

Beaworthy Parish Council

Clerk to the Council Mrs A M Braidwood, Willowdene, Bratton Clovelly, Okehampton, EX20 4LB. Tel 07990712484

I hereby give notice of a meeting of the Beaworthy Parish Council and summon Members to attend on **Thursday 16th April 2026 at Beaworthy Parish Hall at 1930 hours.**



Members of the public are most welcome to attend and to make representations, ask or answer questions and give evidence on any item on the agenda, during the Public Forum, for a maximum time of 10 minutes.

Agenda

1. **Chairman's welcome.**
2. **Apologies**
3. **Public Forum**
4. **Declarations of interest.** Councillors are reminded to declare any personal interest in an item on the agenda and its nature and to declare any pecuniary interest in an item on the agenda. Councillors with pecuniary interests should remove themselves from the meeting for the relevant items.
5. **Minutes of the meeting on 19th March 2026.** To approve as a true record and be signed by the Chairman.
6. **Clerks report** – including correspondence and any other item which has been brought up to the attention of the clerk, which is not on the agenda.
7. **Planning** – To review and respond to applications received on WDBC planning portal.
 - 7.1 **0640/26/CLE** - Certificate of lawfulness for existing change of use of land from agriculture to the construction and use of the site as a menage (sand school) for equestrian use. Moorlands Patchacott EX21 5AW
8. **Premises licence application** – to consider any representation:

A new premises licence application for their premises at Beaworthy Parish Hall, Patchacott, EX21 5AR.

The application is for:

 - Live Music Indoors Saturday 23:00-23:59 & on New Year's Eve from 00:00-02:00.
 - Recorded Music Indoors Saturday 23:00-23:59 & on New Year's Eve from 00:00-02:00.
 - Performance of Dance Indoors Saturday 23:00-23:59 & New Year's Eve 00:00-02:00.
 - Late Night Refreshment Indoors Saturday 23:00-23:59 & New Year's Eve 00:00-02:00.
 - Supply of Alcohol On/Off premises Monday to Saturday 12:00-23:59 & Sunday 12:00-22:30. On New Year's Eve this will continue from 00:00-02:00.
 - Opening Hours Monday to Saturday 08:00-00:30, Sunday 08:00-23:00 & New Year's Eve 08:00-02:30
9. **Road Warden Scheme**, - to consider joining and sourcing volunteers.
10. **Councillor Reports** – reports on meetings attended and matters brought to the attention of councillors.
 - 10.1 Highways Report
 - 10.2 Parish Hall Report
 - 10.3 West Devon Matters
 - 10.4 Defibrillator
11. **West Devon Borough Council/DCC reports.** To be received from representative present.

12. Finances

- 12.1 **RFO to present the End of Year Accounts to 31 Mar 2026** – For approval
- 12.2 **Virement to Reserves** - to consider a virement of funds from end of year balance to working reserves as per guidance of 12 months costs.
- 12.3 **Bleed Kits:** To agree the purchase of 3 x bleed kits for installation with Defibs in the Parish.
- 12.4 **To resolve to approve the payments as follows:**

Reimburse clerk for stationery costs of paper.	£14.16 + £2.83 VAT
DALC Annual Subscription	£99.00 + £15.21 VAT
- 12.5 **New PC Website** – To consider the comparative WCAG 2.2AA standards compliant website providers and future .gov email for councillors.

13. **West Devon Enforcements** – Updates

14. **Items for the agenda for next meeting.**

15. **Date of next meeting. 21 May 2026**

16. **Close of meeting.**

Clerk Report Apr 2026

Finance:

We have received our first half of the Precept.

The Audit preparations are underway with the relevant paperwork and information being collated for the internal auditor and the date has been set for 24th April at 10am.

Please note the new FY Finance Report with reserves update.

It is requested that Cllr Darling complete the Internal Finance Controls in April this year. I will forward the forms and documents required if agreed.

Planning

Decisions received:

CPR Training:

Leaflets, posters and fliers have been distributed for the scheduled CPR/Defib training on 21 May at 1830 hours in the Parish Hall. Please let the clerk know if you require any more and I can print them for you.

Road Warden Scheme:

I have created a poster and fliers for dissemination for volunteers for the DCC Road Warden Scheme, again please let me know if you require any and I can print and let you have some. Please direct anyone interested to the clerk who has more information and can add any potential volunteers to the list for DCC.

Thanks

Potholes!

A meeting has been arranged for Wed 15th April with the Chairman, DCC highways rep and DCC Councillor Davies to inspect the roads in the parish with a view to a possible future plan to improve them.

