

# Mere House Day Nursery

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## **Children's' Arrival at Setting**

### **New Entry System**

We will manage entry/drop off into nursery by establishing a new improved entry system, this will include the following:

- A guide will be present at the entry to explain the system improvements to all parents (First few days only)
- A safe section has been established to allow queuing for entry at a safe distance, with tape clearly marking the guidance of 2 meter standing spaces.
- A one-way system will be in place. See the new signs for details.
- All signs and barriers must be adhered to by all
- Only one parent per family to drop off/collect
- Consider only allowing parents to enter the nursery for the purpose of settling in sessions if not doing so would cause a child distress. The provider should consider measures to minimize contact.
- Children dropped off and collected from parents a socially distance space from playground
- Time spend on handovers must be kept to a minimum to exchange necessary information regarding the well-being of children.

On arrival at the setting it is imperative to ask if parents, children or any member of the household have any of the symptoms of Covid-19. Ask the following:

- Does anyone in the household have a high temperature or new and persistent cough.

If the answer is yes, they should not be allowed to leave their child at the setting.

- If the parent or any person in the household is a keyworker, ask them have they been tested for Covid 19? And if so was the result negative?
- Remove outer coats before entering the main room and store separately if possible to avoid any cross contamination.

### **Hand Washing**

- Everyone will wash their hands thoroughly on arrival at the setting.
- Everyone will wash their hands again after using the toilet each time.

	<ul style="list-style-type: none"> <li>• Everyone will wash their hands when changing from one room to another.</li> <li>• Everyone will wash their hands before eating.</li> <li>• Everyone will wash their hands after coughing or sneezing.</li> </ul> <p><b><u>General</u></b>  Encourage the children to avoid touching their face, eyes nose and mouth.  All children coming into the setting should avoid all non-essential public transport travel and outside of setting hours minimise social interactions as per the national guidelines</p>
<b>Play and Learning</b>	<p><b><u>Implement social distancing where possible; -</u></b></p> <ul style="list-style-type: none"> <li>• Ask parents to leave the site promptly after dropping children.</li> <li>• Minimise the resources available to those children that can be cleaned effectively</li> <li>• Ensure children wash hands regularly throughout the day, as well as before eating after coughing or sneezing</li> </ul>
<b>Personal Items</b>	<p>Children should not bring items from home into setting unless essential for their well-being. Where is this the case items will be appropriately cleaned upon arrival.</p>
<b>Protection for vulnerable children and adults</b>	<ul style="list-style-type: none"> <li>• Attendance and adults who are vulnerable e.g. underlying health conditions that may be affected by the current threat will be identified</li> <li>• A discussion with parents and adults will take place and key actions agreed. Ie Isolation,</li> </ul>
<b>Visitors</b>	<ul style="list-style-type: none"> <li>• Attendance to the setting should be restricted to children and staff as far as practically possible and visitors should not be permitted to the nursery unless essential (e.g. essential building maintenance)</li> <li>• Where essential visits are required these should be made outside of the usual nursery operational hours where possible.</li> </ul>
<b>Child has toilet accident and needs to be cleaned/changed</b>	<ul style="list-style-type: none"> <li>• Staff to use same PPE as before the virus.</li> <li>• Wash hands with soapy water for 20 seconds before changing child.</li> <li>• Position staff member side on to the child where possible</li> <li>• Wash hands with soapy water for 20 seconds before changing the child.</li> </ul>
<b>Supporting Children Whose Parents are Exposed to Covid-19 (NHS/ Social care)</b>	<p>Parents who work with people with covid-19 symptoms (e.g. medical and nursing staff or social care) wear PPE Therefore unlikely to be exposed to the virus, unprotected.</p> <ul style="list-style-type: none"> <li>• If the parent or any person in the household is a key-worker, ask them have they been tested for Covid 19?</li> <li>• If so what was the date of the test?</li> <li>• If tested was the result negative?</li> </ul>

	<ul style="list-style-type: none"> <li>• Ask them to inform the nursery immediately should they test positive in the future</li> </ul>
<b>Staffing</b>	<b>Staff Rules</b> <ul style="list-style-type: none"> <li>• All staff coming to the setting should avoid all non-essential public transport travel, whenever possible, outside of setting hours.</li> <li>• Staff travelling to work on public transport must change their clothes as soon as entering the building and before starting work.</li> <li>• Only staff travelling by car/walking to work and not stopping en route ie to call at shop will be exempt from changing clothing once entering nursery.</li> <li>• They should minimise social interaction as per the national guidelines.</li> <li>• If they become contaminated at work they will be sent home via a taxi or (thus preventing other staff members from potentially being contaminated by giving them a lift home. <ul style="list-style-type: none"> <li>• Only children and staff who are symptom free or have completed the requires isolation period should attend the setting.</li> <li>• Social distancing must be maintained during breaks.</li> <li>• Equipment used by staff such as stationary, tablets, etc. Should be allocated to individual staff members where possible and cleaned regularly.</li> </ul> </li> </ul>
<b>If a Child Starts Displaying Symptom's</b>	<u><b>Actions to take if a child develops any Covid 19 symptom</b></u> <ul style="list-style-type: none"> <li>• If normal nursery procedure re temperatures have been followed and temperature has not lowered and/or more symptoms appear then follow the procedure below. <ul style="list-style-type: none"> <li>• If a child begins displaying a continuous cough or a high temperature, they should be sent home to isolate as per the guidelines.</li> <li>• A child awaiting collection should be moved, if possible and appropriate to a room where they can be isolated behind a closed door. If it is not possible to isolate them, move them to an area, which is at least 2 meters away from other people. A window should be opened for ventilation (keeping child lock in place)</li> <li>• To access a test apply online on GOV.UK or call 119.</li> <li>• If they need to go to the bathroom while waiting to be collected they should use a spare bathroom if possible. The bathroom should be cleaned and disinfected using standard cleaning products before being by anyone else.</li> <li>• If a member of staff has assisted someone who displayed symptoms they do not need to go home unless they develop symptoms themselves. They should wash their hands</li> </ul> </li> </ul>

