

Beaworthy Parish Council – MIN0092020

Minutes of a Virtual Meeting held on Thursday **22 Oct 2020** at 7.30pm via Zoom.

Councillors present: Cllr Sanders (Chairman), Cllr Coleman, Cllr Wonnacott.

Also present: A Braidwood (Clerk), Cllr Southcott (WDBC) Cllr Mott (WDBC)

1. Chairman's welcome

2. Apologies – Cllr Johnstone – reasons given.

2.1 **Vote to accept received apologies** – accepted.

3. Public Forum – no members of the public spoke.

4. Declarations of interest in items on the agenda.

5. Minutes of the previous meeting held on 17th Sept 2020 were approved as a true record and signed by the chair.

6. Planning –

6.1 **3116/20/HHO** – It was unanimously **RESOLVED** to support the application with the following comments: It is in keeping with the existing building.

7. Accessible Documents Policy. It was proposed by Cllr Coleman and seconded by Cllr Wonnacott and unanimously **RESOLVED** to adopt the policy.

8. Consultation on government changes to planning – It was unanimously **RESOLVED** to submit the following response: The planning notification process should be passive and not active. The suggested changes will result in a lack of active engagement within the community if there is no notification of applications. The proposed ease with which change of use can occur within an industrial environment, without any local input, is worrying

9. Clerks Report – report noted. Annex A.

10. Finances

10.1 Finance Report and bank reconciliation to 30 Sept 2020

Totals to Date

Receipts								
Total	Precept	Grant	Bank Interest	VAT Refund	Misc			
3,980.02	3,610.00	100.00	-	120.02	150.00			

Payments								
Total	Clerk's Salary	Grants and Donations	Admin and training	Office Costs	Insurance	Asset Maintenance	Election Costs	VAT
1,675.82	938.10	300.00	56.28	147.95	152.62	-	63.22	17.65
Bank Summary Cashbook								
			Current A/C					
Balance at	31/03/20		1,700.03					
Receipts			3,980.02					
Payments			1,675.82					
Balance at			4,004.23					
Bank Reconciliation								
			Current A/C					
Balance per statement 30 Sept 2020			4,424.27					
Outstanding cheques	Chq No	Amount						
	333	150.00						
	339	46.80						
	340	47.52						
	341	156.35						
	342	19.37						
Total Outstanding cheques			(420.04)					
			4,004.23					
Difference			-					

10.2 It was proposed by Cllr Sanders and seconded by Cllr Coleman and unanimously **RESOLVED** to award the 2020/21 national pay award increase by the National Joint Council for Local Government Services with effect from 1 April, to the Clerk/RFO.

10.3 **Accounts for payment** – It was unanimously **RESOLVED** to approve the following payments:

- Clerk Salary October 2020 **£160.68**
- Clerk Salary review back dated Apr to Sept 2020 **£26.00**
- Go Daddy website renewal. Paid by clerk on personal Amex. **£100.66**
- ICO Renewal of Data Protection Fee **DD £35.00**
- 50% of Nat West compensation repaid to Sourton PC **£50.00**

11. **Request for grant funding –**

11.1 **Beaworthy Outdoor Cinema** - It was proposed by Cllr Coleman and seconded by Cllr Sanders and unanimously **RESOLVED** the grant application for matting for the Beaworthy outdoor cinema does not meet the Parish Councils criteria for the award of a grant. Clerk to write a letter of explanation in line with the Grants Policy.

11.2 **Beaworthy Parish Hall** - It was unanimously **RESOLVED** to defer the decision to award a grant as further information was required. Clerk was to obtain the necessary details prior to the next Parish Council meeting.

12. **West Devon borough Councillors report/update** - noted and attached **Annex B**.

13. **Items for the agenda for next meeting –** Highways update, Budget

14. **Date of next meeting –** 19 Nov 2020

15. **Meeting closed** at 2030 hours.

