

## APPLICATION FOR MODIFICATION(S)

Homeowner: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Lot: \_\_\_\_\_

Phone Number (Home): \_\_\_\_\_ Cell Number: \_\_\_\_\_

Start Date: \_\_\_\_\_ Completion Date: \_\_\_\_\_

Modification Request: Brief description as to nature and location of modification. If applicable, drawings, pictures, samples, etc. must be attached. Always include a site plan showing dimensions and location of proposed construction.

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Submit two copies via one of the following methods:

Email: [valleybrookhoa@yahoo.com](mailto:valleybrookhoa@yahoo.com)

Post:

Valley Brook Architectural Committee  
PO Box 1502  
Dawsonville, GA 30534

Packages are to include an application and a set of plans drawn to scale indicating extent of proposed improvement in sufficient detail to allow review. This must include drawings of exterior building elevation changes, material, finish, color schemes, and construction details. Any modification other than a color change requires a site plan showing the following: (1) property lines; (2) setbacks and easements; (3) footprint of house, driveway, decks, patios retaining walls, etc.; (4) existing trees and landscaping; (5) all proposed improvements dimensioned to properly locate them from the house or property line.

### PLEASE ALLOW 15 DAYS FOR A RESPONSE

Date Received: \_\_\_\_\_ Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_

Approved with Conditions:

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Authorized Signature/Date Authorized Signature/Date Authorized Signature/Date