



JOB DESCRIPTION

CREATIVE LEARNING SPECIALIST

Pay Range: \$25.00/hr. - \$35.00/hr. DOE
Reports to: Director of Instruction
Status: Part-time & full-time positions available

COMPANY SUMMARY: Enchanted Education is a STEAM (science, technology, engineering, arts, and mathematics) Learning and Career Technical Education company inspired by the innovators and pioneers of the themed entertainment industry. Comprised of former public school educators and theme park industry experts, Enchanted Education is supporting schools and school districts in achieving their educational goals. Enchanted Education brings the magic of learning to life through hands-on, project and problem-based, experiential learning opportunities in science, technology, engineering, arts, and math for students kinder through college. With a variety of products and services that unlock the magic and mystery of theme park attractions, Enchanted Education sparks imagination, ignites creativity, inspires curiosity, challenges conventional thinking, and increases levels of hope and engagement for the students we serve.

JOB SUMMARY:

Under general supervision of Enchanted Education's Director of Instruction, the *Creative Learning Specialist* will provide youth enrichment lessons related to science, technology, engineering, arts and mathematics to TK-12th grade students on school campuses and beyond during regular school hours/days, afterschool hours, and non-school hours/days, as needed. The *Creative Learning Specialist* will participate in professional development, manage equipment and supplies, plan lessons, supervise children, teach STEAM lessons with theme park concepts, and perform a variety of other related tasks as required.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Effectively demonstrate mastery of health, safety, and student interaction expectations and protocols.
- Proficiently manage small and large groups of students.
- Perform effectively as an assistant or lead instructor.
- Teach and model STEAM concept successfully with groups of twenty students or more.
- Differentiate lessons/instruction for younger/older and beginner/more advanced learners.

- Deliver organized, fun, and engaging lessons with the prescribed objectives and lesson plans for direct instruction that support teamwork and collaboration and lead to successful attainment of the student objectives.
- Utilize instructional and communication strategies that recognize and celebrate the contributions of diverse cultures on theme park attractions while also promoting equity, diversity, and inclusion.
- Utilize strategies including mindfulness, group management, and lesson design to implement structured and orderly classes.
- Utilize hands-on, project-based, inquiry-based, student interest driven strategies and techniques for effective lessons.
- Communicate effectively with coworkers, students, and parents.
- Maintain cooperative and effective relationships with those contacted in the course of work.
- Set up and operate audio and video equipment and systems.
- Accurately complete forms and paperwork.
- Meet deadlines.
- Perform duties and responsibilities as assigned

EDUCATION and/or EXPERIENCE REQUIRED:

- 2 Years of successful experience working with children.
- Demonstrate proficiency in one or more of the following specialties: Robotics, Electronics, Mechanics, 2D Digital Design, 3D Digital Design (Solidworks, Revit, Z-Brush, etc.) Sculpting, Painting, Airbrushing, Sewing, Embroidery, etc.
- Classroom teaching experience preferred.
- Experience teaching one or more specialties, preferred.
- Travel will be required; valid driver’s license and reliable transportation is required.
- Background Check and Drug Screen

QUALIFICATIONS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Knowledge of sound instructional practices
- Knowledge of sound classroom/group management skills.
- Knowledge of academic vocabulary related to STEAM and one or more specialties.
- Uphold and support the standards of Enchanted Education LLC
- Demonstrate skill and knowledge K-12 STEAM standards
- Ability to communicate effectively and professionally with diverse groups of customers and colleagues, both orally and in writing
- Manage time and prioritize tasks efficiently.
- Seek out and accept direction and feedback from supervisor and colleagues and follow through appropriately.
- Demonstrate trustworthiness and responsible behavior.

Preferred Skills/Abilities

- Experience as an instructor is required
- Experience with instructional strategies and techniques for English Learners, GATE, and Special Education

- Fluent in English & Spanish preferred.

SUPERVISORY RESPONSIBILITIES: This position requires supervision and instruction of children.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform essential functions of this job. Reasonable accommodations may be made to enable individuals with a disability to perform the essential functions.

While performing the duties of this job the employee is regularly required to stretch, stand, kneel, squat, walk, sit, run, and requires hand, arm, leg, foot, and finger dexterity. Requires regular physical work; some lifting, pushing, or pulling of objects over 50 pounds. Requires visual acuity to supervise children, read words and numbers and speaking and hearing ability sufficient to supervise children and communicate in person or over the phone.

ADA: The employer will make reasonable accommodations in compliance with the Americans with Disabilities Act of 1990. This job description will be reviewed periodically as duties and responsibilities change with business necessity.

ENCHANTED EDUCATION EMPLOYMENT STATEMENT: Nothing in this job description restricts management’s right to assign or reassign duties and responsibilities to this job at any time. All terms and conditions of Enchanted Education’s at-will employment, duties, and responsibilities are subject to the Enchanted Education Employee Handbook.

Employee Name
(Please Print) _____

Employee Signature _____ Date _____

Supervisor Signature _____ Date _____

HR Signature: _____ Date _____