New website

I have disseminated to all councillors' information of new website packages (and emails) which are WCAG 2.2AA compliant. Please can you take a look and give me your thoughts prior to the meeting where it will be on the agenda as we are time limited to get it underway prior to our Go Daddy renewal. Please let me know if you need any more information. Thanks

Resolutions - All resolutions from the March meeting have been actioned.

Outstanding issues are:

- Nat West complaint regarding FSCA ongoing - clerk chases regularly

Correspondence – all correspondence has been forwarded to councillors via email.

Receipts

Total	Precept	Grant	Bank Interest	VAT Refund	Misc		
5,898.11	5,401.00	300.00	-	47.11	150.00	-	-

Payments

Total	Clerk's Salary	Grants and Donations	Admin and training	Office Costs	Insurance	Asset Maint	Election Costs	VAT
4,720.15	2,891.18	600.00	-	559.87	125.26	416.81	-	127.03

Bank Summary

Cashbook

		Current Acc
Balance at	01/04/25	5,791.86
Receipts	to date	5,898.11
Payments	to date	4,720.15
Balance at	31/03/26	6,969.82

Bank Reconciliation

		Current Acc
Balance per statement	31 Mar 2026	6,969.82

Outstanding cheques	Chq No	Amount
		-
		6,969.82

Difference

of which is earmarked reserves	3676.97	includes working reserves
current balance remaining after reserves	3,292.85	
expected additional income	0	
expected additional expenditure	0	
Actual y/e balance (less all reserves)	3,292.85	

New FY Finance Update: As at 16 Apr 2026

We have received the first half of the Precept for 2026-27 of £2975.00

The RFO has created a new IT reserves budget, as per the resolution at our last meeting, and I have made a virement across from the defibrillator reserve of £500. (The defib reserve has previously been increased with a virement from the elections reserve of £600 and £400 precepted) and now has a remaining amount in it of £500.

We have a new devolution reserve of £200 from precept.

Finally, subject to resolution at our next meeting, we have £3292.85 in the current account which as RFO, I advise this is moved to the working reserves which will then total £5684.53 which is in line with the current guidelines of keeping 12 months working capital. This reserve can (and possibly will) be used during the year if our payments exceed our balance prior to receiving our second half of the precept in September.

The asset maintenance reserve received £200 from precept this year.

Our current bank account balance is 9470.63 of which £7769.82 is in reserves. (Figures based on cashbook)

Reserves for 2026-27		
Asset maintenance/replacement Reserves		
	Balance brought Forward	323.84
by precept	Addition this year	200.00
	Payments this year	
	Balance to be carried forward	523.84
Working reserves (12 Months)		
	Balance brought Forward	2,391.68
Virement from remaining balance of 2025-26	Addition this year	3,292.85
	payments this year	
	Balance to be carried forward	5,684.53
BT Phone Box and defib reserves		
	Balance brought Forward	-
400 by precept	Addition this year	400.00
600 virement from election reserve	Addition this year	600.00
virement to IT Reserve	payments this year	500.00
	Balance to be carried forward	500.00
IT Reserve		
	Balance brought Forward	-
virement from Defib reserves	Addition this year	500.00
	payments this year	
	Balance to be carried forward	500.00
Election reserves		
	Balance brought Forward	961.45
	Addition this year	-
virement to BT phone box reserve	payments this year	600.00
	Balance to be carried forward	361.45
Devolution increased responsibilities reserve		
	Balance brought Forward	-
By precept	Addition this year	200.00
	payments this year	
	Balance to be carried forward	200.00
Summary		
	Balance brought Forward	3,676.97
	Addition this year	4,092.85
	payments this year	
	Balance to be carried forward	7,769.82

End of Year Accounts to 31 Mar 2026

Receipts and Payments account		
Year 2024-25	Receipts	Year 2025-26
4869.00	Precept	5401.00
200.00	grants	300.00
48.91	VAT Refund	47.11
	Nat West compensation	150.00
£ 5,367.91	Total receipts	£ 5898.11
Year 2024-25	Payments	Year 2025-26
Net		Net
3,024.66	Clerk Salary	2891.18
575.00	General grants paid	300.00
150.00	Grass cutting donations	300.00
125.55	Insurance	125.26
65.00	Audit	70.00
18.83	Misc office costs, printer, stationery	-
100.01	Subscriptions - DALC	100.00
20.00	training	0.00
138.87	Website	174.87
180	Hire of Parish Hall for meetings	84.00
35.00	Information Commissioners Office	47.00
47.11	VAT paid	127.03
425.16	Asset Maintenance	416.81
-	CPRE Membership	84.00
75.33	Election costs	-
£4535.36	Total payments	4720.15

Notes:

There is an overall YoY difference in payments of £184.79.

The admin and training budget, although at 0, two courses were completed, at a total of £85 but one cheque has not been cashed and the other was not approved in this FY although took place in March, so this cost will come out of the following years accounts as we do not use accrual accountancy.

