

**DRAFT Minutes of the
Meeting of the Beaworthy Parish Council**

Held on Thursday 19th March 2020 at 7.30pm at Beaworthy House, Beaworthy.

1. **Apologies.** Cllr P Wonnacott. Cllr V J Holloway, Cllr P Balsdon
2. **Present** - Cllr Rendell (Chair), Cllr Sanders (Vice Chair), Cllr Coleman (RFO), Cllr Johnstone, A Braidwood (Clerk).
3. **Chairman's welcome.**
4. **Public Forum** (items for next meeting) no members of the public was present.
5. **Declarations** of interest in items on the agenda. Nil and no changes to Registers of Interests
6. **Minutes of the previous meeting** held on **20th February 2020** were approved as a true record and signed by the chair.
7. **Councillor Reports.** – Highways working group - Cllr Sanders reported that the A3079 should be fixed by Sept as a priority. Dependent on continuing C-19 situation. Cllr Holloway was to forward his email chain with DCC to the clerk.
8. **Planning – New applications: 0400/20/FUL** – It was **RESOLVED** to seek detail and clarification on the flooring specified and confirmation of effluent drainage if used for livestock. Clerk to submit response.
9. **Clerks report** – including correspondence and any other item which has been brought up to the attention of the clerk, which is not on the agenda
 - 9.1 Clerk updated contract of employment was unanimously **RESOLVED** to accept and was signed by the Chair and Clerk.
 - 9.2 It was unanimously agreed to cancel the Annual Parish Meeting. Dates were set for 2020 Parish Council meetings for the 3rd Thursday of each month where possible. Clerk to put details on the website.
10. **Police and crime commissioner's councillor advocate scheme.** It was **RESOLVED** to delay a decision to nominate a councillor until meetings resume.
11. **Corona Virus**
 - 11.1 Clerk updated on current legislation and measures. It was agreed to hold meetings as usual until advice changes. Clerk to investigate measures to hold meetings virtually if required.
 - 11.2 It was acknowledged VE Day celebrations would be cancelled
 - 11.3 It was agreed to use the postcard system for neighbours to offer help with essential tasks. Clerk to add poster and leaflets to website and noticeboard.

12. Policies

12.1 It was **RESOLVED** unanimously to adopt the Communications Policy and review annually. Clerks to add the policy to the website.

12.2 Continuity Plan – It was unanimously **RESOLVED** to adopt the Draft Continuity Plan.

12.3 It was unanimously **RESOLVED** to adopt the draft policy on Delegated Authority

13. FINANCES

Beaworthy Parish Council **Finance Report March 2020**

Current Account – as at 31 Dec 2019	£2443.99
Receipts	£0.00
Payments	£104.00
	£48.00
Less unrepresented cheques	(£0.00)
Balance after cheques cleared	£2291.99

Forecast of expenditure (taken from budget)

Clerks remaining salary	£547.96
Underpaid min wage	£44
Training	£0
Stationery	£0
Estimated bank balance 31 Mar 2020	£1700.03

14. To agree actions and any associated expenditure

14.1 The draft payments schedule was agreed for payment on receipt of invoices.

15. West Devon borough Councillors report/update - an update had been received via email.

- 3 weekly black sack collection was underway and feedback was being sought
- The Localities grant would now be spread across our areas. Cllr Thirtle, chair of Bridestowe will put in an application on behalf of all the parishes. This will allocate £100 each for the purpose of helping the support groups in each parish that are being set up during the Covid-19 outbreak.
- The new round of funding from Calor Community Fund has opened <https://communityfund.calor.co.uk/>
- There have been confirmed cases of Alabama Rot in the ward, please advise residents to be careful.

16. Items for the agenda for next meeting – Nil

17. Date of next meeting – 30 April 2020

18. Meeting closed at 2100 hours.