

# Beaworthy Parish Council

Clerk to the Council Mrs A M Braidwood, Willowdene, Bratton Clovelly, Okehampton, EX20 4LB. Tel 07990712484

I hereby give notice of **a meeting of the Beaworthy Parish Council** and summon Members to attend on **Thursday 20<sup>th</sup> November 2025 at Beaworthy Parish Hall at 1930 hours.**



Members of the public are most welcome to attend and to make representations, ask or answer questions and give evidence on any item on the agenda, during the Public Forum, for a maximum time of 10 minutes.

## Agenda

1. **Chairman's welcome.**
2. **Apologies**
3. **Public Forum**
4. **Declarations of interest.** Councillors are reminded to declare any personal interest in an item on the agenda and its nature and to declare any pecuniary interest in an item on the agenda. Councillors with pecuniary interests should remove themselves from the meeting for the relevant items.
5. **Minutes of the meeting on 16<sup>th</sup> Oct 2025.** To approve as a true record and be signed by the Chairman.
6. **Clerks report** – including correspondence and any other item which has been brought up to the attention of the clerk, which is not on the agenda.
7. **Planning** – To review and respond to applications received on WDBC planning portal.
8. **Councillor Reports** –reports on meetings attended and matters brought to the attention of councillors.
  - 8.1 Highways
  - 8.2 Parish Hall Report
  - 8.3 Crime commissioners Report – to elect a new representative
9. **West Devon borough Council report.** To be received from representative present.
10. **BT Phone Box** – To consider the purchase of a defibrillator and bleed kit for the phone box.
11. **Finances**
  - 11.1 **RFO to present the Bank reconciliation 30 Oct 2025**
  - 11.2 **Councillor allowances** – to consider the award of allowances
  - 11.3 **Training** – to confirm attendance at DALCs 'Being a good councillor' training at a cost of £50 per person (max)
  - 11.4 **BT Phone box insurance** – to agree level of insurance
  - 11.5 **Draft Budget** – To review and agree the budget for 2026/27
  - 11.6 **Precept** – to agree the precept for 2026/27
12. **Policy review:** To review and agree the amended draft Expenses Policy
13. **West Devon Enforcements** – Updates
14. **Items for the agenda for next meeting.**
15. **Date of next meeting.**
16. **Close of meeting.**

Minutes of the Annual Meeting of **Beaworthy Parish Council** held at 1930 hours on **Thursday 16<sup>th</sup> Oct 2025** in Beaworthy Parish Hall.

**Councillors present:** Cllr Rendell (Chairman), Cllr Wonnacott, Cllr Sanders, Cllr Balsdon, Cllr Darling.

**Also present:** A. Braidwood (Clerk), Cllr Southcott (WDBC), Cllr Mott (WDBC), Cllr Davies (DCC) and 3 other members of public

