



Date of Event: \_\_\_\_\_ Event Title: \_\_\_\_\_

**Garten Marketplatz Perennial Farms**  
**2027-2028 WEDDING EVENT RENTAL CONTRACT**

This is a rental contract between Garten Marketplatz Perennial Farms, LLC (to be referred to as Garten Marketplatz or GM) and \_\_\_\_\_ (to be referred to as Client) for the use of the venue rental space.

**TERMS AND CONDITIONS**

**RENTAL RATES**

Rental fee includes use of our beautiful gardens, pergola, private rooms, set up and tear down of tables and chairs for ceremony and reception, restroom facilities, onsite parking, head table, 6’ gift table, cake table, and event facilitation for the duration of the day.

2027-2028 Event Rates

Sunday – Thursday: \$5,000 (10 hours, 10a.m. - 8 p.m.) \*Includes 2 hour rehearsal

Friday: \$6,500 (15 hours, 9 a.m. - 12 a.m.) \*Includes 2 hour rehearsal

Saturday: \$7,000 (15 hours, 9 a.m. - 12 a.m.) \*Includes 2 hour rehearsal

Hourly Wedding-Only or Reception-Only: \$500/hr \*Minimum of 2 hours, Excludes Saturdays June-September, no rehearsal included

Event garbage disposal: \$150

Damage deposit: \$500 (refundable after event)

Extended clean-up time after 12:00a.m.: \$250 per half-hour (taken out of Damage Deposit)

Holiday Weekends: Additional \$1,500 \*When Available

Bussing Service (if not provided by client or caterer): \$250

Add-Ons \*When Available\*

Day Before Set-up: \$750 (4 hour block to schedule from 10 a.m.-8 p.m.)

Next Day Clean-up: \$750 (4 hour block during open hours)

Full Weekend: \$1000 (4 hours day-before & 4 hours day-after)

Patio Heaters: \$200 (Includes use of all fire towers and tables, can be added 1 week prior to date once weather is known)

Campfire Service: \$200 (Includes wood, lighting, feeding, tending, extinguishing - add on closer to day of event for weather purposes)

**RESERVATIONS**

To reserve a date and time, Client(s) must sign this agreement. In addition, Garten Marketplatz must receive a non-refundable, non-transferrable venue rental deposit of 50% at the time this contract is entered into. The remaining balance of the venue rental space is due no less than **six (6) months** prior to the event to guarantee your rental. If your event falls within six months of the current date, the entire rental sum is due. All cancellations must be submitted in writing to the event coordinator. Garten Marketplatz accepts payments in the form of cash, credit card with 3% fee applied, or check payable to “Garten Marketplatz” and mailed to:

- Garten Marketplatz, 5225 Co. Rd. 15 SW, Byron, Minnesota 55920

\_\_\_\_\_ Initial(s)

**HOURS OF OPERATION & INDEMNIFICATION**

Liquor distribution and music must end one (1) hour before the event ends. Guests must be gone no later than 11:30 p.m. Cleanup must end by or before 12 a.m. (midnight) to avoid an overtime fee of \$250/half hour taken out of damage deposit. Cleanup consists of taking all décor or personal items of the client. Arrangements must be made by the client to have all rental equipment picked up and removed from the venue the same day as the event unless the client has purchased the “Next Day Clean-up” add-on. Tables & chairs include for inside and outside spaces.

Client agrees to defend, indemnify, and hold owner, Garten Marketplatz, its business owners, employees, and its contracted vendors harmless of and from any liabilities, personal injuries, costs, penalties, or expenses to any attendee or third party, arising out of and/or resulting from the rental and use of the premises. Garden weddings come with the acceptance of the weather, whatever it may be, on the date of your wedding. While we cannot control the weather, in the event of rain we will offer the inside space for hosting your event. Weather shall not release any rental party from its obligations and fees under the signed contract, and Garten Marketplatz shall not be liable for any damage or injury that occurs related to weather conditions or Acts of God.

\_\_\_\_\_ Initial(s)

**SERVICES PROVIDED**

**Staff:** Garten Marketplatz will provide 2 site-coordinators to be on duty during the entire event. These coordinators will set up the tables and chairs and provide information as needed to Client, guests, and vendors. Staff will also be attending to the building and will be available for questions or to respond to needs that may arise at any time.

