

New Alamance County CCH Application Process

Effective Nov. 2022

CORRECTSHOT.com
Firearms Training & Licensed F.F.L.

336-583-4509

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<http://correctshot.com/>



CONCEALED CARRY HANDGUN & FIREARMS TRAINING IN BURLINGTON & ALAMANCE COUNTY

- State of N.C. Certified Instructor
- NRA Certified Pistol Instructor
- NRA Certified Range Safety Officer

Alamance County, NC

Steve Cole



CCH Application – Effective Nov. 2022



Alamance County Sheriff's Office Concealed Handgun Permit

APPLICATION REQUIREMENTS

In order to obtain a Concealed Handgun Permit (NEW or RENEWAL) you must be a United States citizen or a lawfully-admitted Permanent Resident (possess a Resident Card).

The application consists of **Two (2) pages** printed front/back on one sheet of paper. The application itself must be **SIGNED and NOTARIZED**. Additionally, the Mental Health Release Form in the packet must be **SIGNED and NOTARIZED**.

There is **NO** need to list any of your personal doctors – leave the middle section of the Mental Health Release form **BLANK**.

1. For **NEW APPLICATIONS**, you must submit your **ORIGINAL CERTIFICATE** of completion from a state-approved Firearms Safety and Training Course.
2. **MAKE AND ATTACH A COPY** of your Current and Valid North Carolina Driver's License or ID card. **Your address must match on ALL documents, including your driver's license or ID card.**
3. Additionally, your Social Security Number must be on included on the Mental Health Release form.

Payment is due at the time you submit your application. The cost is **\$90 for NEW applications** and **\$75 for RENEWAL applications**. **The non-refundable permit must be paid in CASH or CREDIT/DEBIT CARD** at the time you submit your application.

There is a **60-day** grace period if your permit expires; after 60 days you are statutorily required to retake the training course and reapply as a brand-new applicant. If your permit expires but you submit your renewal application within the 60-day period, you will be charged the \$90 new applicant fee and you will need be re-fingerprinted, but you will not have to retake the course.

The Alamance County Sheriff's Office is open Monday-Friday 8am to 5pm, Excluding Holidays. Applications are only accepted during these hours. The office phone number is 336-570-6300. The office address is:

109 S Maple St.
Graham, NC 27253

Applications – UPDATE NOV. 2022

- Alamance County now has an online application process for both CCH and Pistol Purchase Permits as of Nov. 14, 2022

<https://www.alamance-nc.com/sheriff/services/firearms-permits/>

- **Concealed Carry Handgun Permit**

- Begin you application process and make payment via the website
- Then visit Sheriff's Office
 - Bring signed & notarized documents as instructed
 - Get finger-printed
- Permits mailed directly to you in about 4-6 weeks

- **Pistol Purchase Permit**

- Do online application and pay fee
- Permits now completed in 5-7 business days

ACSO Contact:
Officer Misty Hayes
(also a notary)
336-290-8522

CCH Application

ALAMANCE COUNTY SHERIFF'S OFFICE CONCEALED HANDGUN PERMIT RENEWAL APPLICATION PACKET

First Name:

Order #:

Last Name:

This is your concealed handgun permit renewal packet. Please read this packet thoroughly. Make sure you understand the guidelines concerning carrying a concealed weapon. Please make sure your paperwork is completed and correct. We have inserted the data you submitted online in the appropriate locations herein.

INSTRUCTIONS:

You **MUST** have the application form and the Release of Physical and Mental Health Records form **NOTARIZED** before dropping off the notarized packet at the Sheriff's Office. The Alamance County Sheriff's Office, 109 South Maple Street, Graham, NC 27253.

