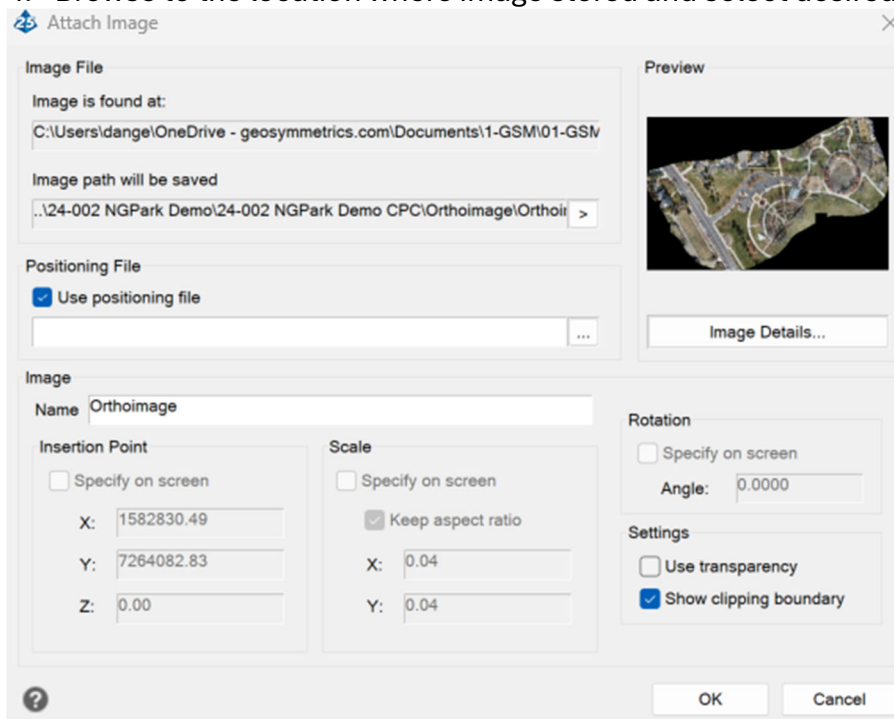


Importing Images into Carlson Office

Aerial and other imagery can be easily attached to the any CAD drawing using the following instructional steps.

Instructional Steps:

1. Open a new drawing.
2. Type the command “Image” which loads the Image Manager dialog box
3. Click the “attach” button which loads the Attach Image dialog box
4. Browse to the location where image stored and select desired image (.jpg)



5. Ensure that the “Use positioning file” box is checked
6. Verify the insertion point, scale, and rotation are correct. (if the image has been orthorectified the software will recognize this and show the correct x and y coordinates for the insertion point) If everything appears to be correct click the OK button.
7. The Image Manager dialog box will appear again populated by the soon to be attached image data. Verify all information and preview are correct and click the OK button.
8. A zoom extents will often need to be initiated to allow the image to be seen.

Best Practice:

It is often helpful to show aerial imagery faded such that drawing elements can be easily seen with the image draw order set back. Recommend 50% fade.