1. **Chairman's welcome.** Cllr Rendell welcomed attendees to the meeting.
2. **Apologies for absence.** Cllr Johnstone
3. **Public Forum** – a member of the public spoke for 5 minutes on the flooding at the old railway bridge at Halwill and advised that this had now been cleared.
4. **Declarations of Interest in items on the agenda** – Nil
5. **Minutes of the previous meeting.** It was unanimously **RESOLVED** that the minutes of the meeting held on the **18<sup>th</sup> Sep 2025** were a true record and were signed by the Chairman. It was agreed that reports would be added to the minutes as an annex going forwards
6. **Co-option** – The council considered an application from one candidate for the position of councillor for Beaworthy East Ward. Cllr Sanders proposed and seconded by Cllr Balsdon and unanimously **RESOLVED** to co-opt Nicholas Hayes to the position of member. The Declaration of Acceptance of Office was signed and he joined the meeting.
7. **Clerk's report** – received. **Annex A**
8. **Policy Review** – The following policies were reviewed, and it was **resolved** to approve all with the following:
  - 8.1 Accessible Documents Policy – It was approved with no amendments
  - 8.2 Communications Policy – It was approved with amendments to remove reference page numbers and amend New Parish Hall to Parish Hall at Patchacott
9. **Planning. The following planning applications were noted: no decision required**
  - 9.1 **2752/25/PDM** - Proposal: Application to determine if prior approval is required for a proposed change of use of agricultural building to 1No dwellinghouse (class C3) & for associated development (Class Q (a+b)) Location: Barn 1 at High Hayne Patchacott - **INFORMATION ONLY**
  - 9.2 **2751/25/PDM** - Proposal: Application to determine if prior approval is required for a proposed change of use of agricultural building to 1No dwellinghouse (class C3) & for associated development (Class Q (a+b)) Location: Barn 2 at High Hayne Patchacott – **INFORMATION ONLY**
10. **Councillors Reports – reports on meetings attended and matters brought to the attention of councillors.**
  - 10.1 Highways – Cllr not present
  - 10.2 Parish Hall – Received. Noted that the new notice board had been installed.
  - 10.3 Crime commissioners – NTR
11. **DCC and West Devon borough Council Updates:** Received – **Annex B**
12. **BT Phone Box** – The council discussed the future use of the BT phone box which is now owned by the PC. Cllr Sanders to seek opinions of residents and report at the next meeting, no public meeting required. Clerk to put a document together with anticipated costs of installation and upkeep of a defibrillator in the phone box.
13. **Finance:**
  - 13.1 **The RFO** presented the bank rec and budget update to **30 Sep 2025. Annex C**
  - 13.2 It was unanimously **RESOLVED** to approve the following payments:

Go Daddy Website renewal – reimburse clerk for payment

**£155.88 + 31.18 VAT**

- 13.3 **Training** – It was **RESOLVED** Cllr Hayes would attend the DALC Being a good councillor training – Clerk to contact Northlew PC to arrange and obtain final cost.
- 13.4 **Draft budget** - It was noted that Cllrs Hayes and Sanders declared an interest in the donations line of the budget. The draft budget was discussed, and it was agreed the RFO would have the final budget ready for the November meeting for approval.

**Cllr Wonnacott departed the meeting at 2100 hours.**

The public were excluded at **2106 hours**. The Council **RESOLVED** to agree to continue the meeting in **confidential session**, Cllr Southcott and Cllr Mott were invited to remain.

**14. WDBC Enforcement** – Updates received.

The confidential session closed at **2122 hours**

**15. Items for the agenda for next meeting** – BT phone box use, consideration of defib, budget, Cllr training costs

**16. Date of next meeting** – 20 Nov 2025

**17. Meeting closed at:** 2125 hours.

## **Annex A - Clerk Report Oct 2025**

### **Finance:**

The precept has been received into the bank account.

A complaint has been submitted to Nat West relating to the Signatory Mandate which was completed at the end of July to add Cllr Johnstone and Cllr Wonnacott to the mandate. Although all signatories had completed and returned their online forms to Nat West, Nat West had failed to progress it to the next stage of completion. Nat West also have a record of all signatories having completed their details but still requested we start the process all over again. I have submitted the complaint in the hope that they can sort this error without us having to go through the whole process again. I will keep the council updated.

### **Appraisal:**

Forms are still outstanding – please can Councillors send these on to Cllr Sanders as soon as possible. Thank you.

### **Planning**

Decisions received: **Nil**

**Resolutions** - All resolutions from the Sept meeting have been actioned. All planning submissions have been sent and recorded.

Expenses policy – This will be added to the November agenda to allow some research into allowances for councillors.

### **Outstanding issues are:**

- Emergency plan meeting to be arranged.
- Clerks' appraisal meeting to be confirmed.
- Nat West complaint – partially completed – ongoing
- Second Nat West complaint submitted re Mandate
- MOU

**Correspondence** – all correspondence has been forwarded to councillors via email

### **To note:**

CPRE has sent out an invitation to attend a meeting on the 2700 acre Mega Solar Site planned for Holsworthy – Oct 31<sup>st</sup> at 11.30 am in Holsworthy Memorial Hall EX22 6DJ

Electoral services have confirmed we are free to co-opt after the Vacancy Notice period ended on 10 Oct.