Items included in this packet:

- Application for Concealed Handgun Permit Form - You must have this form notarized.
- Release of Physical and Mental Health Records Form - You must have this form notarized.
- The Do's and Don'ts of Carrying a Concealed Handgun Form

What you must bring when you drop off your notarized application packet:

- Valid Photo ID showing Alamance County residential address (Driver's License or NC ID Card)
- Naturalized citizens must bring your Naturalization Certificate or a valid U.S. Passport
- U.S. citizens born outside of the U.S.A. to U.S. parent(s) must bring your documentation from the Department of State (Consular Report of Birth Abroad, Certificate of Citizenship, or Certification of Report of Birth)

CCH Application

STATE OF NORTH CAROLINA			APPLICATION FOR CONCEALED HANDGUN PERMIT		
Name of Applicant (Last, First, Middle, Maiden) ▶ Attach listing of all previous addresses and all name changes including location and court file number (if Applicable)			<input type="checkbox"/> NEW PERMIT <input type="checkbox"/> RENEWAL PERMIT <input type="checkbox"/> DUPLICATE <input type="checkbox"/> EMERGENCY TEMPORARY PERMIT Permit#: 389666 Issued By: ALAMANCE G. S. 14-415.10 et seq.		
Street Address		Date of Birth	Social Security Number ▶ See Notification on page 3		
City	State NORTH CAROLINA	Zip Code	Driver's License Number (State ID Number if no driver's license)		State NORTH CAROLINA
Mailing Address		Military Status	Race	Sex	Hair
UNITED STATES		<input type="checkbox"/> Discharged <input type="checkbox"/> Retired <input type="checkbox"/> NIA	▶ See below for code		
County of Residence		Eyes	Height ft in	Weight	Other Physical Description
▶ RACE CODES: A-Asian or Pacific Islander, B-Black, I-American Indian or Alaskan Native, U-Unknown, W-White					
APPLICATION					
I, the undersigned applicant, being duly sworn, hereby make application for a North Carolina Concealed Handgun Permit and state that the following information is correct to the best of my knowledge.					
(Check Appropriate Boxes)					
1. Are you a citizen of the United States?	(1)	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
* If No: Have you been lawfully admitted for permanent residence? ▶ If Yes, attach documentation	*	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
2. Are you 21 years of age or older?	(2)	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
3. Have you been a resident of North Carolina for 30 days or longer immediately preceding the date of this application?	(3)	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
4. Do you suffer from a physical or mental infirmity that prevents the safe handling of a handgun?	(4)	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
5. Have you successfully completed an approved firearms safety and training course which involved the actual firing of handguns and instruction in the laws of North Carolina governing the carrying of a concealed handgun and the use of deadly force? ▶ If Yes, attach documentation	(5)	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
* If No: Do you meet any of the exceptions in N.C.G.S. § 14-415.12A? ▶ If Yes, attach documentation	*	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
6. Are you ineligible to own, possess, or receive a firearm under the provisions of State or federal law?	(6)	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
7. Are you under indictment or has a finding of probable cause been entered against you for a pending felony charge?	(7)	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
8. Have you been adjudicated guilty in any court of a felony? * If Yes: Have your firearm rights been restored pursuant to N.C.G.S. § 14-415.4? ▶ If Yes, attach documentation	(8)	<input type="checkbox"/> Yes*	<input type="checkbox"/> No		
* If Yes: Have your firearm rights been restored pursuant to N.C.G.S. § 14-415.4? ▶ If Yes, attach documentation	*	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
9. Are you a fugitive from justice?	(9)	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
