

Minutes of the **meeting of the Beaworthy Parish Council** held at 1930 hours on **Thursday 14th Dec 2023** in Beaworthy Parish Hall.

**Councillors present:** Cllr Rendell (Chairman), Cllr Coleman, Cllr Wonnacott, Cllr Higgins, Cllr Sanders, Cllr Balsdon

**Also present:** A. Braidwood (Clerk), Cllr Southcott (WDBC)

1. **Chairman's welcome.** Cllr Rendell welcomed attendees to the meeting.
  2. **Apologies for absence.**
  3. **Public Forum –** No one spoke
  4. **Declarations of Interest in items on the agenda –** Nil
  5. **Minutes of the previous meeting.** It was unanimously **RESOLVED** that the minutes of the meeting held on the **16<sup>th</sup> Nov 2023** were a true record and were signed by the Chairman.
  6. **Clerk's report –** received. **Annex A**
  7. **Planning.** No planning applications had been received.
  8. **Councillor reports:**
    - 8.1 Highways update – NTR
    - 8.2 Parish Hall Report – Received. The Parish Council were thanked for their ongoing support and grant award.
    - 8.3 Crime commissioners Report – It was noted Okehampton Police Station would be opening in Feb 24
    - 8.4 Northern Links - NTR
  9. **WDBC Report –** Received
  10. **Bus Shelter –** It was agreed to defer any decisions to the new year to allow the clerk to fully research the possible costs involved, design and funding availability.
  11. **Defibrillator –** It was agreed the clerk was to speak to British Heart Foundation for possible costs and preferred sites.
  12. **Finance:**
    - 12.1 The RFO presented the **Finance Report** and bank reconciliation **30 Nov 2023 (Annex B)**
    - 12.2 **2024/25 DRAFT Budget –** It was proposed, seconded, and unanimously **RESOLVED** to approve the 24/25 budget – **Annex C**
    - 12.3 **24/25 Precept –** It was proposed, seconded, and unanimously **RESOLVED** to approve the 24/25 precept at £4869. **Annex D**
    - 12.4 **Payments -** It was proposed and unanimously **RESOLVED** to approve the payments as follows:

Back pay to Clerk for approved salary award April 2023 to November 2023	<b>£138.64</b>
---	----------------
  13. **Enforcement –**updates were received.
- The confidential session closed at **2107** hours.
14. **Items for the agenda for next meeting -** Nil
  15. **Date of next meeting –** 18<sup>th</sup> January 2024
  16. **Meeting closed at:** 2110 hours.

## Annex A - Clerk Report - Dec 23

### Finance:

- **Grant** – The cheque has been sent to the Village Hall treasurer.

### Appraisal:

Forms are still outstanding – please can Councillors send these on to Cllr Sanders as soon as possible. Thank you

### Planning

- We are **still** waiting for the final Memorandum of understanding which will be agreed to sign up to.

Planning decisions received this month:

**1397/23/FUL** - Land At SX 454 999, Beaworthy - Application for the provision of a rural workers dwelling - **Refusal**

**3084/23/CLE** – Application for Certificate of lawfulness for existing domestic dwellinghouse - Higglely Piggledy Cottage, Watersmeet, Beaworthy. **Cert of Lawfulness (Existing) Certified**

**2166/23/FUL** - Erection of 4 bed detached dwelling & detached garage - **Withdrawn**

**Resolutions** - All resolutions from the Nov meeting have been actioned. Including the cheques which have been issued and planning comments submitted.

Outstanding issues are:

- Emergency plan meeting to be arranged.
- Clerks' appraisal meeting to be confirmed.
- Nat West complaint - ongoing
- MOU

### Correspondence

- I am registered on Cllr John Harts briefing on DCC Priorities and Budget Meetings on 12 Dec at 6pm. These online meetings hosted by Cllr John Hart (Leader of Devon County Council) provide an opportunity for local councils to **hear about what the Council is doing and what's likely to come in next year's budget**. They are also, most importantly, an opportunity for **Cllr Hart to hear about the main issues and concerns in your community**.

All briefings are held **online** and are **free to attend**. **Please can you let me know anything you would like me to raise at the meeting**

- **DALC** email received informing us that their membership costs will increase by £25 per year to £100 in 2024
- **Council tax referendum principles for town and parish councils:**  
On 5 December, the Government published a policy paper on the Local Government finance policy statement 2024 to 2025. Within the policy paper, the proposed council tax referendum principles were set out for 2024/25. It stated that **there will be no council tax referendum principles for town and parish councils**, but the government will review the decisions taken by these authorities when considering referendum principles in future years.