DALC new councillor training Nov 2025 – awaiting new councillor

## **Annex B – DCC councillor report Oct 2025**

### **Report from Devon County Council –Beaworthy Parish Council 16 th October 2025**

#### **Local Government Reorganisation**

The local consultation has now finished. The scheme preferred by DCC is called “New Devon” or 9-1-1. It is comprised of the two current unitary councils Plymouth and Torbay, and then 9 separate areas within Devon county. The final proposal to be submitted will be voted on at a full council meeting on 14 th November, with the deadline for submitting 28 th November. All district and borough councils across Devon will also submit their preferences for reorganisation. West Devon Borough council has a scheme called 1-4-5 which appears to be their preference and likely to be submitted. (you can view the details of the scheme on WDBC website). The government will review the proposals and will decide on how the local authorities are organised. They are due to announce findings next summer.

Link attached below.

<https://www.devon.gov.uk/news/a-stronger-future-shaped-by-communities-devon-unveils-leading-option-for-local-government-change/>

#### **Pothole Repair Trial**

On 15th September a Devon Highways trial was launched to fill all potholes within a 500metre range whilst workmen, materials and equipment is on site and not only those potholes with safety defect markings. Two Devon sites have been chosen including parts of our division of Hatherleigh and Chagford. The trial runs until the end of October. Here's my regular reminder to always report potholes, blocked drains, etc. on the 'report a problem' web page. Link attached below.

<https://www.devon.gov.uk/news/pothole-repair-trial-starts-in-devon/>

#### **Fire Service – Co-Responder Scheme**

Discussions continue regarding the cancellation of the fire service co-responder scheme and a possible solution in favour of a voluntary community responder scheme. Link attached below.

<https://www.devon.gov.uk/news/scrutiny-urges-ambulance-service-to-stop-plans-to-replace-fire-co-responders-with-volunteers/>

**Okehampton Interchange** – On 30th September I visited the site of the new station to see first-hand the progress being made. This will be a major improvement in local rail travel options in West Devon. The schedule for opening next summer is on track. Bus routes to stop at the new station are being planned/discussed.

<https://www.devon.gov.uk/news/okehampton-interchange-taking-shape-with-lift-shaft-and-footbridge-installed/>

Cllr Sue Davies, Devon County Councillor for Hatherleigh and Chagford

Email: [sue.davies@devon.gov](mailto:sue.davies@devon.gov)

Receipts

Total	Precept	Grant	Bank Interest	VAT Refund	Misc		
5,448.11	5,401.00	-	-	47.11	-	-	-

Payments

Total	Clerk's Salary	Grants and Donations	Admin and training	Office Costs	Insurance	Asset Maint	Election Costs	VAT
2,409.93	1,445.60	300.00	-	319.99	125.26	166.83	-	52.25

Bank Summary  
Cashbook

		Current Acc
Balance at	01/04/24	5,791.86
Receipts	to date	5,448.11
Payments	to date	2,409.93
Balance at	30/09/25	8,830.04

Bank Reconciliation

Balance per statement 30 Sep 2025 8,830.04

Outstanding cheques	Chq No	Amount
Total Outstanding cheques/DD		

-  
8,830.04

Difference	
of which is earmarked reserves	3895.97
balance remaining after reserves	4,934.07
expected additional income	0
expected additional expenditure	2291.07
estimated y/e balance	2,643.00
total in working reserves (should equal 1-year costs)	5034.68