10. Are you an unlawful user of (or addicted to) marijuana, alcohol, or any depressant, stimulant, or narcotic drug, or any other controlled substance as defined in 21 U.S.C. § 802?	(10)	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
11. Are you currently or have you been previously adjudicated or administratively determined to be lacking mental capacity or mentally ill?	(11)	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
12. Have you been discharged from the U.S. Armed Forces under conditions other than honorable?	(12)	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
13. Have you been adjudicated guilty of, or received a prayer for judgment continued for, or received a suspended sentence for, one or more crimes of violence constituting a misdemeanor, including but not limited to, a violation of the disqualifying criminal offenses listed on page 3 of this form? ▶ See "List of Disqualifying Criminal Offenses" on page 3	(13)	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
14. Have you had an entry of prayer for judgment continued for a criminal offense which would disqualify you from obtaining a handgun permit?	(14)	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
15. Are you free on bond or personal recognizance pending trial, appeal, or sentencing for a crime which would disqualify you from obtaining a concealed handgun permit?	(15)	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
16. Have you been convicted of an impaired driving offense under N.C. G.S. § 20-138.1, 20-138.2, or 20-138.3 within three years prior to the date of this application?	(16)	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
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<input type="checkbox"/> I hereby apply for a Temporary Emergency Permit for a nonrenewable period of up to 45 days based upon the information set forth below. I reasonably believe that an emergency situation exists which may constitute a risk of safety to me, my family, or my property. State Grounds for Temporary Emergency Permit (Use attachment if necessary)		
<input checked="" type="checkbox"/> (To be completed for RENEWALS only) – I currently hold a valid Concealed Handgun Permit issued by the ALAMANCE County Sheriff's Office. I hereby affirm that I remain qualified to receive and possess this Concealed Handgun Permit pursuant to the criteria set forth in Article 54B of Chapter 14 of the NC General Statutes and the criteria outlined in this application.		
SWORN TO AND SUBSCRIBED TO BEFORE ME		Date
Date	Signature of Person Authorized to Administer Oaths	Signature of Applicant
Title	CAUTION	
Date Commission Expires	Federal and State law on the possession of handguns and firearms may differ. If you are prohibited by federal law from possessing a handgun or a firearm, you may be prosecuted in federal court. A State permit is not a defense to a federal prosecution.	
SEAL		
SHERIFF USE ONLY		
Check List — check applicable boxes:		
1. Nonrefundable Permit Fee Paid \$82.62	<input type="checkbox"/>	8. Date Issued Temporary Permit _____ <input type="checkbox"/>
2. One Full Set of Fingerprints Administered by the Sheriff's Office	<input type="checkbox"/>	9. Date Denied Temporary Permit _____ <input type="checkbox"/>
3. Original Certificate of Completion of Approved Firearms Safety & Training Course	<input type="checkbox"/>	10. Date Issued Permit _____ <input type="checkbox"/>
4. Renewal—Waiver of Application Firearm Safety & Training Course ...	<input type="checkbox"/>	Permit Number _____
5. Attachment(s) (Specify) _____ Alias, Prev. / Work Addr. #5 #8	<input type="checkbox"/>	11. Date Denied Permit _____ <input type="checkbox"/>
6. Temporary Documentation	<input type="checkbox"/>	12. Date Submitted to SBI _____ <input type="checkbox"/>
7. Other (Specify) _____	<input type="checkbox"/>	13. NICS Transaction Number (NTN) _____ <input type="checkbox"/>
Signature of Sheriff: _____		
Original – Sheriff / Copy – Applicant		
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Must Be Notarized

