

# Beaworthy Parish Council

Clerk to the Council Mrs A M Braidwood, Willowdene, Bratton Clovelly, Okehampton, EX20 4LB. Tel 01837 871308

I hereby give notice of a **meeting of the Beaworthy Parish Council** and summon Members to attend on **Thursday 5th September 2019** at 7.30pm at Beaworthy House, Beaworthy.

*A Braidwood*

Members of the public are most welcome to attend and to make representations, ask or answer questions and give evidence on any item on the agenda, before the commencement of the meeting. Total maximum time 10 minutes.

## Agenda

Councillors are reminded to declare any personal interest in an item on the agenda and its nature and to declare any prejudicial interest in an item on the agenda. Councillors with prejudicial interests must leave the room for the relevant items.

1. **Present**
2. **Chairman's welcome.**
3. **Public Forum** (items for next meeting)
4. **Apologies** for absence (*with reasons, from Parish Councillors*)
5. **Declarations** of interest in items on the agenda
6. **Minutes of the previous meeting** held on **1<sup>st</sup> August 2019** to be approved as a true record and signed by the chair.
7. **Matters arising** from any items in the previous minutes which are not on the agenda
8. **7<sup>th</sup> Councillor** – introduction of candidate.
  - Legal qualification for councillor – completion of Application form- Clerk to confirm
  - Closure of meeting for discussion and vote on acceptability
  - Meeting reconvenes
  - Offer/decline co-option
  - Clerk to initiate acceptance of office and registration of interests/disclosure of pecuniary interests.
9. **Planning** - To consider a response to new applications and updates. Update on Planning application **Ref 1935/19/TPO**
10. **Clerks report** – Correspondence and any other item which has been brought up to the attention of the clerk, which is not on the agenda
  - Approval of Standing orders
  - Approval of Financial regulations
  - Approval of Health and Safety Policy
  - Update on Data protection Fee

**11. Finances**

- i. Update on Annual Governance and Accountability Return 2018/2019.
- ii. Update from RFO, budget and payments schedule (Appendix 1 attached).
- iii. Budget for 2019/20 approval and precept discussion.
- iv. To approve the attached payments schedule and sign approved cheques.
- v. Approve the Bank reconciliation 31 March 2019.
- vi. Consider a response to Council Tax support grant recommendation letter.

**12. West Devon borough Councillors report/update.**

**13. Items for the agenda for next meeting**

**14. Date of next meeting and venue**

**15. Close of meeting**