## Budget Update to 30 Sep 25

BUDGET	FY Apr 25 to Apr 26				
		Budget	Totals	To date	over/under spend
Category	Sub category				
Clerk salary		3016.00	3,016.00	1445.6	
Donations			300.00	300	0.00
	other requests	150.00		150	
	St Albans	150.00		150	
Administration and training			250.00		250.00
	Admin expenses/mileage	50			
	Training	200			
Input Vat to be recovered				52.25	
Office costs			665.00	319.99	345.01
	Printer toner/stationery	60			60
	Go daddy domain renewal	30		18.99	11.01
	Go Daddy website renewal	150			150
	Village Hall Hire	200			200
	Subscriptions DALC	120		100	20
	Subscriptions ICO	40		47	-7
	Subscription to CPRE	0		84	-84
	Audit	65		70	-5
Insurance		170	170.00	125.26	44.74
Grants		300	300.00		300.00
Election Costs reserves		100	100.00	100	
Working reserves		400	400.00	400	
Asset Maint reserves			200.00	166.83	
	2 noticeboards	50			
	laptop and printer	150		165.83	
	BT Phone Bo			1.00	
		5401.00	5,401.00	2909.93	
totals less contingencies		4701.00	4,701.00	2409.93	

## Clerk Report Nov 2025

### Finance:

The complaint to Nat West has been resolved and the Signatory Mandate is near completion. I am just waiting for final confirmation. We have, however, received a compensation payment of £150 from Nat West do to the inconvenience and time taken to deal with it.

### Appraisal:

Forms are still outstanding – please can Councillors send these on to Cllr Sanders as soon as possible. Thank you.

### Planning

Decisions received:

#### ***West Devon Borough Council***

#### **Planning decisions between 03 Nov 2025 and 9 Nov 2025**

The link provided with each application will take you to the webpage for that application

<b>Parish:</b>	<b>Beaworthy</b>	
<b>1811/25/FUL</b>	<b>Full Planning Application</b>	
<b>Applicant Name:</b>	Mr D Lawrence	Officer: <b>Hayley Easter</b>
<b>Grid Reference:</b>	(246714, 97335)	Decision Level: <b>Member/ Officer delegated</b>
<b>Site Address:</b>	Moorlands Patchacott EX21 5AW	Decision: <b>Conditional Approval</b>
<b>Description:</b>	Retention of barn (retrospective) to be used for mixed use of agricultural & equestrian purposes	Decision Date: <b>06 November 2025</b>
<a href="#">Click here to view the application</a>		

### Received for information only:

Applicant: Mr & Mrs F Glanville

Application Number: 3077/25/PDM

Proposal: Application to determine if prior approval is required for a proposed change of use of agricultural building to 1No dwellinghouse (Class C3) & for associated development

Location: Tutchenor Farm Patchacott Beaworthy EX21 5AR

**Resolutions** - All resolutions from the October meeting have been actioned.

Outstanding issues are:

- Clerks' appraisal meeting to be confirmed.
- Nat West complaint regarding FSCA ongoing - clerk chases regularly
- MOU – unlikely to go ahead now

**Correspondence** – all correspondence has been forwarded to councillors via email

**To note:**

- Devon and Somerset Fire and Rescue Service Precept Survey – please see your emails to take part
- **Good Councillor training – 24 November 2025, at Northlew Village Hall, cost for Cllr Hayes to attend is £50.**
- **New councillors ROIs are now actioned at WDBC and on our website**



**Please reply to:** Business Support Team (DM)  
**South Hams** - Follaton House, Plymouth Road, Totnes, TQ9 5NE  
**West Devon** - Kilworthy Park, Tavistock, PL19 0BZ

**Email:** [dm@swdevon.gov.uk](mailto:dm@swdevon.gov.uk)

***Working together***



Our ref: 3077/25/PDM  
Date: 22 October 2025

Dear Sir/Madam

### **TOWN AND COUNTRY PLANNING ACT, 1990**

**Applicant:** Mr & Mrs F Glanville

**Application Number:** 3077/25/PDM

**Proposal:** Application to determine if prior approval is required for a proposed change of use of agricultural building to 1No dwellinghouse (Class C3) & for associated development

**Location:** Tutchenor Farm Patchacott Beaworthy EX21 5AR

We have received the above application, and are emailing you to notify you of the application for your information only.