CCH Application

LIST OF DISQUALIFYING CRIMINAL OFFENSES	
<p>▶ NOTE: Effective July 1, 2015 for all CHP applications – an applicant who has been found guilty of or received a prayer for judgment continued or a suspended sentence for one of the offenses listed in 1-20, AND THREE YEARS HAS PASSED PRIOR TO SUBMITTING THE APPLICATION, <u>can</u> receive a Concealed Handgun Permit.</p>	
1. Simple assault.....	N.C.G.S. § 14-33(e)
2. Violation of court orders.....	N.C.G.S. § 14-226.1
3. Furnishing poison, controlled substances, deadly weapons, cartridges, ammunition, or alcoholic beverages to inmates of charitable, mental or penal institutions, or local confinement facilities.....	N.C.G.S. § 14-258.1
4. Carrying weapons on campus or other educational property.....	N.C.G.S. § 14-269.2
5. Carrying weapons into assemblies and establishments where alcoholic beverages are sold and/or consumed.....	N.C.G.S. § 14-269.3
6. Carry weapons on State property and courthouses.....	N.C.G.S. § 14-269.4
7. Possession and/or sale of spring-loaded projectile knives.....	N.C.G.S. § 14-269.6
8. Impersonation of a law enforcement officer or other public officer.....	N.C.G.S. § 14-277
9. Communicating threats.....	N.C.G.S. § 14-277.1
10. Carry weapons at parades and other public gatherings.....	N.C.G.S. § 14-277.2
11. Exploding dynamite cartridges and/or bombs (except fireworks violations under N.C.G.S. § 14-414).....	N.C.G.S. § 14-283
12. Rioting and inciting a riot.....	N.C.G.S. § 14-288.2
13. Fighting or conduct creating the threat of imminent fighting or other violence.....	N.C.G.S. § 14-288.4(a)(1)
14. Looting and trespassing during an emergency.....	N.C.G.S. § 14-288.6
15. Assault on emergency personnel.....	N.C.G.S. § 14-288.9
16. Violations of City state of emergency ordinances.....	N.C.G.S. § 14-288.12
17. Violations of County state of emergency ordinances.....	N.C.G.S. § 14-288.13
18. Violations of State of emergency ordinances.....	N.C.G.S. § 14-288.14
19. Violations of the standards for carrying a concealed weapon.....	N.C.G.S. § 14-415.21(b)
20. Misrepresentation on certification of qualified retired law enforcement officers.....	N.C.G.S. § 14-415.26(d)
<p>▶ NOTE: Offenses listed in 21-32 are permanent disqualifiers for a Concealed Handgun Permit.</p>	
21. Assault inflicting serious injury or using deadly force.....	N.C.G.S. § 14-33(c)(1)
22. Assault on a female.....	N.C.G.S. § 14-33(c)(2)
23. Assault on a child under the age of 12.....	N.C.G.S. § 14-33(c)(3)
24. Assault inflicting serious injury or using a deadly weapon on a person in a personal relationship and in the presence of a minor.....	N.C.G.S. § 14-33(d)
25. Stalking.....	N.C.G.S. § 14-277.3A
26. Child abuse.....	N.C.G.S. § 14-318.2
27. Domestic criminal trespass.....	N.C.G.S. § 14-134.3
28. Domestic violence protective order violations.....	N.C.G.S. § 50B-4.1
29. Stalking.....	Former N.C.G.S. § 14-277.3
30. Any person convicted of a "misdemeanor crime of domestic violence" as defined in federal law at 18 USC 922(g)(9).	
31. Any crimes involving assault or a threat to assault a law enforcement officer, probation or parole officer, person employed at a State or local detention facility, firefighter, emergency medical technician, medical responder, or emergency department personnel.	
32. Misdemeanor crimes that involve violence (other than the misdemeanors listed in items 1-20).	
33. Misdemeanor crimes under Article 8 of Chapter 14 (other than the misdemeanors listed in items 1-20).	
<p>▶ SOCIAL SECURITY NUMBER: The disclosure of your social security number as a part of this Concealed Handgun Permit application is voluntary. The purpose of requesting the social security number is to assist in your identification and to help distinguish you from other persons with similar names. No Concealed Handgun Permit will be denied for failure to disclose a social security number.</p>	
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ATTACHMENTS (ALIASES, ADDRESSES, WORK, DETAILS #5, #6)
<p><u>Previous Aliases:</u> (last, first, city, state, file number) NONE</p>
<p><u>Previous Addresses:</u> (street, street line 2, city, state, country, zip) NONE</p>
<p><u>Work / Employment Address:</u></p>
<p><u>Details / Explanation Question 5 Page 1:</u> CERTIFICATION COURSE LEFT BLANK</p>
<p>RETIRED LAW ENFORCEMENT LEFT BLANK</p>
<p><u>Details / Explanation Question 6 Page 1:</u> LEFT BLANK</p>
<p style="text-align: right;">Order #: DBKPF73MA Page 4</p>

CCH Application

STATE OF NORTH CAROLINA		RELEASE OF PHYSICAL AND MENTAL HEALTH, SUBSTANCE ABUSE AND CONFIDENTIAL COURT RECORDS FOR CONCEALED HANDGUN PERMIT	
ALAMANCE County		DBKPF73MA G.S. 14-415.13(a)(5)	
Name And Address Of Applicant		Date Of Birth	Social Security No.
		State Drivers License No. (State Identification No. If No Drivers License)	State
		NORTH CAROLINA	

I hereby authorize and require any and all doctors, hospitals or other providers who have ever provided physical or mental health or substance abuse treatment or care to me, including without limitation the providers named below, to release to the sheriff of the above named county any and all records concerning my physical capacity, mental health, mental capacity or substance abuse that the sheriff may reasonably request in connection with my application for a concealed handgun permit. The purpose of the release is to enable the sheriff to determine my qualification and competence to handle a handgun. I understand that alcohol and substance abuse information is protected by federal regulations and that other confidential records such as psychiatric information may be protected by North Carolina statute. Accordingly, I specifically authorize the release of any and all alcohol, substance abuse and psychiatric information that may be documented in my records.