## Receipts

Total	Precept	Grant	Bank Interest	VAT Refund	Misc		
4,305.80	4,261.00	-	-	44.80	-	-	-

## Payments

Total	Clerk's Salary	Grants and Donations	Admin and training	Office Costs	Insurance	Asset Maint	Election Costs	VAT
3,405.38	1,780.48	600.00	-	425.28	125.55	425.16	-	48.91

## Bank Summary

### Cashbook

		Current Acc
Balance at	01/04/23	4,746.57
Receipts	to date	4,305.80
Payments	to date	3,405.38
Balance at	<b>30/11/23</b>	<b>5,646.99</b>

### Bank Reconciliation

Balance per statement **30 Nov 23** **6,517.79**

Outstanding cheques	Chq No	Amount	
	369	372.16	
	372	138.64	
	370	300	
	371	60	
			<b>(870.80)</b>
			<b>5,646.99</b>

Difference

-

of which £2848.13 is reserves

BUDGET to date		FY Apr 23 to Apr 24			
Category	Sub category	Budget	Totals	To date	Under or overspend
Clerk salary			2,462.74	1,780.48	
Donations			300.00	300.00	-
	Madworthy	150.00		150	
	St Albans	150.00		150	
Administration and training			250.00		250.00
	Admin expenses/mileage	50			
	Training	200			
Input Vat to be recovered				48.91	
Office costs			598.00	425.28	172.72
	Printer toner/stationery	50		52.44	(2.44)
	Go daddy domain renewal	25		17.97	7.03
	Go Daddy website renewal	100		119.88	(19.88)
	Village Hall Hire	218		60	
	Subscriptions DALC	100		74.99	25.01
	Subscriptions ICO	40		35.00	5.00
	<b>Audit</b>	65		65.00	-
Insurance			170.00	125.55	44.45
Grants			300.00	300.00	-
Election Costs contingency		100			
Reserve/contingency		400			
Asset Maintenance contingency			200.00	425.16	(225.16)
	2 noticeboards	50		53.00	
	grit bin			372.16	
	laptop and printer	150			
			<b>4,080.74</b>	<b>3,405.38</b>	<b>595.18</b>

#### Current Reserves

<b>Asset Replacement</b>	Balance brought Forward	284.83
	Addition this year	200.00
	localities grant received	250.00
	refurbishment of noticeboard	53
	purchase of grit bin	372.16
	Balance to be carried forward	<u>309.67</u>

#### Contingency/general reserves

	Balance brought Forward	1,701.68
	Addition/Reduction this year	-
	Balance to be carried forward	<u>1,701.68</u>

#### Election contingency

	Balance brought Forward	836.78
	Addition/Reduction this year	-
	Balance to be carried forward	<u>836.78</u>

#### Summary

	Balance brought Forward	2,823.29
	Addition this year	450.00
	reductions this year	425.16
	Balance to be carried forward	<u>2,848.13</u>

## Annex C –Budget for 2024/25

<b>BUDGET</b>	<b>FY Apr 24 to Apr 25</b>		
<i>Category</i>	<i>Sub category</i>	<i>Budget</i>	<i>Totals</i>
<b>Clerk salary</b>			<b>2,878.72</b>
<b>Donations</b>			<b>300.00</b>
	Madworthy	150.00	
	St Albans	150.00	
<b>Administration and training</b>			<b>250.00</b>
	Admin expenses/mileage	50	
	Training	200	
<b>Input Vat to be recovered</b>			
<b>Office costs</b>			<b>630.00</b>
	Printer toner/stationery	60	
	Go daddy domain renewal	25	
	Go Daddy website renewal	140	
	Village Hall Hire	200	
	Subscriptions DALC	<b>100</b>	
	Subscriptions ICO	40	
	Audit	65	
<b>Insurance</b>			<b>170.00</b>
<b>Grants</b>			<b>300.00</b>
<b>Election Costs contingency</b>		100	<b>100.00</b>
<b>Reserve/contingency</b>		400	<b>40.00</b>
<b>Asset Maintenance contingency</b>			<b>200.00</b>
	2 noticeboards	50	
	laptop and printer	150	
<b>TOTAL</b>			<b>4,868.72</b>

## Annex D –Precept 2024/25

		Precept	<i>divided by</i>	Tax Base	<i>equals</i>
	2019/20	£ 1,878.00		79.43	£ 23.64
	2020/21	£ 3,610.00		81.74	£ 44.16
	2021/22	£ 4,132.00		82.95	£ 49.81
	2022-23	£ 4,261.00		86.06	£ 49.51
	2023-24	£ 4,261.00		86.17	£ 49.45
	<b>2024-25</b>	<b>£ 4,869.00</b>		<b>87.47</b>	<b>£ 55.66</b>
				<b>Increase of</b>	<b>£ 6.22</b>
					<b>12.57%</b>
<b>Based on per band D household</b>					
<b>estimated Council tax 2024/25</b>		<b>£ 2,395.93</b>			
<b>Precept</b>		<b>£ 55.66</b>			
<b>percentage of overall council tax</b>		<b>2.32%</b>			
<b>Per week</b>		<b>£ 1.07</b>			