**Tables & Chairs:** Such items are provided for up to 150 people and will be set up and taken down by Garten Marketplatz staff. Client will work with our wedding coordinator to provide an inside and outside layout for Garten Marketplatz staff.

**Parking:** 100+ parking spaces are available Spring-Fall. Winter parking may be limited due to snowfall. Shuttles to transport your guests are welcomed and encouraged. For events of more than 100 guests, Client is asked to designate 1-2 non-wedding party persons to assist with the directing of traffic. Their assistance is required for the duration of the hour prior to the event. Parking must be in designated areas only. Unloading zone has a 15-minute maximum.

\_\_\_\_\_ Initial(s)

**DECORATIONS**

Candles must be completely enclosed in a glass or non-flammable holder. The use of glitter, metallic confetti, rice, or bird seed is *prohibited* in the facility and/or on the grounds. Bubble and fog machines are not to be used inside the carriage house. Drawing/coloring supplies for children must be monitored. Sparklers may be used outside, fifteen (15) feet away from all buildings.

Anything left behind will be thrown away or become Garten Marketplatz’s property within seven (7) days of the event. A lost and found will be maintained and we will hold recovered items up to seven (7) days.

\_\_\_\_\_ Initial(s)

**CATERING**

All food products must come from a licensed and insured caterer or kitchen. All caterers working at Garten Marketplatz are required to have a valid Certificate of Insurance and Catering License. Please note that Garten Marketplatz does not provide gloves, dishes, glassware, pots, pans, knives, utensils, or oven/stovetop. **If a caterer does not provide bussing services, clients are required to bus their own tables. \$250 add-on available for GM staff to bus tables.**

\_\_\_\_\_ Initial(s)

**TOBACCO, DRUGS, AND ALCOHOL POLICY**

Client agrees to comply with all applicable County, State, and Federal laws and shall conduct no illegal act on the premises. Any company serving alcohol at Garten Marketplatz is required to have a valid Certificate of Insurance and appropriate Liquor License on file with us. Garten Marketplatz reserves the right to expel anyone who in its judgment is intoxicated or under the influence of alcohol or drugs, or who shall in any manner do or participate in any act jeopardizing the rights, use permit, or insurability of Garten Marketplatz or the safety of its staff, guests, or property.

Smoking/vaping is prohibited inside any building on Garten Marketplatz property and within fifteen (15) feet of any building. Cigarettes do not decompose; disposing of cigarettes on the ground is littering. If Garten Marketplatz must clean up cigarette butts from our grounds, removal fees will be charged against the damage deposit at our discretion. Designated smoking areas with ash trays will be provided.

\_\_\_\_\_ Initial(s)

**MISCELLANEOUS POLICIES**

Client must confirm number of expected attendees two weeks prior to the event during final-walkthrough with our coordinator.

Live animals, except for service animals and carriage horses, may not be brought onto the premises. Any exceptions must go through the event coordinator. Any animal waste must be cleaned up promptly by the animal’s owner. Waste removal fees will be charged against the damage deposit at our discretion. Clients and guests are restricted to the rental area(s) and may not enter areas marked ‘PRIVATE.’ Outdoor amplified music can only be played during the ceremony.

Please note: If you forget something, check with us. We may have a supply on hand and will deduct the charge for these miscellaneous supplies from your damage deposit. We do not have hidden fees or mandatory gratuity, tips are appreciated.

\_\_\_\_\_ Initial(s)

**RESERVATIONS SELECTED**

**Date of Event** \_\_\_\_\_

- \$ \_\_\_\_\_  Sunday—Thursday: \$5,000 (10am-8pm | 10 hours) & 2 hour rehearsal
- \$ \_\_\_\_\_  Friday: \$6,500 (9am-12am | 15 hours) & 2 hour rehearsal
- \$ \_\_\_\_\_  Saturday: \$7,000 (9am-12am | 15 hours) & 2 hour rehearsal
- \$ \_\_\_\_\_  Hourly: \$500/hr | Circle: Wedding-Only | Reception-Only (DNI Saturdays June-Sept)
- \$ \_\_\_\_\_  Holiday: \$1,500 Additional
- \$ \_\_\_\_\_  Day-before set-up: \$750 (4 hours) OR Next Day cleanup: \$750 (4 hours)
- \$ \_\_\_\_\_  Full Weekend: \$1,000 (8 hours split however you'd like) +2 free hours
- \$ \_\_\_\_\_  Extended cleanup time past 12:00 a.m. (8:00 p.m. Sun-Thurs): \$250/half-hour
- \$ 150 Event garbage disposal/recycling: \$150 (*Due with second half of payment*)
- \$ 500 Damage Deposit (*Due with second half of payment*)
- \$ \_\_\_\_\_ **Subtotal**
- Paying in Full     Not paying in full