I understand that further disclosure or redisclosure by the sheriff of any information disclosed to the sheriff pursuant to this Release is prohibited without my further written consent unless otherwise provided for by state or federal law. I understand that I may revoke this authorization at any time except to the extent that action has already been taken in reliance on this Release. Even without my express revocation, this Release will expire upon the satisfaction of the request or one year from the date below, whichever occurs first.

Name Of Provider	Address Of Provider
PLEASE KEEP BLANK - There is no need to enter anything here. This form is sent to predetermined locations	

I also request and authorize any and all clerks of superior court of North Carolina to inform the sheriff of this County whether or not the clerk's records contain the record of any involuntary commitment proceeding under Article 5 of Chapter 122C of the General Statutes in which I have been named as a respondent and, if so, to reveal to the sheriff any confidential information in the court files or records of each such proceeding that the sheriff may reasonably require in order to determine whether or not to issue a concealed handgun permit to me. This Release may be treated as a motion in the cause within the meaning of G.S. 122C-54(d) and a clerk may reveal information to the sheriff pursuant to any specific or standing order entered in response to or anticipation of this motion.

I authorize the sheriff to photocopy this Release after I sign it, and I authorize any provider to whom a photocopy of this Release is presented to rely on the photocopy as being as effective as the original.

NOTE: Pursuant to G.S. 14-415.15(a), no person, company, mental health provider, or governmental entity may charge additional fees to the applicant for a concealed handgun permit for a background check under that subsection.

SWORN/AFFIRMED AND SUBSCRIBED TO BEFORE ME		Date
Date	Signature Of Person Authorized To Administer Oath	Signature Of Applicant
Title		
Date Commission Expires		

Must Be Notarized

SEAL

THE DO'S AND DON'TS OF CARRYING A CONCEALED HANDGUN

- Your permit to carry a concealed handgun **must** be carried along with valid identification whenever the handgun is being carried concealed.
- When approached or addressed by any officer, you **must** disclose the fact that you have a valid concealed handgun permit and inform the officer that you are in possession of a concealed handgun. You should **not** attempt to draw or display either your weapon or your permit to the officer unless and until he/she directs you to do so. Your hands are to be kept in plain view and you are not to make any sudden movements.
- At the request of any law enforcement officer, you must display both the permit and valid identification.
- You **may not**, with or without a permit, carry a concealed weapon while consuming alcohol or while alcohol or any substance, controlled or otherwise, is in your blood unless the substance was obtained legally and taken in therapeutically appropriate amounts.
- You **must** notify the Sheriff who issued the permit of any address change within thirty (30) days of the change of address.
- If a permit is lost or destroyed, you **must** notify the sheriff who issued the permit and you may receive a duplicate permit by submitting a notarized statement to that effect along with the required fee. Do **not** carry a handgun without it.
- Even with a permit, you may **not** carry a concealed handgun in the following areas:
 - Any law enforcement or correctional facility;
 - Any space occupied by state or federal employees;
 - Any premises where the carrying of a concealed handgun is prohibited by the posting of a statement by the controller of the premises;
 - Public educational property, however a permittee may secure a handgun in a locked vehicle;
 - Areas of assemblies or demonstrations;
 - State occupied property;
 - Any State or federal courthouse;
 - Any area prohibited by federal law;
 - Any local government building if the local government had adopted an ordinance and posted signs prohibiting the carrying of concealed weapons.
- If you are in a vehicle and stopped by a law enforcement officer, you should put both hands on the steering wheel, announce you are in possession of a concealed handgun and state where you have it concealed, and that you are in possession of a permit. Do **not** remove your hands from the wheel until instructed to do so by the officer.

I, _____, have read and understand the Do's and Don'ts of carrying a concealed handgun, and the Disqualifying Criminal Offenses pursuant to N.C. General Statute § 14-415.12 (b)(8).

Signature _____

Witness: _____, Date _____

Must Be Signed by Witness

CCH Permit Expiration – 60 Day Grace Period

Alamance County



Alamance County Sheriff's Office
Concealed Handgun Permit

APPLICATION REQUIREMENTS

- If your permit has expired but you submit your renewal application within the 60-day period:
 - You'll be charged the same \$90 as if new applicant
 - You'll not be required to retake training course
- After 60 days you are required by NC State law to take the training course again and reapply as new student
- Check your county's website for details and any applicable grace period by county (<https://correctshot.com/concealed-carry-handgun>)