The details can be viewed on the relevant Council's website by clicking the link below:

<https://westdevon.planning-register.co.uk/Planning/Display/3077/25/PDM?cuuid=4AD967F7-04AA-4CC2-B542-FB22B7CA8950>

Yours faithfully

**West Devon Borough Council**

South Hams and West Devon Planning Guide

[www.southhams.gov.uk](http://www.southhams.gov.uk)



@Southhams\_DC



southhamsdistrictcouncil

[www.westdevon.gov.uk](http://www.westdevon.gov.uk)



@Westdevon\_BC



westdevonboroughcouncil



Follaton House, Plymouth Road, Totnes, Devon TQ9 5NE

DX 300050 TOTNES 2

Please be aware that telephone calls to and from may be recorded for training and monitoring purposes

## Bank Rec and Finance update to 30 Oct 2025

### Receipts

Total	Precept	Grant	Bank Interest	VAT Refund	Misc		
5,598.11	5,401.00	-	-	47.11	150.00	-	-

### Payments

Total	Clerk's Salary	Grants and Donations	Admin and training	Office Costs	Insurance	Asset Maint	Election Costs	VAT
2,837.92	1,686.53	300.00	-	475.87	125.26	166.83	-	83.43

### Bank Summary

#### Cashbook

Current Acc

Balance at	01/04/24	<b>5,791.86</b>
Receipts	to date	5,598.11
Payments	to date	2,837.92
Balance at	<b>30/10/25</b>	<b>8,552.05</b>

### Bank Reconciliation

Current Acc

Balance per statement **30 Oct 2025** **8,552.05**

**Outstanding cheques**      **Chq No**      **Amount**

Total Outstanding cheques/DD

-

**8,552.05**

Difference

-

of which is earmarked reserves 3895.97

**balance remaining after reserves** 4,656.08

expected additional income 0

expected additional expenditure 1863.08

estimated y/e balance 2,793.00

total in **working reserves** (1 yr costs) 5184.68

#### RESERVES - 2025/26

<b>Asset maintenance &amp; replacement laptop, noticeboards</b>	Balance brought Forward	509.67
By precept	Addition this year	200.00
clerk laptop	Payments this year	166.83
	Balance to be carried forward	542.84
<b>Working Reserves</b>	Balance brought Forward	1,991.68
By precept	Addition this year	400.00
	payments this year	
	Balance to be carried forward	2,391.68
<b>Election reserves</b>	Balance brought Forward	861.45
By precept	Addition this year	100.00
	payments this year	
	Balance to be carried forward	961.45
<b>Summary</b>	Balance brought Forward	3,362.80
	Addition this year	700.00
	reductions this year	166.83
	Balance to be carried forward	<b>3,895.97</b>

Parish Update October 2025

### **Thermal Imaging Camera Scheme re-launched to support warmer, healthier homes**

We have officially re- launched our thermal imaging camera scheme, offering practical support to communities across the borough to help residents identify heat loss in their homes and improve energy efficiency.

This scheme is part of our wider commitment to tackling the climate emergency, supporting residents through the cost-of-living crisis, and improving health outcomes linked to cold, damp housing.



#### **Key details:**

- Up to eight communities will be selected to take part this autumn and winter.
- Communities can apply to borrow a thermal imaging camera to assess homes and community buildings.
- Applications are first come, first served, and must include a list of nominated homes.
- The Council will support an “energy champion” in each participating community to lead the local rollout.
- The scheme is once again being delivered in partnership with Tamar Energy Community

[Read the full press release here.](#)

#### **Key messages for residents:**

- Stay warm and well: Cold homes can worsen health conditions and increase pressure on health services. This scheme helps identify where improvements can be made.
- Save energy and money: Thermal images show where heat is escaping, helping residents make informed decisions about insulation and other retrofit measures.
- Act locally on climate: Improving energy efficiency reduces carbon emissions and contributes to a more sustainable West Devon.
- Apply now: Communities interested in taking part should apply as soon as possible via the Council website.
- More information and application form: [www.westdevon.gov.uk/thermal-camera-hire](http://www.westdevon.gov.uk/thermal-camera-hire)

Set out below is a message that we have received from Police Colleagues for your information and reference.

