

# SAMPLE PASSWORDS & ACCOUNTS SUMMARY

## ABC PTSA Passwords & Accounts 2022-2023

PTA LUR #: 9999

IRS EIN# 99-9999999

Monthly/Annual Renewal Required for the Following:

**GeauxBiz.com:** login email & password

**LA Charter #:** 999999 ; NAKS #: 999999

**IRS.gov for Form 990N:** login username & password; email & phone associated with account; other security question answers; Note where to file 990: irs.gov - File - charity & nonprofits – finding filing forms – Form 990 series returns – Form 990 N – submit form 990; or **Efile.form990.org:** name, login ID #, password

**AIM Insurance:** aim-companies.com; Insure# LA0009999; Username & password; 800-876-4044; policy expiration date

**Moneyfinder.com:** email & password

**CheddarUp.com:** email & password; ABCPTSA.CheeddarUp.com; phone; backup security code

**SquareUp.com:** email & password

**Zoom:** email & password

**Mailchimp.com:** email & password

**Other Accounting Software:** password

**Facebook:** Note admin names plus their phone numbers; passwords are their current accounts' passwords; have at least 2 people listed as admins

**Bank:** screenname, email & password; routing # 999999999, acct # 999999999

**Debit Cards:** person's name, account number

### **Email Accounts: (This might only be held by the President.)**

email & password; phone associated with account; backup email

email & password; phone associated with account; backup email

email & password; phone associated with account; backup email

### **Closed Accounts' Previous Login Information:**

