 | -$1,000 | -$1,000 |
| Library Literacy Program | $0 | -$2,500 | -$2,500 |
| Beauitification | $0 | -$1,000 | -$1,000 |
| School Technology | $0 | -$7,500 | -$7,500 |
| Teacher Mini Grants | $0 | -$3,000 | -$3,000 |
| Adopt-a-PTA | $0 | -$1,000 | -$1,000 |
| **Teacher, School & Community Totals** | $0 | -$18,300 | -$18,300 |
| **Administrative** | **Budgeted Income** | **Budgeted Expenses** | **Budget Net** |
| AIM Insurance | $0 | -$500 | -$500 |
| Banking Fees & Interest | $50 | -$100 | -$50 |
| Leadership & Training | $0 | -$500 | -$500 |
| \*Membership Dues | $2,200 | -$1,250 | $950 |
| PTA Office Supplies | $0 | -$1,000 | -$1,000 |
| Start Up Funds | $5,000 | -$5,000 | $0 |
| Carry Forward Balance | $12,978 | -$12,090 | $888 |
| Zoom | $0 | -$188 | -$188 |
| **Administrative Totals** | **$20,228** | **-$20,628** | **-$400** |
| **Grand Totals** | **$63,978** | **-$63,978** | **$0** |

\*Total income reported on the IRS tax filings for Membership Dues is the net amount, excluding the Louisiana PTA and National PTA dues portions.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **SAMPLE COMPARISON BUDGET XYZ PTSA** | | | | | | | |
| May 22, 2023 | | | | | | | |
| **Fundraising** | **Actual Income** | **Budgeted Income** | **Actual Expense** | **Budgeted Expense** | **Actual Net** | **Budget Net** | **More/-Less** |
| Color Run | $18,977 | $20,000 | -$8,498 | -$10,000 | $10,479 | $10,000 | **$479** |
| Uniforms | $12,320 | $15,000 | -$6,349 | -$7,500 | $5,971 | $7,500 | **-$1,529** |
| Shake Days | $3,589 | $5,000 | -$1,850 | -$2,000 | $1,739 | $3,000 | **-$1,261** |
| Grants | $2,000 | $2,000 | $0 | $0 | $2,000 | $2,000 | **$0** |
| Donations | $850 | $750 | $0 | $0 | $850 | $750 | **$100** |
| **Fundraising Totals** | **$37,736** | **$42,750** | **-$16,697** | **-$19,500** | **$21,039** | **$23,250** | **-$2,211** |
| **Student & Parent Programs** | **Actual Income** | **Budgeted Income** | **Actual Expense** | **Budgeted Expense** | **Actual Net** | **Budget Net** | **More/-Less** |
| Reflections Program | $0 | $0 | -$95 | -$100 | $95 | -$100 | -$5 |
| Breakfast of Champions | $0 | $0 | -$496 | -$500 | $496 | -$500 | -$4 |
| Talent Show | $775 | $800 | -$478 | -$500 | $1,253 | $300 | $1,553 |
| Project Graduation | $0 | $0 | -$1,000 | -$1,000 | $1,000 | -$1,000 | $0 |
| Health Supplies | $0 | $0 | -$182 | -$200 | $182 | -$200 | -$18 |
| Mental Health Speaker | $0 | $0 | -$1,000 | -$1,000 | $1,000 | -$1,000 | $0 |
| Grandparents Bingo | $210 | $200 | -$1,488 | -$1,500 | $1,698 | -$1,300 | $398 |
| Welcome Packets | $0 | $0 | -$250 | -$250 | $250 | -$250 | $0 |
| Newsletter | $0 | $0 | -$250 | -$250 | $250 | -$250 | $0 |
| Hospitality | $175 | $0 | -$249 | -$250 | $424 | -$250 | $174 |
| **Student & Parent Programs Totals** | **$1,160** | **$1,000** | **-$5,488** | **-$5,550** | **$6,648** | **-$4,550** | **$2,098** |
| **Teacher, School & Community** | **Actual Income** | **Budgeted Income** | **Actual Expense** | **Budgeted Expense** | **Actual Net** | **Budget Net** | **More/-Less** |
| Staff Welcome Lunch | $0 | $0 | -$1,483 | -$1,500 | -$1,483 | -$1,500 | $17 |
| Staff Snack Days | $0 | $0 | -$389 | -$400 | -$389 | -$400 | $11 |
| Teacher Spirit Cart | $0 | $0 | -$400 | -$400 | -$400 | -$400 | $0 |
| Staff Appreciation Week | $0 | $0 | -$939 | -$1,000 | -$939 | -$1,000 | $61 |
| Library Literacy Program | $500 | $0 | -$2,500 | -$2,500 | -$2,000 | -$2,500 | $500 |
| Beautification | $0 | $0 | -$1,000 | -$1,000 | -$1,000 | -$1,000 | $0 |
| School Technology | $0 | $0 | -$7,410 | -$7,500 | -$7,410 | -$7,500 | $90 |
| Teacher Mini Grants | $0 | $0 | -$2,200 | -$3,000 | -$2,200 | -$3,000 | $800 |
| Adopt-a-PTA | $0 | $0 | -$1,000 | -$1,000 | -$1,000 | -$1,000 | $0 |
| **Teacher, School & Community Totals** | **$500** | **$0** | **-$17,321** | **-$18,300** | **-$16,821** | **-$18,300** | **$1,479** |
| **Administrative** | **Actual Income** | **Budgeted Income** | **Actual Expense** | **Budgeted Expense** | **Actual Net** | **Budget Net** | **More/-Less** |
| AIM Insurance | $0 | $0 | -$488 | -$500 | -$488 | -$500 | $12 |
| Banking Fees & Interest | $22 | $50 | -$78 | -$100 | -$56 | -$50 | -$6 |
| Leadership & Training | $0 | $0 | -$325 | -$500 | -$325 | -$500 | $175 |
| Membership Dues | $2,390 | $2,200 | -$837 | -$1,250 | $1,554 | $950 | $604 |
| PTSA Office Supplies | $0 | $0 | -$212 | -$250 | -$212 | -$250 | $38 |
| Start Up Funds | $0 | $5,000 | $0 | -$5,000 | $0 | $0 | $0 |
| Carry Forward Balance | $12,978 | $12,978 | -$12,090 | -$12,840 | $888 | $138 | $750 |
| Zoom | $0 | $0 | -$188 | -$188 | -$188 | -$188 | $0 |
| **Administrative Totals** | **$15,390** | **$20,228** | **-$14,218** | **-$20,628** | **$1,173** | **-$400** | **$1,573** |
| **Grand Totals** | **$54,786** | **$63,978** | **-$53,724** | **-$63,978** | **$12,039** | **$0** | **$2,939** |

###### \*Total income reported on the IRS tax filings for Membership Dues is the net amount, excluding the Louisiana PTA and National PTA dues portions. Logo Description automatically generated**2022-2023**

**LOCAL UNIT BUDGET APPROVAL**

Deadline to submit to LAPTA: **October 28, 2022**

This form is required to maintain a unit’s *Active Affiliation* with LAPTA and National PTA. It should be submitted within the Active Affiliation Report to **aafiles@LouisianaPTA.org** due by **October 28, 2022**. See the Active Affiliation Cover Page for other required items.

Local Unit Name Local Unit Parish Local Unit LUR#

The PTA’s budget for the 2022-2023 fiscal year was approved at the General Membership meeting held on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_.

* Attached is the Approved Budget.

President’s Signature Treasurer’s Signature

President’s Name Treasurer’s Name