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Dear Prospective Client,

Thank you for contacting us for information regarding our services. Enclosed you will find a copy of our new client management package which will provide you with information about us and the services we offer.

The Executive Real Estate Group is a family owned and operated company that has specialized in managing, buying and selling residential real estate for a decade. We currently manage hundreds of single and multi-family homes throughout Orange County and portions of Los Angeles County.

As a full service property management company we offer complete property management services. All of our services are provided at one low monthly fee with no hidden costs.

Each of our licensed Property Managers is knowledgeable, professional, prompt and courteous. As experienced real estate professionals we realize your property is a valuable investment and we treat it as such. With that in mind our primary goals are to:

Maximize Your Cash Flow : We are committed to maximizing your income by obtaining the maximum amount of rent for your home that market conditions will bear.

Minimize the Vacancy Period : We are committed to minimizing the time that your rental is not generating income by designing and executing a targeted marketing plan to rent your property as quickly as possible.

Protect Your Investment : We are committed to protecting your investment by thoroughly screening prospective tenants.

Do the Work for You : We are committed to providing you full service by handling everything on your behalf so you can spend your time on more important things!

Please review our management package and call us at 714-317-7243 if you have any questions or concerns. We hope that we can be of service to you and look forward to hearing from you in the near future.

Kind Regards,

Elizabeth Do