

Minutes of the Annual Meeting of **Beaworthy Parish Council** held at 1930 hours on **Thursday 19<sup>th</sup> September 2024** in Beaworthy Parish Hall.

**Councillors present:** Cllr Rendell (Chairman), Cllr Sanders, Cllr Coleman, Cllr Johnstone, Cllr Balsdon, Cllr Wonnacott

**Also present:** A. Braidwood (Clerk).) Cllr Mott (WDB)C

1. **Chairman's welcome.** Cllr Rendell welcomed attendees to the meeting.
2. **Apologies for absence.** Cllr T Southcott (WDBC)
3. **Public Forum –** No one spoke
4. **Declarations of Interest in items on the agenda –** Nil
5. **Minutes of the previous meeting.** It was unanimously **RESOLVED** that the minutes of the meeting held on the **18<sup>th</sup> Jul 2024** were a true record and were signed by the Chairman.
6. **Clerk's report –** verbal report received.
7. **Policies for review:** To review and accept amendments to the following policies:
  - 7.1 **Finance Risk Assessment –** It was unanimously **RESOLVED** to accept the updated policy.
  - 7.2 **Health and Safety Policy –** No amendments, it was unanimously **RESOLVED** to renew the policy.
8. **Planning.**
  - 8.1 **2240/24/FUL** Land At Broadmoor Farm Beaworthy - Erection of a new 4 bedroom detached dwelling with detached garage. It was proposed, seconded and unanimously **RESOLVED** to object to this application with the following comments: The Parish Council consider this to be an overly large development which is not in keeping with the surrounding buildings. There is an overbearing nature to the development; the original class Q footprint was 186 square meters, but this shows an increase in size to 224 square meters. Another example of overdevelopment in the countryside. Additionally, the access is not clear on the plans. The drawings imply a separate track is to be constructed but this has not been mentioned. It is believed that there is no gateway there currently.
  - 8.2 **0293/24/FUL** The Old Forge, Broadbury, EX20 4LG - Widen existing access & cut back hedges. It was proposed, seconded and unanimously **RESOLVED** to object to this application with the following comments: This objection is based on the grounds of safety. The opening is onto an A-road with 60mph speed limit. There are now 2 entrances to the property, and the PC cannot see a justification for a second entrance. It is requested that there is no possibility of this site being used as a commercial venture that will lead to additional traffic using this entrance.
  - 8.3 **2539/24/FUL** Old Rectory, Patchacott, EX21 5AS - Change of use from temporary siting of a caravan to permanent siting of a caravan for residential use. . It was proposed, seconded and unanimously **RESOLVED** to object to this application with the following comments: The use of the caravan was only a temporary siting as the Rectory was being renovated, therefore, it should have been removed when it was vacated on completion of works to the Rectory and the Rectory was then occupied again. To grant this application is effectively the equivalent to a new permanent dwelling in the countryside.
9. **Councillors Reports – reports on meetings attended and matters brought to the attention of councillors.**
  - 9.1 Highways – received
  - 9.2 Parish Hall – Received.
  - 9.3 Crime commissioners – NTR
  - 9.4 Northern Links – NTR
10. **West Devon borough Council Update:** Received

**11. Finance:**

11.1 The RFO presented the **Finance Report**, bank reconciliation and quarterly budget report to **30 Aug 2024. (Annex A)**

11.2 **Payments** – It was proposed and unanimously **RESOLVED** to approve the following payments

Reimbursement to clerk for payment of .com domain renewal. **£18.99 plus 3.80 VAT**

The Council **RESOLVED** to continue in **confidential session at 2044 hours**. Cllrs Mott was invited to stay.

**12. Enforcement** – Updates received.

**It was noted Cllr Coleman departed the meeting at 2050 hours.**

The confidential session closed at **2056** hours

**13. Items for the agenda for next meeting** – Draft budget for 2025/26

**14. Date of next meeting** – 17<sup>th</sup> October 2024

**15. Meeting closed at:** 2105 hours.

Annex A - Finance Report, bank reconciliation and quarterly budget report to 30 Aug 2024

Receipts

Total	Precept	Grant	Bank Interest	VAT Refund	Misc		
2,733.41	2,434.50	-	-	48.91	250.00	-	-

Payments

Total	Clerk's Salary	Grants and Donations	Admin and training	Office Costs	Insurance	Asset Maint	Election Costs	VAT
1,961.08	1,335.36	225.00	-	255.84	125.55	-	-	19.33

Bank Summary

Cashbook

Balance at	01/04/24	4,959.31
Receipts	to date	2,733.41
Payments	to date	1,961.08
Balance at	30/08/24	5,731.64

Bank Reconciliation

Balance per statement 30 Aug 24	5,878.64
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Outstanding cheques	Chq No	Amount
Total Outstanding cheques/DD	378	72.00
	380	75.00

(147.00)

5,731.64

Difference -  
of which £3438.13 is reserves

## Quarterly Budget Report

BUDGET	FY Apr 24 to Apr 25			
Category	Sub category	Budget	Totals	To Date
Clerk salary		2878.72	2,878.72	1,335.36
Donations			300.00	150.00
	St Albans	150.00		150
	Madwothy	150.00		
Administration and training			250.00	-
	Admin expenses/mileage	50		
	Training	200		
Input Vat to be recovered				19.33
Office costs			630.00	255.84
	Printer toner/stationery	60		18.83
	Go daddy domain renewal	25		
	Go Daddy website renewal	140		
	Village Hall Hire	200		72.00
	Subscriptions DALC	100		100.01
	Subscriptions ICO	40		
	Audit	65		65.00
Insurance		170	170.00	125.55
Grants		300	300.00	75.00
Election Costs contingency		100	100.00	100.00
Reserve/contingency		400	40.00	290.00
Asset Maint contingency			200.00	200.00
	2 noticeboards	50		
	laptop and printer	150		
		4,868.72		2,956.92
		4,528.72		1,961.08

2024/25		
<b>Asset Replacement</b>		
	Balance brought Forward	309.67
	Addition this year	200.00
	Balance to be carried forward	509.67
<b>Contingency/general reserves</b>		
	Balance brought Forward	1,701.68
includes bank compensation	Addition/Reduction this year	290.00
	Balance to be carried forward	1,991.68
<b>Election contingency</b>		
	Balance brought Forward	836.78
	Addition/Reduction this year	100.00
	Balance to be carried forward	936.78
<b>Summary</b>		
	Balance brought Forward	2,848.13
	Addition this year	590.00
	reductions this year	
	Balance to be carried forward	3,438.13