

Beaworthy Parish Council

MIN0052022

Minutes of the **Annual Meeting of the Parish Council** held at 1930 hours on **Thursday 19th May 2022** in Beaworthy Parish Hall.

Councillors present: Cllr Rendell, C, Cllr Coleman, Cllr Johnstone, Cllr Wonnacott, Cllr Balsdon, Cllr Sanders

Also present: A. Braidwood (Clerk), Cllr T Southcott (WDBC), 2 additional members of the public

1. The Chairman welcomed all present.
2. **Election of Chairman.**
 - 2.1 It was proposed, seconded, and unanimously **RESOLVED** to elect Cllr Rendell as Chairman for the forthcoming year.
 - 2.2. The Chairman signed the Acceptance of Office Form.
3. **Election of Vice Chairman** – It was proposed, seconded, and unanimously **RESOLVED** to elect Cllr Sanders as Vice Chairman.
4. **Apologies for absence.** Cllr Higgins
5. **Public Forum** – 2 members of the public spoke to raise the issue of the state of the lanes in the Parish due to potholes and subsidence, especially Blackhill, the road from Beaworthy to Halwill Junction. It was highlighted that this is popular route used by local villages to access the facilities in Halwill Junction.
6. **Declarations of Interest in items on the agenda** – Cllr Sanders declared an to item 14.2
7. **Minutes of the previous meeting.** It was **RESOLVED** that the minutes of the meeting held on the 22^{1st} April 2022 were a true record and were signed by the Chairman.
8. It was proposed, seconded, and unanimously **RESOLVED** to appoint the following Councillors as representatives (to investigate, research and report to full council):
 - 8.1 Northern Links – To be confirmed pending decision on continuance of meetings.
 - 8.2 Police and Crime Commissioner Advocate – Cllr Coleman
 - 8.3 Highways – Cllr Johnstone
 - 8.4 Village Hall – Cllr Wonnacott
9. **Clerk's report** – received, **Annex A.**
10. **Planning - 1051/22/FUL** – Provision of a permanent rural workers dwelling – Higher View Farm, Broadbury, Okehampton, EX20 4LG.

It was **RESOLVED** to object to the application with the comments, This is another building in the rural countryside where there is inadequate amenities/facilities including a lack of public transport which will require the use of a private car, adding to traffic on already poorly maintained rural roads.
11. **Councillor reports** –
 - 11.1 Highways update – there has been a change of Highways liaison officer.
 - 11.2 Parish Hall Report – Jubilee arrangements have been confirmed and clerk to add to the website.
 - 11.3 Northern Links – awaiting a decision to be made to continue the meetings
 - 11.4 Crime commissioners Report – there has been a change of liaison officer.
12. **West Devon Borough Councillors update** – Received. A presentation was given on the Speed Watch programme.
13. **Meetings** – It was **RESOLVED** to continue with meetings on the 3rd Thursday of each month at 19.30 hours in the Parish Hall.

14. Finance:

- 14.1 The RFO presented the Finance Report and Bank reconciliation to 29 Apr 22. **Annex B**
- 14.2 Following receipt of requests for continued funding for grass cutting and confirmation as a community asset and public space it was unanimously **RESOLVED** to approve the following payments:
- | | |
|--|------|
| Madworthy Chapel donation for grass cutting 2022 | £150 |
| St Albans Church donation for grass cutting 2022 | £150 |
- 14.3 **Grant application from Beaworthy Parish Hall** – IT was proposed, seconded and unanimously **RESOLVED** to approve the application for £300 for the Queens Jubilee events weekend, for pencil cases for local children primary school age and help towards prizes and food. **LGA 1972, S145**
- 14.4 The RFO presented the Annual Governance and Accountability Return including the internal auditors report. It was unanimously **RESOLVED** to approve the Annual Governance and Accountability Return, as follows:
- Section 1 the Annual Governance Statement**, signed by the Chairman and Clerk
Section 2 Accounting Statements, signed by the RFO and Chairman
Exemption Certificate, signed by the RFO and Chairman

15. Policies

- 15.1 **Review of Financial Regulations** – It was **RESOLVED** to confirm the review with no amendments.
- 15.2 **Equal Opportunities Policy** – It was proposed, seconded and unanimously **RESOLVED** to adopt the Policy

The Council **RESOLVED** to agree to continue the meeting in **confidential session at 2105 hours**. Cllr Southcott was invited to stay for the discussion. Both members of public left the meeting.

16. **Enforcement** –updates were received.

The confidential session closed at **2110 hours**

17. **Items for the agenda for next meeting**. Nothing submitted

18. **Date of next meeting** – 16 June 2022

19. **Meeting closed at:** 2111 hours.

Annex A - Clerk Update 19 May 2022

Finance

The internal audit was completed successfully with no recommendations and once approved by Council, will be published on the website in line with statutory requirements and notice to electors for inspection additionally to the noticeboards.

Register of Interests

Please can you review your interests and complete an amendment form if anything has changed. Thank you. Form is available in the drop box

Highways

- Cllr Sanders is collating issues and arranging a site meeting
- A response was received for the online submission regarding the Patchacott junction and growth of vegetation affecting the visibility. This has been confirmed as on the annual cut but also to assess it for additional cuts if required. I will monitor this.
- **Planning**
 - We are still waiting for the final Memorandum of understanding which will agreed to sign up to.
 - One planning application has been received, nothing received after the agenda was published.

Resolutions

All resolutions from the April arch meeting have been actioned.

Outstanding issues are:

- Emergency plan meeting to be arranged
- Highways meeting to be confirmed
- Clerks appraisal meeting to be confirmed
- Site Visit with WDBC Planning
- Nat West complaint
- MOU

Correspondence – all relevant correspondence has been distributed via email. Nothing is outstanding currently.

Annex B – Finance Report

Finance Report and Band Rec to 29 Apr 2022

Receipts								
Total	Precept	Grant	Bank Interest	VAT Refund	Misc	Column2	Column3	
2,206.76	2,130.50	-	-	76.26	-	-	-	
Payments								
Total	Clerk's Salary	Grants and Donations	Admin and training	Office Costs	Insurance	Asset Maint	Election Costs	VAT
116.45	-	-	-	100.25	-	-	-	16.20
Bank Summary Cashbook			Current Acc					
Balance at	01/04/22		3,613.76					
Receipts	to date		2,206.76					
Payments	to date		116.45					
Balance at	29/04/22		5,704.07					
Bank Reconciliation			Current Acc					
Balance on statement	29 April 22		5,766.22					
Outstanding cheques	Chq No	Amount						
	267	62.15						
Total Outstanding cheques			(62.15)					
			5,704.07					
Difference			-					

Notes:

Precept – 1st receipt received

Outstanding cheque 267 is for DALC subscription

Clerk salary not shown as taken on 30th of the month

VAT refund received for payments made in 2021/22

£54.08 Carried over from 2021/22 cleared in Apr 22 has been included in 2022 cash book payments for info only