	<p>thoroughly for 20 seconds after contact with someone who is unwell and change their clothes.</p> <ul style="list-style-type: none"> <li>• If clinical advise is needed the setting staff parent or guardian should go on line to NHS 111 OR CALL 111</li> </ul>
<b>Cleaning Regime</b>	<ul style="list-style-type: none"> <li>• Clean and disinfect frequently touched surface throughout the day.</li> <li>• This includes tables; chairs; resources; equipment; door knobs; light switches; countertops; handle; toilets; taps and sinks</li> <li>• Wear protective clothing (gloves and apron) for cleaning and dispose of immediately after cleaning.</li> <li>• Using a cloth first clean the hard surface with warm soapy water, then disinfect these surfaces with the pink sanitizer and wipe with disposable blue roll.</li> <li>• Wash hands regularly with soap and water for 20 seconds and after removing gloves aprons and other protection used while cleaning.</li> <li>• iPad to be kept in bubbles and charged in bubble.</li> <li>• Rug doctor – Rugs</li> <li>• Preparations for deep clean if necessary.</li> </ul>
<b>Cleaning of Electronics</b>	<ul style="list-style-type: none"> <li>• Regularly clean electronics such as I-pads; touch screen computers; keyboards and remote controls throughout the day. Use alcohol-based wipes provided.</li> <li>• iPad to be kept in bubbles and charged in bubble.</li> </ul>
<b>Cleaning of Clothing, Towels And Soft Furnishings</b>	<p>Launder items according to the manufactures instructions.</p> <ul style="list-style-type: none"> <li>• Use the warmest wash appropriate water setting and dry items completely.</li> <li>• Dirty laundry can be washed with other items.</li> <li>• Clean and disinfect the baskets after every wash.</li> </ul>
<b>Continuous provision/teaching resources</b>	<ul style="list-style-type: none"> <li>• Children regularly supervised washing hands</li> <li>• Children taught how the virus can be picked up from surfaces and therefore told not to put toys in mouth or to touch face/nose/mouth</li> <li>• Staff vigilant to children touching face/mouth and send children to wash hands/remove toys as necessary.</li> </ul>

	<ul style="list-style-type: none"> <li>• Toys/resources washed between sessions</li> <li>• Boxes of toys/resources organized for each group/cleaned at the end of each day. (Pencils/pens/paintbrushes/construction/small world/craft)</li> <li>• Boxes of books for each group (cleaned each day)</li> </ul>
<b>Outdoor Play</b>	<ul style="list-style-type: none"> <li>• Allocated use of outdoor play areas</li> <li>• Boxes of outdoor play equipment will be allocated to each group and cleaned after use.</li> <li>• Bikes/scooters will be cleaned between groups with soapy water/detergent.</li> <li>• Physical activities that require no or minimal contact will be planned.</li> <li>• Staff to remain at a 2m distance at all times.</li> </ul>
<b>Well-being and education</b>	<ul style="list-style-type: none"> <li>• Children should be supported in age appropriate ways to understand the steps they can take to keep themselves safe including regular hand washing and sneezing into a tissue or their elbow.</li> <li>• Children should be supported to understand the changes and challenges they may be encountering as a result of COVID-19 and staff must ensure that they are aware of their need for emotional support at this time.</li> <li>• Children will be taught 'catch it, bin it, kill it' how virus are spread and how to use tissues.</li> <li>• Children will be taught to wash hands correctly with soap for 20 seconds.</li> </ul>
<b>Training</b>	All staff members must receive information and/or appropriate training.
<b>Disposal of Potentially Contaminated Waste</b>	<p>Waste from potential contamination cases and cleaning of areas where potential contamination cases have been, should be double bagged and put in a suitable and secure place, marked for storage until;-</p> <ul style="list-style-type: none"> <li>• The individual tests negative. The waste can then be put in with the normal waste.</li> <li>• If the individual tests positive or results not known; then store it for at least 72 hours and put in with the normal waste.</li> </ul>
<b>Resources re Covid-19</b>	Posters on general hand hygiene can be found on the e-bug website. NHS on line to or call 111