

Beaworthy Parish Council – MIN0102020

Minutes of a Virtual Meeting held on Thursday **19 November 2020** at 7.30pm via Zoom.

Councillors present: Cllr Sanders (Chairman), Cllr Coleman, Cllr Wonnacott, Cllr Johnstone

Also present: A Braidwood (Clerk), Cllr Southcott (WDBC)

1. Chairman's welcome

2. Apologies – None received.

2.1 Vote to accept received apologies – none received.

3. Public Forum – no members of the public spoke.

4. Declarations of interest in items on the agenda - Nil

5. Minutes of the previous meeting held on **22nd October 2020** were approved as a true record and signed by the chair.

6. Planning –

6.1 **3288/20/FUL** – It was proposed by Cllr Wonnacott and seconded by Cllr Coleman and unanimously **RESOLVED** to support the application with the following comments: The size is appropriate for its use. However, consideration should be given to safety with some concern over the access to the site, which is onto a fast and busy section of the A3079.

6.2 **2549/20/HHO** – The clerk reported that a response had been submitted to support this readvertisement having sought the agreement of 3 councillors via email.

7. Policies

7.1 **Grant Evaluation Form.** It was proposed by Cllr Coleman and seconded by Cllr Wonnacott and unanimously **RESOLVED** to adopt the Evaluation Form as part of the Grant Policy.

7.2 **Meeting Attendance Policy** - It was proposed by Cllr Johnstone and seconded by Cllr Wonnacott and unanimously **RESOLVED** to adopt the policy.

8. Clerks Report – report noted. Annex A.

9. Finances

9.1 Finance Report and bank reconciliation to 30 Oct 2020

Totals to Date

| Receipts | | | | | | | | |
|-----------------|----------|--------|---------------|------------|--------|--|--|--|
| Total | Precept | Grant | Bank Interest | VAT Refund | Misc | | | |
| 3,980.02 | 3,610.00 | 100.00 | - | 120.02 | 150.00 | | | |

| Payments | | | | | | | | |
|--|----------------|----------------------|--------------------|--------------|-----------|-------------------|----------------|-------|
| Total | Clerk's Salary | Grants and Donations | Admin and training | Office Costs | Insurance | Asset Maintenance | Election Costs | VAT |
| 1,675.82 | 938.10 | 300.00 | 56.28 | 147.95 | 152.62 | - | 63.22 | 17.65 |
| Bank Summary | | | | | | | | |
| Cashbook | | | | | | | | |
| | | | Current A/C | | | | | |
| Balance at | 31/03/20 | | 1,700.03 | | | | | |
| Receipts | | | 3,980.02 | | | | | |
| Payments | | | 1,675.82 | | | | | |
| Balance at | | | 4,004.23 | | | | | |
| Bank Reconciliation | | | | | | | | |
| | | | Current A/C | | | | | |
| Balance per statement 30 Oct 2020 | | | 4,424.27 | | | | | |
| Outstanding cheques | Chq No | Amount | | | | | | |
| | 333 | 150.00 | | | | | | |
| | 339 | 46.80 | | | | | | |
| | 340 | 47.52 | | | | | | |
| | 341 | 156.35 | | | | | | |
| | 342 | 19.37 | | | | | | |
| Total Outstanding cheques | | | (420.04) | | | | | |
| | | | 4,004.23 | | | | | |
| Difference | | | - | | | | | |

9.2 A decision on the 2021/22 budget was deferred to December to allow the RFO to provide further details on options.

9.3 **Accounts for payment** – It was proposed by Cllr Sanders and seconded by Cllr Coleman and unanimously **RESOLVED** to approve the following payments:

- Clerk Salary November 2020 **£160.68**
- Accessible documents course for Clerk – 50% of cost up to **£15.00**

10. Request for grant funding –

10.1 **Beaworthy Parish Hall grant application** – The clerk had not yet received the additional information therefore the decision would be deferred to the next meeting.

11. **West Devon borough Councillors report/update** - noted and attached **Annex B**.

12. **Councillors reports** – Cllr Sanders reported an email had been sent to DCC regarding Madworthy ditch again. No reply received yet.

13. **Items requested for the agenda for next meeting** – Nil.
14. **Date of next meeting** – 17 Dec 2020
15. **Meeting closed** at 2046 hours.

Annex A- Clerk Report Nov 2020

Finance

A letter to begin a standing order for the Clerk salary has been signed by the two bank signatories and posted. It has been dated to start in December.

Highways

I have reported the BOAT (Byway accessible to all traffic) to highways and was informed he will check the signage and that there should be green 'byway' signage at either end. If this is no longer present, he will get this put back up as soon as possible. He is aware of the condition of the surface on this byway and advised he does appreciate it is in poor state.