Can we please ask that you find time to click on the below links and read the content. The information contained within, is extremely useful and just keeps you mindful of your day to day vulnerability, when it comes to being compromised by foreign states, state actors and proxies. This is not intended to make you paranoid or to scare you but more to make you aware of the progress the above cohort are making, in relation to espionage & foreign interference.

[MI5 issues guidance on countering espionage and interference - GOV.UK](#)

[Protecting our Democratic Institutions: Countering Espionage and Foreign Interference |  
Defending Democracy | NPSA](#)

We have covered some of this in our Security Briefings but the above goes into more detail.

### **Project Update: The Wildlife Warden Scheme**

The West Devon Wildlife Warden Scheme has evolved from its originally intended format of training members of the public to take part in their own group activities in their parishes, into a signposting scheme with an emphasis on education and increasing awareness of the importance of protecting and promoting biodiversity within West Devon. We are investigating the corporate viability of Wildlife Wardens working individually in their communities to monitor wildlife and be ambassadors for nature.

Creation of the West Devon Wildlife Warden micro-website is nearing completion, with an aim to launch by the end of October 2025. The micro-website will form part of the main West Devon Borough Council site, and will be freely accessible at <https://www.westdevon.gov.uk/wildlife-wardens>. The micro-site will include brightly coloured, non-corporate style graphics to visually differentiate it from everyday council functions. Once live, the micro-website will be promoted via council e-newsletters and social media, with a Wildlife Wardens e-newsletter signposting subscribers to the site. Links will also be sent to collaborating organisations for reciprocal promotion on their e-newsletters and websites.

Educational materials are being created for the micro-website on wildlife gardening, pollinators, with pages on bees, butterflies, and moths. Pages on other pollinators such as wasps, hoverflies, bats, beetles, and birds will follow, with information on their diets, breeding patterns, habitats, and lifecycles and how we can help them. As more content is added to the micro-website, it will be promoted in the two-monthly newsletter. A micro-website content plan has been created for the next 12 months considering important local species and nature's calendar.

The Wildlife Wardens micro-website has 3 main areas:

- 'On Your Doorstep' (wildlife gardening and pollinators to later include topics such as recycling, carbon footprint and how they affect biodiversity).
- 'In the Community' (partner organisations DBRC, TVNL, DWT, Wildling Devon's Churchyards, ACT).
- 'Get involved' (Smartsheet-based events calendar, scheme sign-up form and e-newsletter sign-up link). The Smartsheet-based events calendar signposts users to wildlife and biodiversity-promoting activities happening within West Devon and the wider local area. These activities are hosted by other providers, as such those providers shoulder the risk element and insurance requirements.

Two conference-style events have been planned for March and October 2026 at Kilworthy Park, working with our Community Development Team. These are opportunities for wildlife wardens

and collaborating organisations to network and enjoy presentations on topics such as wildlife gardening and species recording.

We are also looking to facilitate monthly activities hosted by external providers (e.g. Parklife SW) between April and September 2026. Examples of potential activities include bat walks, churchyard raking, species monitoring and how to rewild and manage a wildlife meadow.

### **Met Office message on being winter ready**

The Met Office has issued its latest seasonal preparedness guidance for winter, aimed at supporting local authorities and partners in planning for adverse weather. The update includes:

- Forecast insights for winter 2025/26, including potential risks from cold snaps, snow, and prolonged wet weather.
- Advice on resilience planning, including coordination with emergency services and community support networks.
- Resources for public communication, helping councils share timely and accurate weather-related information with residents.

