

PROCEEDINGS OF THE DISTRICT COLLECTOR(PTS), CHITTOOR
PRESENT: SRI SUMIT KUMAR, I.A.S.,

Roc.No.382/2025 C2(Pts)

Dated:15/04/2025.

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| Sub: | Gram Panchayats – Chittoor District – Protection of Gram Panchayat properties – Constitution of District Level High-Power Committee – Orders – Issued. |
| Read : : | G.O.Ms.No.188, Dated:21-07-2011 Panchayat Raj and Rural Development (Pts.IV) Department |

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ORDER:-

The Government have issued orders vide reference read above regarding protection of Gram Panchayat properties which are classified into three categories. Further directed to constitute a District Level High Power Committee with the following officers to meet every three months and review the progress of identification and removal of encroachments.

| S.No | Designation | Role |
|------|--|-----------------|
| 1 | District Collector | Chairman |
| 2 | Joint Collector | Member |
| 3 | Superintendent of Police | Member |
| 4 | Superintending Engineer (P.R) | Member |
| 5 | Superintending Engineer (R&B) | Member |
| 6 | Superintending Engineer (Irrigation) | Member |
| 7 | Assistant Director (Survey & Land Records) | Member |
| 8 | Assistant Director (Mines) | Member |
| 9 | District Panchayat Officer | Member Convener |

And the following instructions have been issued for protection of Gram Panchayat properties which are classified into three categories as follows.

CATEGORY-A: OWN AND ACQUIRED

All general roads and drains, cattle pounds, cattle sheds, common market areas, 10% open spaces in layouts, existing parks, lands purchased by the Gram Panchayats.

CATEGORY-B: Gifts, Donations, Transfer of Lands to Gram Panchayats

CATEGORY-C: VESTED WITH GRAM PANCHAYATS

All public water works, All public courses, Springs,

Reservoirs, Tanks, cisterns, Fountains, Wells, Stand Pipes and other water workds (as per section 80 of Andhra Pradesh Panchayat Raj Act) Minor Irrigation Tanks, Tank bunds and all water bodies and vested porambokes (Grazing Lands threshing floors) Burning and Burial Grounds, Cattle Stands, cart stands topes.

The Gram Panchayats shall keep on accumulating properties (category A & B) year by year perpetually, as and when new Layout plans are approved in Gram Panchayat area.

In respect of lands identified under categories A & B, the responsibility of protection of such lands lies solely with the Gram Panchayat.

In respect of Category 'C' lands, the protection of such lands lies not only with the Gram Panchayat but also with Revenue Department.

Procedure to be followed for protection of Gram Panchayat Properties: -

(a) Preparation of inventory:

- i. The executive authority (Panchayat Secretary) of the Gram Panchayat shall prepare inventory of landed properties of the Gram Panchayats based on FMB (Field Measurement Book) / FSA (Field Survey Atlas) and field inspections.
- ii. District Collectors shall instruct the Tahsildars to provide the above information to the executive authority (Panchayat Secretary).
- iii. Web based solutions may be evolved over a period of time to locate Gram Panchayat lands in the public domain.

(b) Validation in Gram Sabha and Gram Panchayat:

- i. After obtaining the land inventory details the executive authority (Panchayat Secretary) shall convene Grama Sabha and validate the information.
- ii. Later the Gram Panchayat shall convene its meeting to discuss and approve the land inventory details by passing a resolution.
- iii. If any objections are received in the Grama Sabha and Grama Panchayat meetings, the same shall be settled as per the recorded evidence.

(c) Gazette publication and placing in web:

- i. The Gram Panchayat land inventory details approved by the Gram

Panchayat shall be published in the District Gazette.

- ii. The information published in the district Gazette may be placed in the web domain and updated from time to time

EVICTIION OF ENCROACHMENTS:

- i. Where it is brought to the notice that any property of the Panchayat is under occupation of any persons the Executive authority (Panchayat Secretary) shall serve a notice to the party concerned and give a brief hearing before proceeding for eviction.
- ii. Suitable orders shall be passed by the Executive authority (Panchayat Secretary) before actual eviction takes place.
- iii. The Divisional Panchayat Officer will conduct a monthly review of these cases for protecting Gram Panchayat properties in his jurisdiction through monitoring the process of eviction. He will also give periodical reports to District Panchayat Officer, who will review the cases once in two months.
- iv. The Executive authority (Panchayat Secretary) may take necessary assistance from the police as per section 139 of the Andhra Pradesh Panchayat Raj Act'1994.
- v. The evicted property of the Gram Panchayat shall be protected by making fencing or by constructing a compound wall depending on the value of the property and by displaying a notice board.
- vi. A permanent register on encroachment of Panchayat properties shall be maintained in all Gram Panchayats and the same will be validated in the Gram Sabha and Gram Panchayat meetings at least twice in a year.
- vii. Aggrieved parties may file representations to the Executive authority (Panchayat Secretary) concerned by marking a copy to the Divisional Panchayat Officer.
- viii. The petitions filed by the aggrieved parties will be monitored and disposed of by the Divisional Panchayat Officer / District Panchayat Officer.

Regulation of any matter:-

The Commissioner, Panchayat Raj and Rural Employment shall be the final authority in regard to the regulation of any matter arising out of the application of these rules.

Therefore, in view of the above, the District Level High-Power committee with the following officers are hereby constituted with a request to meet every three months and review the progress of identification and removal of encroachments.

| S.No | Designation | Role |
|------|--|-----------------|
| 1 | District Collector | Chairman |
| 2 | Joint Collector | Member |
| 3 | Superintendent of Police | Member |
| 4 | Superintending Engineer (P.R) | Member |
| 5 | Superintending Engineer (R&B) | Member |
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| 7 | Assistant Director (Survey & Land Records) | Member |
| 8 | Assistant Director (Mines) | Member |
| 9 | District Panchayat Officer | Member Convener |

The above committee members are requested to follow the instructions/ guidelines issued in the said G.O and act accordingly without fail.

(Under note orders of the District Collector, Chittoor)

Kosuru Sudhakar Rao

For District Collector (Pts),
Chittoor.

To

The Committee Members.

Copy submitted to Commissioner, PR & RD, Tadepalli, Guntur for kind information.