

DRAFT Minutes of the Meeting of the Beaworthy Parish Council

Held on Wednesday 4th December 2019 at 7.30pm at Beaworthy House, Beaworthy.

1. **Apologies.** Cllr Holloway

Present - Cllr Rendell (Chair), Cllr Sanders (Vice Chair), Cllr Coleman (RFO), Cllr Wonnacott, Cllr Johnstone, Cllr Balsdon, A Braidwood (Clerk).

2. **Chairman's welcome.**

3. **Public Forum** (items for next meeting) One member of the public was present, Cllr Mott. (WDBC)

4. **Declarations** of interest in items on the agenda. Cllr Sanders member of the Beaworthy PCC.

5. **Minutes of the previous meeting** held on **10th October 2019** were approved as a true record and signed by the chair.

6. **Councillor Reports.** - None

7. **7th Councillor** – Declaration of acceptance of office was signed by Cllr Johnstone and Clerk.

8. **Planning** – **3349/19/FUL – Supported - Unanimous**
3350/19/LBC – Supported - Unanimous
3598/19/FUL - Supported- Unanimous

9. **Clerks report** – including correspondence and any other item which has been brought up to the attention of the clerk, which is not on the agenda

- a. **Snow Warden** – Clerk to let WDBC know that no snow warden would be nominated. However, salt distribution was discussed, it was agreed the container needs to be moved to the top of the hill where it is needed. Or new salt distributed
- b. **Waste/dog bins** – Cllr Mott advised a possible increase in costs of this service in FY 21/22.d Beaworthy Parish currently have no bins therefore no action.
- c. **Emergency Plan** – It was agreed to invite Devon Communities Together to the Parish Annual Meeting to give a presentation and further information.
- d. **Public Phone Box** – Clerk reported the phone box and phone would remain after consulting with WDBC.
- e. **Speedwatch** – it was agreed that more information to be put on the website with the aim of getting more volunteers.
- f. The **noticeboard** was now available for use at Beaworthy Church – this will be added to the asset register and maintained by councillors.
- g. **Website Accessibility Regulations** – Clerk was currently looking at website and document compatibility and compliance. Websites published before 23 Sep 2018 must be compliant by 23 Sept 2020.

Cllr Balsdon and Cllr Wonnacott departed meeting 2052 hrs due to work commitments.

10. Policies

The following policies were referred for approval and adoption:

- a. Privacy Policy
- b. Freedom of information Policy
- c. Publication Policy

It was **moved** by Cllr Coleman, seconded by Cllr Rendell and

RESOLVED that these policies be approved and adopted with immediate effect.

11. FINANCES

- a. The council considered the draft budget and proposed precept. It was **RESOLVED** to defer approval until January to allow the Clerk to investigate an update to pay scale in line with NALC/SLCC guidelines.

12. Doing What Matters Project -

The council considered the project which will require 2 councillors to attend a meeting with Devon County Council (DCC) to discuss improvements to the highway planned maintenance processes and to provide available dates between 11th November and mid January for an hours meeting during the working week.

It was **RESOLVED** that Cllr Holloway and Cllr Sanders agree an available date in early January prior to the next council meeting and the clerk was to arrange this with DCC.

13. To agree actions and any associated expenditure

- a. It was agreed the Clerk was to draft a letter to SWW regarding the area adjacent to Town Barton Farm house – SX463994 Grid Ref. Although investigated previously, water is still continuously running across the road all year.
- b. It was agreed that Cllr Rendell and Cllr Sanders would attend future Super link meetings alternately.

14. West Devon borough Councillors report/update.

- a. New recycling system has started. White sacks have been adopted and have been used successfully in Cornwall. New lorries have been brought in. Any problems to be reported using the on-line facility.
- b. A noticeboard was available – it was agreed to be adopted and used for Patchacott. Clerk was to add to asset register.

15. Items for the agenda for next meeting – Nil

16. **Date of next meeting** – 16 Jan 2020 at 1930 hours at Beaworthy House.

17. **Meeting closed at 2145 hours.**