

Minutes of the Annual Meeting of **Beaworthy Parish Council** held at 1930 hours on **Thursday 17th July 2025** in Beaworthy Parish Hall.

Councillors present: Cllr Rendell (Chairman), Cllr Wonnacott, Cllr Coleman, Cllr Sanders, Cllr Johnstone

Also present: A. Braidwood (Clerk), Cllr Southcott (WDBC) and 1 other member of public

1. **Chairman's welcome.** Cllr Rendell welcomed attendees to the meeting.
 2. **Apologies for absence.** Cllr Balsdon, Cllr Mott (WDBC),
 3. **Public Forum** – the member of public spoke regarding the future use of the adopted BT phone box. This will be discussed at the meeting in September.
 4. **Declarations of Interest in items on the agenda** – Nil
 5. **Minutes of the previous meeting.** It was unanimously **RESOLVED** that the minutes of the meeting held on the **26th June 2025** were a true record and were signed by the Chairman.
 6. **Clerk's report** – received. **Annex A**
 7. **Planning.** Nil
 8. **Councillors Reports – reports on meetings attended and matters brought to the attention of councillors.**
 - 8.1 Highways – it was noted the bank has partially collapsed at Madworthy ditch but does not meet the WDBC criteria to be fixed.
 - 8.2 Parish Hall – Received.
 - 8.3 Crime commissioners – Received
 9. **West Devon borough Council Update:** Received
 10. **Finance:**
 - 10.1 **The RFO** presented the bank rec and budget quarterly update to **30 June 2025. Annex B**
- The public were excluded at **2029 hours**. The Council **RESOLVED** to agree to continue the meeting in **confidential session**, Cllr Southcott was invited to stay for the discussion.
11. **WDBC Enforcement** – Updates received.
- The confidential session closed at **2044** hours
12. **Items for the agenda for next meeting** – BT phone box use, consideration of Defib, public meeting date, co-option, Banking signatories
 13. **Date of next meeting** – 18 Sep 2025
 14. **Meeting closed at:** 2046 hours.

Annex A - Clerk Report July 2025

Finance:

14 Jul was the end of the public rights for audit. Next thing to think about again is the budget. First draft for October meeting.

Appraisal:

Forms are still outstanding – please can Councillors send these on to Cllr Sanders as soon as possible. Thank you.

Planning

Decisions received: **Nil this month**

Resolutions - All resolutions from the June meeting have been actioned. All planning submissions have been sent and recorded. The contact for the adoption of the BT phone box has been signed and posted with the cheque.

CPRE membership form and cheque posted.

Outstanding issues are:

- Emergency plan meeting to be arranged.
- Clerks' appraisal meeting to be confirmed.
- Nat West complaint – partially completed - ongoing
- MOU

Correspondence – all correspondence has been forwarded to councillors via email

To note:

CPRE submission

DALC planning training Sept 2025

Micro Councils network session

DCC councillor attendance at meeting

Annex B – Finance Report & End of year Accounts to 30/6/25

Receipts

Total	Precept	Grant	Bank Interest	VAT Refund	Misc		
2,747.61	2,700.50	-	-	47.11	-	-	-

Payments

Total	Clerk's Salary	Grants and Donations	Admin and training	Office Costs	Insurance	Asset Maint	Election Costs	VAT
1,509.98	700.44	300.00	-	170.00	125.26	165.83	-	48.45

Bank Summary

Cashbook

		Current Acc
Balance at	01/04/24	5,791.86
Receipts	to date	2,747.61
Payments	to date	1,509.98
Balance at	30/06/25	7,029.49

Bank Reconciliation

	Current Acc
Balance per statement 30 Jun 2025	7,029.49

Outstanding cheques Chq No Amount

Total Outstanding cheques/DD

-

7,029.49

Difference

-

of which is earmarked reserves 3896.97

balance remaining after reserves 3132.52

expected additional income 2700.5

expected remaining expenditure 3,191.02

estimated y/e balance 2,642.00

total working reserves (should equal 1 year operating costs) 5033.68