[https://weather.metoffice.gov.uk/warnings-and-advice/weatherready/weatherready-winter-toolkit?utm\\_campaign=15189401\\_WeatherReady%20Winter%202025%20Partner%20Email&utm\\_medium=email&utm\\_source=Met%20Office](https://weather.metoffice.gov.uk/warnings-and-advice/weatherready/weatherready-winter-toolkit?utm_campaign=15189401_WeatherReady%20Winter%202025%20Partner%20Email&utm_medium=email&utm_source=Met%20Office)

BUDGET	FY Apr 26 to Apr 27		
Category	Sub category	Budget	Totals
Clerk salary		3000.00	3,000.00
Donations			300.00
	other requests	150.00	
	St Albans	150.00	
Administration and training			250.00
	Admin expenses/mileage	50	
	Training	200	
Input Vat to be recovered			
Office costs			800.00
	Printer toner/stationery	60	
	Go daddy domain renewal	30	
	Go Daddy website renewal	180	
	Village Hall Hire	200	
	Subscriptions DALC	120	
	Subscriptions ICO	50	
	Subscription to CPRE	90	
	Audit	70	
Insurance		170	170.00
Grants		300	300.00
Election reserves		0	
BT Phone Box and defib reserves		400	400.00
Asset Maint reserves			200.00
	2 noticeboards	50	
	laptop and printer	150	

5420.00 **5,420.00**

totals without reserves

4820.00 **4,820.00**

consider any future projects and costs

defib costs		1899
insurance increase		22
maintenance package	this will include pads/batteries	119

**ongoing costs**

Pads  
batteries

69.59 every 2 years  
202.80 every 4 years

Power	
LGA 1972 s112 (2)	Salary award based on last year so keep this the same - total for 2025-6 was 2891.16
	possibly repurpose to councillor allowances see notes
LGA 1972 s112(2)	
LGA 1972 s111	
LGA 1972 s111	
LGA 1972 s142	
LGA 1972 s142	
LGA 1972 s134(4)	
LGA 1972 s143	
LGA 1972 s111	
LGA 1972 s143	
LGA 1972 s111	Penny is available next year to do our budget, she has been booked
LGA 1972 s111	keep at 170 as it was 125 lasy FY so this still allows for a reasonable increase.
LGA 1972 s137 if nothing else fits	Village Hall is LG(MP)A1976s.19(3)
	not to precept for this year, instead possible virement from election reserves to BT phonebox and defib reserve, leaving a smaller amount in election reserves as advised by ward councillor. See reserves sheet
Public Health Act 1936 s234	retained 400 from precept and amend to defib earmarked reserves
LGA 1972 s111	

see reserves



# Beaworthy Parish Council

## Expenses policy

Beaworthy Parish Council will reimburse any appropriate expenses incurred by the clerk and councillors in the performance of their duties.

### Clerk's expenses

The clerk may claim the following expenses:

- Travelling and associated travel expenses for journeys on council business.
- Stamps, stationery and printer consumables.
- Items purchased specifically at the direction of the Parish Council.

All expenses submitted must be included in the schedule of payments requiring authorisation at a Council meeting ~~and recorded in the expenses record book~~. Expenses must be accompanied by any appropriate VAT receipt.

### Parish Councillors expenses

Parish councillors are unpaid and do not receive an annual allowance.

Parish Councillors may claim the following expenses:

- Travelling and associated travel expenses for journeys to councillor training events outside of the parish boundary.
- Items purchased specifically at the direction of the Parish Council.

Councillors will not receive expenses:

- Attending any meeting of Beaworthy Parish Council.
- Any council related work within the parish.
- Acting as a representative of the parish council.

Councillors must obtain authorisation at a council meeting prior to any expense being incurred. If any expenses are agreed by the council, the councillor must submit an expense claim to the clerk which must include any appropriate VAT receipt within one month of the expense being incurred. The expense will then be included in the schedule of payments requiring authorisation at the next Council meeting.

Date approved	16 Jan 2020
Last review	19 Jan 2023
Date of next review	Nov 25