

Minutes of the Annual Meeting of **Beaworthy Parish Council** held at 1930 hours on **Thursday 20th March 2025** in Beaworthy Parish Hall.

Councillors present: Cllr Rendell (Chairman), Cllr Johnstone, Cllr Coleman, Cllr Sanders, Cllr Higgins, Cllr Wonnacott

Also present: A. Braidwood (Clerk), Cllr Southcott (WDBC) Cllr Mott (WDBC),

1. **Chairman's welcome.** Cllr Rendell welcomed attendees to the meeting.
 2. **Apologies for absence.** Cllr Balsdon
 3. **Public Forum** – no members of the public spoke
 4. **Declarations of Interest in items on the agenda** – Cllr Sanders – Item 10.2
 5. **Minutes of the previous meeting.** It was unanimously **RESOLVED** that the minutes of the meeting held on the **20th Feb 2025** were a true record and were signed by the Chairman.
 6. **Clerk's report** – Nothing new to report, some outstanding items remain. **Annex A**
 7. **Planning.**
 - 7.1 **0730/25/PHH** - Application to determine if prior approval is required for proposed single storey rear extension 3.61m high x 1.73m to eaves - Chestermoor Broadbury EX20 4NH. **INFO ONLY** No decision required.
 - 7.2 **0517/25/FUL** - Proposed calf housing barn - South Blagdon Farm, Thorndon Cross, EX20 4NJ. It was unanimously **resolved** to support this application with no comments.
 8. **Councillors Reports – reports on meetings attended and matters brought to the attention of councillors.**
 - 8.1 Highways – received.
 - 8.2 Parish Hall – received. It was noted the recent events continue to be well attended.
 - 8.3 Crime commissioners – NTR
 9. **West Devon borough Council Update:** Received
 10. **Finance:**
 - 10.1 **The RFO** presented the Finance report, bank rec and budget update to **28 Feb 2025**
 - 10.2 It was unanimously **RESOLVED** to approve the payment as follows:

Grant request of **£300.00** from St Albans Church for further financial assistance towards churchyard maintenance (this figure includes the £150 already allocated) (Power - Section 82 of The Levelling-Up Act 2023)
- The public were excluded at **2016 hours**. The Council **RESOLVED** to agree to continue the meeting in **confidential session**, Cllrs Southcott and Mott were invited to stay for the discussion.
11. **Enforcement** – Updates received.
- The confidential session closed at **2030** hours
12. **Items for the agenda for next meeting** – Clerk laptop purchase
 13. **Date of next meeting** – 17th April 2025
 14. **Meeting closed at:** 2032 hours.

Annex A - Clerk Report Mar 2025

Finance:

The only outstanding cheques are for WDBC for election recharge and Beaworthy Village Hall for room hire.

Appraisal:

Forms are still outstanding – please can Councillors send these on to Cllr Sanders as soon as possible. Thank you.

Planning

Decisions received: **Nil**

Resolutions - All resolutions from the Feb meeting have been actioned.

Outstanding issues are:

- Emergency plan meeting to be arranged.
- Clerks' appraisal meeting to be confirmed.
- Nat West complaint – partially completed - ongoing
- MOU

Correspondence

All correspondence has been forwarded if relevant.

Annex B – Finance Report and Budget Update to 28 Feb 2025

Receipts

Total	Precept	Grant	Bank Interest	VAT Refund	Misc		
5,367.91	4,869.00	200.00	-	48.91	250.00	-	-

Payments

Total	Clerk's Salary	Grants and Donations	Admin and training	Office Costs	Insurance	Asset Maint	Election Costs	VAT
4,194.65	2,791.95	725.00	-	429.71	125.55	-	75.33	47.11

Bank Summary

Cashbook

		Current Acc
Balance at	01/04/24	4,959.31
Receipts	to date	5,367.91
Payments	to date	4,194.65
Balance at	28/02/25	6,132.57

Bank Reconciliation

Balance per statement **28 Feb 25** **6,207.90**

Outstanding cheques	Chq No	Amount
Total Outstanding cheques/DD	385	75.33

(75.33)

6,132.57

Difference

-

of which **£3362.80** is reserves

current bank balance remaining after reserves removed 2,661.77

estimated annual spend remaining as per budget 226.07

estimated YE bank balance before adjustment of under/overspend 2,435.70

estimated YE underspend as at **28 Feb** **538.70**

estimated amount available to add to reserves 2,974.40

total in bank including reserves at end of FY **6,337.20**

current amount in general reserves only **4,966.08**

(not including earmarked reserves)