**1st Payment:** \$ \_\_\_\_\_ **Today's Date:** \_\_\_\_\_  
**2nd Payment** \$ \_\_\_\_\_ **Due Date:** \_\_\_\_\_

**Add-Ons**

- Patio Heaters \$200
- Campfire Service \$200
- Bussing Service \$250

Garten Marketplatz reserves the right to extinguish fires or cancel services as we see necessary due to weather and burning restrictions. If heaters and/or campfire services were paid for and never used, client will receive payment back in full. Client may not receive a partial payment refund for limited use of patio heaters or campfire service. In the unlikely event that Garten Marketplatz must terminate this agreement, all payment received shall be returned to the signing parties and no other damages may be sought.

By signing below, Client acknowledges that he/she has read and agrees to all above terms and conditions. This contract is not binding until both parties have signed and the deposit payment has cleared.

**CLIENTS**

\_\_\_\_\_  
\*Signature (Client 1) Main Contact

\_\_\_\_\_  
\*Signature (Client 2)

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name

(\_\_\_\_\_) \_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
E-mail Address

\_\_\_\_\_  
E-mail Address

\_\_\_\_\_  
Main Contact's Mailing Address

**GARTEN MARKETPLATZ PERENNIAL FARMS, LLC**

\_\_\_\_\_  
City, State, ZIP

\_\_\_\_\_  
Signature (Event Coordinator)

Haylee Brown

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

Event Coordinator, Haylee Brown  
haymae33@gmail.com | Cell (text): 507-226-2670

Additional Signature requested by Garten Marketplatz (OPTIONAL)

I hereby grant permission to Garten Marketplatz to use photographs and/or video of me taken on my wedding day at Garten Marketplatz in publications, news releases, online, social media, and in other communications.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Thank you! We love to show off our beautiful couples!

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### *Client Checklist - Tear off and Keep*

**Next Steps:** You will meet with Haylee 2 weeks prior to wedding date to draw out the arrangement of the carriage house tables, chairs, location of cake table, gift table, and any other tables or special requests, as well as make final decision on location of ceremony and give final headcount. At this meeting you will also give Haylee all your vendor details. You are welcome to give any vendors Haylee's email and phone to coordinate for day-of.

• Haylee's Email: [haymae33@gmail.com](mailto:haymae33@gmail.com) | Haylee's Cell (email is preferred): 507-226-2670

- 50% Non-refundable down payment \$ \_\_\_\_\_ | Date paid \_\_\_\_\_
- 50% Final Payment (due 6 months prior to event) \$ \_\_\_\_\_ | Due Date \_\_\_\_\_
- Have Caterer & bartender send License with proof of insurance to [haymae33@gmail.com](mailto:haymae33@gmail.com) or mail to Garten Marketplatz 5225 Co Rd 15 SW Byron, MN 55920
- Make sure the caterer has bussing staff or designate a friend to this task - if none, add-on must be purchased.
- Add-Ons have been communicated with event coordinator and paid for no less than two (2) days prior to event. Patio Heaters \$200 | Campfire Service \$200 | Bussing Service \$250
- Designate 1-2 people to assist with the directing of traffic and if 100+ guests

#### ***Things to know!***

- We have (16) sixteen 5' round tables that seat 8 guests = 128 guests. Additional rectangular (6') tables that seat 6-7 are added if you have more than 128 guests. Head tables (3) are 7½' each. Head table seats up to (14) fourteen.
  - We have (15) fifteen 6' rectangular tables, (4) four 3' square tables to use for gifts, food, snacks, coffee, etc.
  - Things we have for you to use at no charge: 1 highchair, projector, 3 sets of bean bag boards, arches, gazebos.
- Note: We do not have any hidden fees or mandatory gratuity. Tips are appreciated, but make us work for it!*