The grant was paid this year to the Village Hall for heating costs of £300.

Clerk salary increased in line with the National Pay Award. Mar 2025 salary was taken in April therefore 2025 was higher

ICO increased their subscription in this FY.

Office costs were affected this year due to delayed invoice from the Parish Hall, resulting in the remaining amount for hall hire will again come out of the next FY accounts. The PC also resolved to join CPRE which was not budgeted for although due to underspends in other budget lines did not take us over the budget for this cost.

VAT is included for information but is reclaimed each year.

Assets were purchased this FY which were not budgeted for but they will be taken from the assets reserves, which is as expected. We maintain these reserves for just this type of costs. They will be reviewed to allow for changes to assets held.

The RFO will advise the remaining balance be transferred to Working Reserves to meet the guidance 12 months working capital.

Funds Held		
Year 2024-25		Year 2025-26
4959.31	Nat West Current Account Balance 1 Apr 25	5791.86
5367.91	Total receipts	5898.11
4535.36	Total Payments	4720.15
5791.86	Total balance in cash book	6969.82
5791.863	Nat West Bank balance at 31 Mar 2026	6969.82
-	unpresented cheques	
-	unpresented credit	
5791.86	Nat west closing balance 31 Mar 2025	6969.82

of which is Reserves		
Year 2024-25		Year 2025-26
861.45	Election expenses contingency	961.45
1991.68	General contingency/12 months running costs	2391.68
509.67	Asset maintenance/ replacement contingency	323.84
£ 3362.80	Total	£ 3676.97

Assets		
Year 2024-25		Year 2025-26
-	Notice Board - Beaworthy Church Entrance	-
-	Notice Board Parish Hall entrance	-
249.17	Acer Laptop	Removal
100.00	Epsom XP-432 Printer	100.00
-	Lenovo laptop	165.83
-	Projector	31.98
-	Defibrillator	0
-	Grit Bin	372.16
-	BT phone Box	1.00
£ 349.17	Total Asset Value	£ 670.97

Borrowings		
Year 2024-25		Year 2025-26
-	The Parish Council does not have any borrowings	-

Outgoing Grants		
Year 2024-25		Year 2025-26
10.81	S137 - Allowance per elector (212 electors) unused	11.10
375.00	Grants available for year to community	300.00
-	Total Spent	300.00

Section 137 of the LGA 1972 enables Parish Councils to spend up to the allocated amount per elector for the benefit of people in the area on activities/projects not specifically authorised by other powers. This is still subject to terms and to grant money available grants in line with the Parish councils Grant Policy are in Payments section.

ROAD WARDEN VOLUNTEERS NEEDED



Help Keep Our Parish Roads Safe, Clean & Well-Maintained


What is the Road Warden Scheme?



The **Road Warden Scheme** is a Devon County Council partnership that enables local councils and community groups to carry out approved minor works on or around the public highway.

All work is voluntary and chosen by the community

Why Volunteer?

- Make a visible difference in your local area
 - Free DCC-approved training
 - Public liability insurance provided by DCC (when following guidance)
 - Priority consideration for the Highway Maintenance Community Enhancement Fund
 - Help protect wildlife, improve safety, and enhance our shared spaces
- 


What Tasks Can Volunteers Do?

- Light pothole repairs
 - Clearing weeds & vegetation
 - Grass cutting & verge management
 - Cleaning road signs, Repairing fingerposts
 - Cleaning drainage features
- 

All tasks must be pre-agreed with the Neighbourhood Highway Officer.

Who Can Volunteer?

Anyone nominated by a parish or community organisation who is willing to receive the necessary training and work within the Road Warden arrangements.



Support & Training Provided

- ▶ Safety and skills training
- ▶ Guidance on risk assessments
- ✔ Guidance on risk assessments
- ✔ Insurance cover for approved activities

Interested in Helping?

Join our friendly local team and make a real difference to the place we live.

 Contact: clerk@beaworthyparishcouncil.gov.uk | 07990712484 | www.beaworthyparish.com

LEARN TO SAVE A LIFE!

DEFIBRILLATOR TRAINING

AT PATCHACOTT PARISH HALL



21 MAY - 1830 to 1900 HOURS

FOR ALL RESIDENTS

- **LEARN HOW TO USE A DEFIBRILLATOR**
- **CPR & EMERGENCY RESPONSE TRAINING**
- **BE READY TO HELP IN AN EMERGENCY!**

FREE TRAINING SESSION!

JOIN US AT PATCHACOTT PARISH HALL

PLEASE BRING A CUSHION

SAVE LIVES IN OUR COMMUNITY!

End of Year Bank Reconciliation March 2026

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