

# **Privacy Policy**

A1 Realty recognise the importance of protecting the privacy of all information collected regarding any individuals in relation to their personal information. This document is our privacy policy, and it tells you how your personal information is collected and managed.

### **Collection Of Your Personal Information:**

A1 Realty when used in this privacy policy the mention of "personal information" has the meaning given to it in the Privacy Act 1998. As to which your identity is reasonably apparent, in simple terms it is used to identify you. This information can include information such as your name, residential address, email address, mobile or land line number, age, date of birth, profession/occupation, or job title as well as any other information relating to you, this information is considered "personal information".

### **How Your Personal Information Is Collected:**

A1 Realty collects personal information in a variety of ways-

- Applying for a job through our agency.
- Becoming a client with our agency either through sales or an investment property.
- Making an enquiry regarding our services.
- Through your access to our website.
- We may also collect personal information from third parties including credit reporting agencies, Law enforcement agencies, your representatives (lawyers, accountants & financial advisors)
- You provide your personal information directly to us for a specific purpose including – applying/ enquiring about a property.
- By entering competitions ,promotions or requesting information or material from our agency

## How The Collected Information Is Used, held, or disclosed:

All personal information that is submitted to A1 Realty's website is used only for the sole purpose of which it is submitted, unless disclosed otherwise at the time of collection. A1 Realty may use your personal information for responding to enquiries regarding information concerning a particular property, any similar properties, or for sending you correspondence containing information regarding our services.

Copies of correspondence sent from our website, that may contain any personal information, are stored for the sole purpose of record-keeping and back-up purposes only.

Please be aware that A1 Realty and any authorised users may use your email address or mobile number to contact you in the future. We will not sell or pass on your details to any third parties.

### **Correcting Information:**

You are permitted to request at any time the information that you provided us to be emended or deleted. This is our commitment as we take adequate measures to ensure all information we store/archive is accurate at the time it was collected.

### Whom We May Disclose You Information To:

Your personal information may be disclosed to -

- A1 Realty contractors,
- Employees,
- service providers for the main purpose being the operation of our sites.
- Suppliers and other third parties in whom we have a commercial relationship for business and marketing purposes only.

This will only occur in the following circumstances –

- You have provided consent.
- It is directly related to the primary purpose.
- Where we are permitted or required to by law, or it is in the interests of public safety.

### Disclosure:

A1 Realty may use your email address or mobile phone number to contact you in the future regarding products or services that may be of interest to you. A1 Realty will not sell or pass on your details to any third parties.

### **Security:**

A1 Realty take adequate measures to ensure the security of your personal information is kept confidential at all times.

To assist us in keeping your personal information secure, please ensure any usernames and passwords provided to you is kept confidential. It is not required for you to share any usernames or passwords with A1 Realty.

### **Contacting Us:**

If you have any enquires about A1 Realty's privacy policy or regarding the treatment of your privacy or any feedback regarding the treatment of your privacy ,please contact Angelina Liggins, Principle of A1 Realty on

0431 886 538 or via email at <a href="mailto:admin@a1realty.net.au">admin@a1realty.net.au</a>.

Note your concerns/complaint will be treated confidentially. A1 Realty aim to ensure that your concerns/complaint is resolved within a timely manner.

# **Changes to our Privacy Policy:** A1 Realty reserve the right to amend or update this statement from time to time. This privacy was last updated 18/01/2024 Our privacy policy is found on our website, <a href="www.a1realty.net.au">www.a1realty.net.au</a> or you may request a copy of to be emailed to you.