



# INSTRUCTOR – After School – Part Time

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**Pay Range:** \$23.00/hr. - \$24.00/hr. DOE

**Reports to:** Director of Instruction

**Status:** Part-time

**Hours:** M-F, between 12:00 p.m. 6:00 p.m.

**Location:** On-site

## **COMPANY SUMMARY:**

Enchanted Education is a STEAM (science, technology, engineering, arts, and mathematics) learning and career technical education company inspired by the innovators and pioneers of the themed entertainment industry. Comprised of former public school educators and theme park industry experts, Enchanted Education is supporting schools and school districts in achieving their educational goals. Enchanted Education brings the magic of learning to life through hands-on, project and problem-based, experimental learning opportunities in science, technology, engineering, arts, and math for students from kinder through college. With a variety of products and services that unlock the magic and mystery of theme park attractions, Enchanted Education sparks imagination, ignites creativity, inspires curiosity, challenges conventional thinking, and increases levels of hope and engagement for the students we serve.

## **JOB SUMMARY:**

Under the general supervision of Enchanted Education’s Director of Instruction, the *STEAM Instructor* will provide in-person and virtual youth enrichment lessons related to STEAM to TK-12 grade students on school campuses and beyond during regular school hours and days, after school hours, and non-school hours and days, as needed. The *STEM Instructor* will participate in professional development, manage equipment and supplies, plan lessons, supervise children, teach STEM lessons, and perform a variety of other related tasks as required.

## **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Effectively demonstrate mastery of health, safety, and student interaction expectations and protocols.
- Proficiently manage small and large groups of students.
- Perform effectively as an assistant or lead instructor.
- Teach and model STEAM concepts successfully with groups of twenty students or more.
- Teach and model effective creative problem-solving strategies, engineering, design processes, and design thinking concepts.
- Differentiate lessons and instructions for younger, older and beginner/more advanced learners.
- Deliver organized, fun, and engaging lessons with the prescribed objectives and lesson plans for direct instruction that support teamwork and collaboration and lead to successful attainment of the student objectives.



- Utilize instructional and communication strategies that recognize and celebrate the contributions of diverse cultures while also promoting equity, diversity, and inclusion.
- Utilize strategies including mindfulness, group management, and lesson design to implement structured and orderly classes.
- Utilize hands-on, project-based, inquiry-based, and student-interest-driven strategies and techniques for effective lessons.
- Communicate effectively with coworkers, students, and parents.
- Maintain cooperative and effective relationships with those contacted in the course of work.
- Set up and operate audio and video equipment and systems.
- Accurately complete forms and paperwork.
- Meet deadlines.
- Perform other duties and responsibilities as assigned.
- Arrive on time and be prepared to teach (must review lesson plans and materials prior to instruction).
- Other duties as assigned.

#### **EDUCATION and/or EXPERIENCE REQUIRED:**

- 2 years of successful experience working with children.
- Classroom teaching experience is preferred.

#### **QUALIFICATIONS:**

To perform the job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Knowledge of sound instructional practices.
- Knowledge of sound classroom and group management skills.
- Knowledge of academic vocabulary related to STEAM concepts.
- Passion for education and fostering the joy of learning in children.
- Good character, integrity, flexibility, and adaptability.
- Enthusiasm, sense of humor, patience and professional nature.
- Commit to the full proposed schedule.
- Uphold and support the standards of Enchanted Education LLC.
- Demonstrate skills and knowledge of K-12 STEAM standards.
- Ability to communicate effectively and professionally with diverse groups of customers and colleagues, both orally and in writing.
- Manage time and prioritize tasks efficiently.
- Seek out and accept direction and feedback from supervisors and colleagues, and follow through appropriately.



- Demonstrate trustworthiness and responsible behavior.
- Willing to complete a background check and drug screen.
- Willing to complete mandatory training.

**PREFERRED SKILLS/ABILITIES:**

- Experience as an instructor
- Experience with instructional strategies and techniques for English learners, GATE, and special education.
- Fluent in English and Spanish is preferred.

**SUPERVISORY RESPONSIBILITIES:**

- This position requires the supervision and instruction of children.

**Travel:**

- Travel will be required; a valid driver's license and reliable transportation are also required.

**PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

While performing the duties of this job, the employee is regularly required to stretch, stand, kneel, squat, walk, sit and run, and it requires hand, arm, leg, foot, and finger dexterity. It requires regular physical work-some lifting, pushing, or pulling of objects over 50 pounds. It requires visual acuity to supervise children, the ability to read words and numbers, and speaking and hearing ability sufficient to supervise children and communicate in person or over the phone.

**ADA:**

The employer will make reasonable accommodations in compliance with the Americans with Disabilities Act of 1990. This job description will be reviewed periodically as duties and responsibilities change with business necessity.

**ENCHANTED EDUCATION EMPLOYMENT STATEMENT:**

Nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this job at any time. All terms and conditions of Enchanted Education's at-will employment duties and responsibilities are subject to the Enchanted Employee Handbook.