Annex A

Clerk Update Report 22 Oct 2020

Finance

The Council have received another compensation pay out from Nat West of £100 (Unexpected but welcome) – I think we need to now return the £50 to Sourton PC

Highways

Updates from DCC on Priority works have been forwarded to all councillors.

Grants

Application forms have been sent to both applicants of grants for 2020/2021. I am currently waiting to receive the forms back and will forward them to all councillors once received. Emailed again on 14th Oct and today but till nothing received.

Japanese Knotweed.

Cllr Wonnacott reported this via the DCC website regarding the spread in Patchacott – awaiting update

BT Phone Box – there has been no update as yet. I will forward any concluding emails once received.

Website

I am having significant problems with Go Daddy regarding Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018. I cannot find anyone to speak to that understands or has even heard of the regulations. They have also increased their costs this year due to updating the website builder. An extra cost per annum of £43.

Emails and GDPR

I have been researching the use of Gmail for councillor emails and there have been some recent GDPR updates regarding data storage outside the UK or EU. I am trying to find out exactly where the Gmail data is stored for us and there may be the possibility that we will have to look at changing email providers. This may be a consideration for budgeting next year.

Budget – 2021/22

We are now at the stage of preparing budgets for the next 3 years. I will be asking for any considerations, projects, etc over the next week or so ready for planning for next year. The budget will need to be considered at the November meeting. I am hoping to have the tax base figures by then but if not we will have to delay any decision until December.

Annex B Parish Update – October 2020

- It now appears certain that we are entering a second wave of Covid-19 infections. Local lockdowns are being applied across some areas of the country. Fortunately cases remain low in West Devon, updates are available: <https://www.devon.gov.uk/coronavirus-advice-in-devon/coronavirus-data/>

If you are aware of anyone needing support from domestic abuse, which has seen a rise in numbers due to the current situation, help is available: <https://www.devon-cornwall.police.uk/advice/threat-assault-abuse/domestic-abuse>

Officers continue to work with local businesses and deal with any issues which arise. Meetings also continue with other agencies across Devon. Work is starting on ensuring the Track and Trace Hardship Payment Scheme is ready to launch by the 12th October with discretionary funding available if required.

Help continues to be offered by ourselves as members and officers for anyone needing support during this time.

We would also like to remind everyone able to do so to download the NHS Covid-19 app. The app is an important new tool, forming a central part of the NHS Test and Trace service by quickly identifying contacts of those who have tested positive for coronavirus. It is the fastest way to see if you are at risk from coronavirus.

The app also lets you check in to places, book a test and check to see if you have coronavirus symptoms.

The UK's major mobile network operators, including Vodafone, Three, EE and O2, Sky and Virgin, have confirmed that all in-app activity will not come out of customers' data allowance.

- Following the support offered to Fusion and the two leisure centres there will be a strong marketing presence and support is being asked of the residents for them.

- Now we are moving into the autumn flooding will start to be an issue for residents. Advice can be found: <https://www.westdevon.gov.uk/article/4304/Flooding>

- West Devon, along with South Hams and Plymouth CC will be responding to the consultation on planning and white paper expressing their concerns with the numbers of housing being proposed and how affordable housing will be delivered.

- Residents are being asked to be cautious of contractors offering to dispose of green waste following a recent rise in fly tipping near Plymouth and that we had good news with the level of recycling that is currently seen in West Devon. Since the start of the improved service in Dec 2019, residents have recycled 500 tonnes more plastics, metals, paper, card and glass as well as 150 tonnes more food waste compared to the year before.

- Many of you are already aware that the charges for bin collections will increase from April 2021. This will bring the charge in line with the cost of providing the service.

- National Roads Enforcement and Safety Survey

The Government is currently reviewing roads policing, and what the future of traffic law enforcement may look like.

The Association of Police and Crime Commissioners (APCC) are keen to hear your views and invite you to complete this short survey to help inform the Police and Crime Commissioner's response to Government. The survey closes at the end of this month and is available here

- <https://www.surveymonkey.co.uk/r/apccsaferoads>