

Minutes of the **meeting of the Beaworthy Parish Council** held at 1930 hours on **Thursday 21st July 2022** in Beaworthy Parish Hall.

Councillors present: Cllr Rendell. (Chairman), Cllr Sanders, Cllr Balsdon, Cllr Coleman, Cllr Johnstone,

Also present: A. Braidwood (Clerk), Cllr T Southcott (WDBC)

1. **Chairman's welcome.**
2. **Apologies for absence.** Cllr Wonnacott, Cllr Higgins
3. **Public Forum** – No members of the public spoke
4. **Declarations of Interest in items on the agenda** – Nil
5. **Minutes of the previous meeting.** It was **RESOLVED** that the minutes of the meeting held on the **16th June** were a true record and were signed by the Chairman.
6. **Clerk's report** – received.
7. **Planning** – No planning applications had been received or on the portal.
8. **Parish Housing Draft Survey – The draft survey was agreed, with amendments. Clerk to draft a covering notice.**
9. **Review of Health and Safety Policy** – It was unanimously **RESOLVED** to accept the amendments.
10. **Councillor reports** –
 - 10.1 Highways update – Cllr Johnstone reported some of the potholes had been fixed and more were due. Junction vegetation has been cut back again.
 - 10.2 Parish Hall Report – NTR
 - 10.3 Crime commissioners Report – NTR
11. **West Devon Borough Councillors update** – Received.
12. **Finance:**
 - 12.1 RFO presented the finance report and bank reconciliation to **30 June 2022 – Annex A**
 - 12.2 **Budget** - RFO presented the quarterly budget update. **Annex B**
 - 12.3 **Assets** – It was **RESOLVED** to replace the back of the noticeboard in Beaworthy and treat the frame.
 - 12.4 It was unanimously **RESOLVED** to approve the following payments

A Braidwood – outstanding salary for Apr and May	£9.02
Community First Insurance – ratify the payment of chq 271	£165.12
13. **Enforcement** –updates were received.
14. **Items for the agenda for next meeting.**
15. **Date of next meeting** – It was agreed to have a break in August and the next meeting would be 15 Sept 2022, unless a decision was required.
16. **Meeting closed at:** 2028 hours.

Annex A - Finance Report and Bank Rec to 30 June 2022

Receipts								
Total	Precept	Grant	Bank Interest	VAT Refund	Misc			
2,206.76	2,130.50	-	-	76.26	-	-	-	
Payments								
Total	Clerk's Salary	Grants and Donations	Admin and training	Office Costs	Insurance	Asset Maint	Election Costs	VAT
1,059.12	486.55	300.00	-	100.25	156.12	-	-	16.20
Bank Summary Cashbook			Current Acc					
Balance at	01/04/22		3,613.76					
Receipts	to date		2,206.76					
Payments	to date		1,059.12					
Balance at	30/06/22		4,761.40					
Bank Reconciliation			Current Acc					
Balance per statement	30 Jun 2022		4,911.40					
Outstanding cheques	Chq No	Amount						
<i>Madworthy chapel</i>	269	150.00						
Total Outstanding cheques			(150.00)					
			4,761.40					
Difference			-					

Annex B - Budget Update July 2022

DRAFT BUDGET	FY Apr 22 to Apr 23	Budget	Totals	To date
Category	Sub-category			
Clerk salary			2,026.00	486.55
Donations			300.00	300.00
	Madworthy	150.00		150
	St Albans	150.00		150
Admin and training			250.00	
	Admin expenses/mileage	50		
	Training	200		
Input Vat to be recovered				16.2
Office costs			515.00	100.25
	Printer toner/stationery	50		45.25
	Go daddy domain renewal	20		
	Go Daddy website renewal	85		
	Village Hall Hire	250		
	Subscriptions DALC	70		55.00
	Subscriptions ICO	40		
Insurance			170.00	156.12
Grants			300.00	
Election Costs contingency			100.00	100.00
Reserve/contingency			400.00	400.00
Asset Maintenance contingency			200.00	200.00
	2 noticeboards	50		
	laptop and printer	150		
			4,261.00	1,059.12

Reserves Update July 2022

Asset Replacement		
	Balance brought Forward	84.83
	Addition/Reduction this year	200.00
	Balance to be carried forward	284.83
Contingency/general reserves		
	Balance brought Forward	1,001.68
	Addition/Reduction this year	400.00
	Balance to be carried forward	1,401.68
Election contingency		
	Balance brought Forward	736.78
	Addition/Reduction this year	100.00
	Balance to be carried forward	836.78
Summary		
	Balance brought Forward	1,823.29
	Addition/Reduction this year	700.00
	Balance to be carried forward	2,523.29