

Minutes of the Annual Meeting of **Beaworthy Parish Council** held at 1930 hours on **Thursday 15th Jan 2026** in Beaworthy Parish Hall.

Councillors present: Cllr Rendell (Chairman), Cllr Balsdon, Cllr Hayes, Cllr Johnstone, Cllr Sanders, Cllr Johnstone

Also present: A. Braidwood (Clerk), Cllr Southcott (WDBC)

1. **Chairman's welcome.** Cllr Rendell welcomed attendees to the meeting.
 2. **Apologies for absence.** Cllr Darling, Cllr Mott (WDBC).
 3. **Public Forum** – No member of public spoke
 4. **Declarations of Interest in items on the agenda** – Nil
 5. **Minutes of the previous meeting.** It was unanimously **RESOLVED** that the minutes of the meeting held on the **9th December 2025** were a true record and were signed by the Chairman
 6. **Clerk's report** – received. **Annex A**
 7. **Planning.** There were no planning applications
 8. **Policy Review.** The following documents were reviewed and updates accepted: Publication Scheme, Document Retention Policy, Freedom of Information Policy, Staff Development Review Scheme. The draft IT policy, draft Reserves Policy were **RESOLVED** to approve
 9. **Councillors Reports – reports on meetings attended and matters brought to the attention of councillors.**
 - 9.1 Highways – verbal report received
 - 9.2 Parish Hall – verbal report received
 - 9.3 Crime commissioners – NTR
 - 9.4 Defibrillator Update – it was confirmed the defibrillator had been delivered and was scheduled to be installed by the electrician on 22nd January 2026
 10. **DCC and West Devon borough Council Updates:** WDBC verbal update received.
 11. **Annual Meeting of the Parish and Annual Council Meeting** – It was resolved to hold the annual meetings on 21st May 2026 at 7pm and 7.30pm respectively.
 12. **Finance:**
 - 12.1 **The RFO** presented the bank rec to **30 Dec 2025. Annex B**
- The public were excluded at **2001 hours**. The Council **RESOLVED** to agree to continue the meeting in **confidential session**, Cllr Southcott was invited to remain.
13. **WDBC Enforcement** – Updates received.
The confidential session closed at **2010** hours
 14. **Items for the agenda for next meeting**
 15. **Date of next meeting** – 19 Feb 2026 at 19.30 hrs.
 16. **Meeting closed at:** 2023 hours.

Annex A - Clerk Report Jan 2026

Finance:

Precept – the precept submission has been acknowledged.

Asset Register - I have updated the asset register (also in the website) a copy is below:

	Beaworthy Parish Council	
	ASSET REGISTER	
	13/12/2025	
Description	Date Purchased	Purchase Price
Lenovo laptop	01/04/2025	£165.83
Epson XP-432 Printer	13/09/2017	£100.00
Noticeboard at Beaworthy Church	20/11/2019	£0.00
Notice Board for Patchacott	04/02/2020	£0.00
BT Phone Box	03/09/2025	£1.00
Grit Bin	03/11/2023	£372.16
	Total	638.99

The Council insurance has been updated with the addition of the phone box on the policy. Email with new schedule has been sent to all councillors.

Appraisal:

Forms are still outstanding – please can Councillors send these on to Cllr Darling as soon as possible. Thank you.

Planning

Decisions received:

West Devon Borough Council

Planning decisions between 15 Dec 2025 and 21 Dec 2025

The link provided with each application will take you to the webpage for that application

Parish:	Beaworthy	
1617/25/AGR	Agricultural Determination	
Applicant Name:	PH, JE & PG Wonnacott	Officer: Nicola Glanville
Grid Reference:	(247447, 98381)	Decision Level: Officer Delegated
Site Address:	Baileys Farm Patchacott EX21 5AR	Decision: Prior Approval Required and Refused
Description:	Application to determine if prior approval is required for a proposed steel frame lean-to extension to existing agricultural building measuring 15m (L) x 15m (B) x 5.5m height to ridge	Decision Date: 17 December 2025

Resolutions - All resolutions from the November and December meeting have been actioned.

Outstanding issues are:

- Clerks' appraisal meeting to be confirmed.
- Nat West complaint regarding FSCA ongoing - clerk chases regularly

Correspondence – all correspondence has been forwarded to councillors via email

Bank rec and Finance report to 29 Dec 2025

	Clerk's Salary	Grants and Donations	Admin and training	Office Costs	Insurance	Asset Maint	Election Costs	VAT
3,453.78	2,168.39	300.00	50.00	559.87	125.26	166.83	-	83.43

Bank Summary

Cashbook

		Current Acc
Balance at	01/04/24	5,791.86
Receipts	to date	5,598.11
Payments	to date	3,453.78
Balance at	29/12/25	<u>7,936.19</u>

Bank Reconciliation

		Current Acc
Balance per statement	29 Dec 2025	8,070.19
Outstanding cheques	Chq No	Amount
Total Outstanding cheques/DD	400	50.00
	401	84.00
		(134.00)
		<u>7,936.19</u>

Difference

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of which is earmarked reserves	3895.97
balance remaining after reserves	4,040.22
expected additional income	0
expected additional expenditure	1247.22
estimated y/e balance	2,793.00
total in working reserves (should equal 1 year costs)	5184.68

general contingency	2,391.68
Year end bank balance	2793.00
	<u>5,184.68</u>