This type of byway is open to vehicles but will not be maintained as a highway surface. Effectively, 4x4's, agricultural vehicles etc. should be able to go down it. It would not be signed in any other way apart from the green signs. He will bear the location in mind for future maintenance (when funding permits).

Grants -I have not yet received the additional information from the Parish Hall regarding quotes so it may not be possible to make a resolution on the grant application at this meeting. I have emailed to remind them. I have also spoken to Cllr McInnes regarding the localities grant and forwarded the application form to the Hall secretary.

BT Phone Box – there has been no update as yet. I will forward any concluding emails once received.

Budget – 2021/22 - I have received an email regarding the tax base which advised to reduce the current figure by 2%. This has been included in the precept calculations.

Website - I have updated the website with all out current documents. I continue to check the website documents for accessibility. This is an ongoing task but hopefully all the new documents being added are accessible.

Annex B - Parish Update – November 2020

- Following an Overview and Scrutiny meeting on 6th October you will be aware there is a new planning search platform which will be live from November 3rd. Details have been sent on how to use.

- West Devon, along with South Hams has a dedicated page to make it easier to get updates on common winter events. www.engagement.westdevon.gov.uk/join-our-network

- Fusion are working to reopen the centres. Meadowlands Leisure Centre – the dry side gym and exercise studio will re-open on Monday 12 October. The swimming pool is scheduled to re-open again the following week w/c 19 October.

- From 12th October, the convenience fee charged across South Hams and West Devon car parks when purchasing parking tickets through the RingGo app will be removed. This brings charges in line with tickets purchased at the meters. South Hams District and West Devon Borough Councils hope this will encourage even more motorists to pay to park via the RingGo app.

- Clerks will have been sent a copy of the latest Covid-19 Local Outbreak Management Plan. Please advise if there is anything, be it support or information that you would find useful. There will be a cluster group meeting on the 18th November at 4.00pm if you are wanting to join. Invites will

be sent to community groups, please advise if you do not get one. Also a WD community support meeting on 29th October at 6.30pm.

- Help protect others, including loved ones and the vulnerable, from being the victim of scams by completing an online awareness course. October 21 2020 was the 4th birthday of national campaign Friends Against Scams (FAS) - It's a National Trading Standards Scams Team initiative, supported by Devon, Somerset and Torbay Trading Standards.

So far over half a million people have completed the free scams awareness session. It aims to protect and prevent people from becoming victims of scams by spreading awareness of the issue. You can complete the online awareness session on the Friends Against Scams website by clicking <https://www.friendsagainstscams.org.uk/elearning/DST>

- grants of between £1,000 and £15,000 are available to care providers, personal assistants, and carers themselves who can develop and provide innovative opportunities that will give other carers a break, during COVID-19 and beyond. <https://www.devon.gov.uk/economy/business-support/rcif/>

- Libraries Unlimited has recently purchased, with the help of Devon County Council, a second-hand van to replace our current Ivybridge Mobile Library and we are seeking to raise funds to refurbish the van.

Purchased at £15,000 from eBay, just a tenth of the cost of a brand-new mobile library, this 6-year old van will improve the reliability of our service for rural communities. It desperately needs to be renovated to meet the needs of our book lending services and the communities who use them. We need to fundraise £15,000 to help get this new mobile library on the road.

I have attached a letter containing more information and an A-Z of the communities visited.

You can support by: [justgiving.com/campaign/get-mobile-library-on-road](https://www.justgiving.com/campaign/get-mobile-library-on-road)

- Fusion are delighted to be open again and are welcoming residents back to their centres in a safe way. We would like to encourage your support of these important facilities and it is hoped that we, as a council, will be able to apply for funding to support them going forward.

- Our partners at Crowdfund will be hosting a webinar on Wednesday 11 November for Town and Parish Councils and Community Groups that are looking to raise funds for a specific project. Crowdfund works by encouraging the local community to pledge money towards a project. When the community have raised a large proportion of the required funding, it may also be supported by our Council, DCC or other public bodies operating in Devon.

Topics to be covered:

- What is crowdfunding?
- Benefits of crowdfunding
- What makes a good crowdfunding project?
- Three steps to success
- Accessing advice and support
- Extra funding available in Devon

The webinar is free to attend, please do pass on to any groups that might be interested in attending. <https://www.eventbrite.co.uk/e/crowdfund-devon-live-learn-introduction-to-crowdfunding-tickets-125872428823>

- Communities are being encouraged to join together to make the most of internet/connection grants available. Please let us know if you need more information or support.

- As always, if you are aware of any individual or family struggling for any reason please let us know so that support and advice can be given as soon as possible.