

Starting a New Drawing

1. Select *New Drawing...* and the *New Drawing Wizard* dialog box will appear (Figure 1).

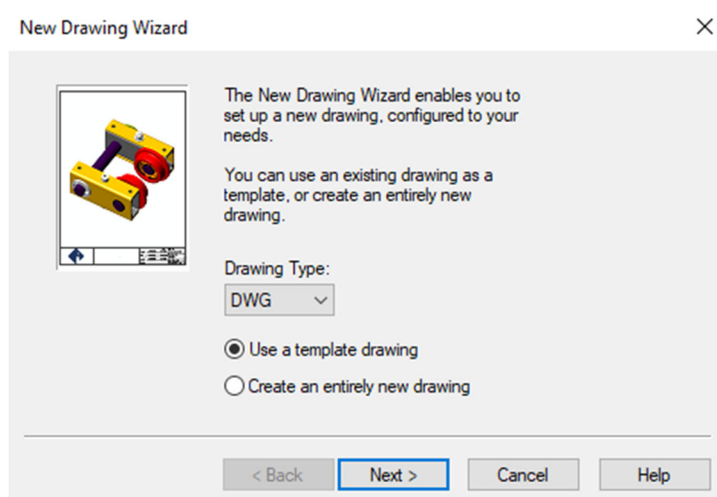


Figure 1 New Drawing Wizard

Click *Next* and the *Template Drawings* dialog box will appear (Figure 2).

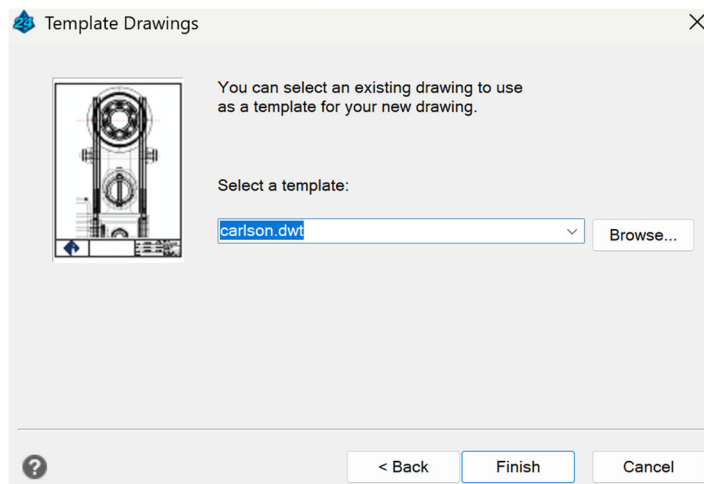
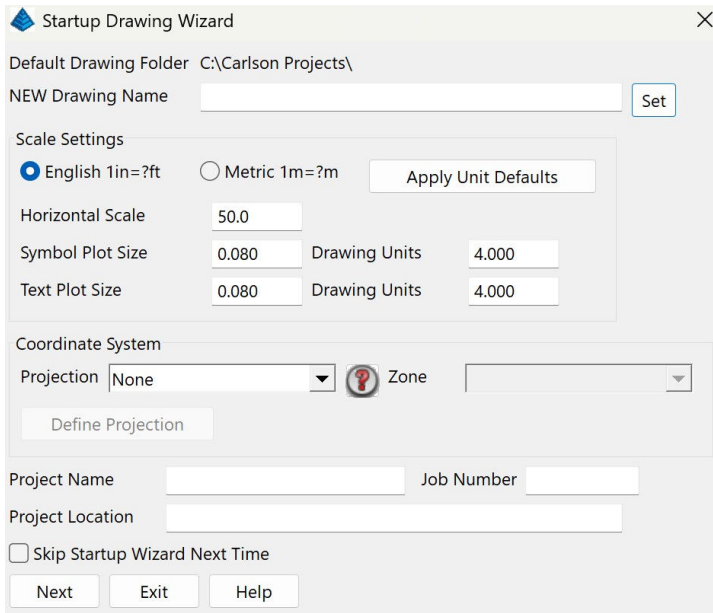


Figure 2 Template Drawings

Use the default *Carlson.dwt* default template. Click *Finish*.

2. The standard CAD screen will appear and then the *Startup Drawing Wizard* will appear (Figure 3).



Startup Drawing Wizard

Default Drawing Folder C:\Carlson Projects\

NEW Drawing Name Set

Scale Settings

☒ English 1in=?ft ☐ Metric 1m=?m Apply Unit Defaults

Horizontal Scale

Symbol Plot Size Drawing Units

Text Plot Size Drawing Units

Coordinate System

Projection Zone

Define Projection

Project Name Job Number

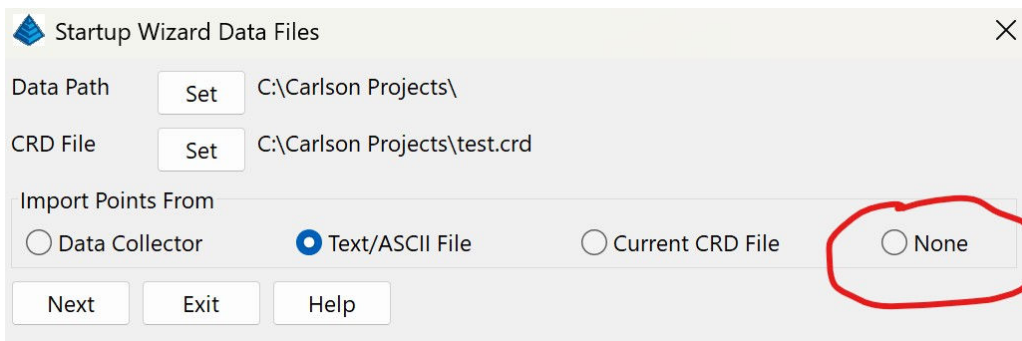
Project Location

☐ Skip Startup Wizard Next Time

Next Exit Help

Figure 3 Startup Drawing Wizard

Always starting at the upper left of a dialog box - the default drawing folder is C:\Carlson Projects\ This default should be changed to accommodate cloud based or synced drives so regular backups may occur depending on your companies' filing standards. See other QRG for more instruction and information. The NEW Drawing Name must be set by typing the name of the drawing in the white box. Drawing and naming conventions depend on your companies' filing standards. All the other items in this dialog box may be changed later. (If you no longer wish to see this *Startup Drawing Wizard* click the box in the lower left corner of the dialog box to skip next time.) Click Next to see the dialog box *Startup Wizard Data Files* shown in Figure 4.



Startup Wizard Data Files

Data Path Set C:\Carlson Projects\

CRD File Set C:\Carlson Projects\test.crd

Import Points From

☐ Data Collector ☒ Text/ASCII File ☐ Current CRD File ☐ None

Next Exit Help

Figure 4 Startup Wizard Data Files

The Carlson default data file locations may be used as shown or changed to meet company filing standards. Changing data file locations from this dialog box will not change the default settings. This will need to be done later under the Settings tab of the menu bar. The dialog box also allows the user to import points from one of the four methods shown in the dialog box. However, when first learning the software, it is

recommended to select None (as shown with the red circle). Importing points will be presented in another QRG_Importing Points.

You are now ready to get oriented to the Graphic User Interface and start making drawings.

Keep in mind all Carlson default may be changed in the thousands of settings available to the experienced user. This also applies to templates, alias commands (hot/quick keys), toolbars, and pallets.