

Minutes of the **meeting of the Beaworthy Parish Council** held at 1930 hours on **Thursday 15th Feb 2024** in Beaworthy Parish Hall.

**Councillors present:** Cllr Rendell (Chairman), Cllr Coleman, Cllr Higgins, Cllr Johnstone, Cllr Sanders

**Also present:** A. Braidwood (Clerk), Cllr Mott (WDBC)

1. **Chairman's welcome.** Cllr Rendell welcomed attendees to the meeting.
  2. **Apologies for absence.** Cllr Balsdon, Cllr Wonnacott, Cllr Southcott (WDBC)
  3. **Public Forum –** No one spoke
  4. **Declarations of Interest in items on the agenda –** Nil
  5. **Minutes of the previous meeting.** It was unanimously **RESOLVED** that the minutes of the meeting held on the **18<sup>th</sup> Jan 2024** were a true record and were signed by the Chairman.
  6. **Clerk's report –** received. **Annex A**
  7. **Planning.**
    - 7.1 **0049/24/FUL –** Change of land use for the siting of a mobile home, holiday let and lodge as holiday let. The Old Railway Cottage, Patchacott, EX21 5AS. It was unanimously **RESOLVED** to object to this application with the following comments:  
The application would involve additional traffic using lanes which are inadequate in terms of width (all single track) and poor maintenance. The application site is remote, in an isolated, unsustainable location. The local services and infrastructure are unavailable to support this application, there are no trains, buses, or integrated cycle routes. There will be increased noise from the traffic and from the site itself, this is a quiet, rural residential area. The potential additional sewerage generation from the site should be considered and the effect on the surrounding environment. Finally, the landscaping already started involves a large concrete slab laid on agricultural land. This will result in more development in the countryside and loss of agricultural land. Although the council supported the previous planning application on this site for a simple timber building for dog grooming, this application has different material planning considerations as outlined above.
  8. **Councillor reports:**
    - 8.1 Highways update – Received.
    - 8.2 Parish Hall Report – NTR.
    - 8.3 Crime commissioners Report – NTR
  9. **WDBC Report –** Received
  10. **Policy Reviews:**
    - 10.1 **Privacy Policy –** It was reviewed and **RESOLVED** to accept the amendments.
  11. **Finance:**
    - 11.1 The RFO presented the **Finance Report**, bank reconciliation and budget update to **30 Jan 24 (Annex B)**
    - 11.2 **Payments –** It was proposed and unanimously **RESOLVED** to approve the following payments:  
CPRE Planning training course for members (£10 per attendee) maximum of 3 on 8 Mar 24
- The Council **RESOLVED** to continue in **confidential session at 2011 hours**. Cllr Mott was invited to stay.
12. **Enforcement –**updates were received.
- The confidential session closed at **2034** hours.
13. **Items for the agenda for next meeting –** Defibrillator Beaworthy
  14. **Date of next meeting –** 21<sup>st</sup> March 2024
  15. **Meeting closed at:** 2037 hours.

## **Annex A - Clerk Report - Feb 2024**

### **Finance:**

A volunteer (who is not a bank signatory) is required to do the internal financial control this month prior to the audit.

### **Appraisal:**

Forms are still outstanding – please can Councillors send these on to Cllr Sanders as soon as possible. Thank you.

### **Planning**

Planning decisions received this month: None

**Resolutions** - All resolutions from the Jan meeting have been actioned. Including the appeal representation comments submitted.

Outstanding issues are:

- Emergency plan meeting to be arranged.
- Clerks' appraisal meeting to be confirmed.
- Nat West complaint - ongoing
- MOU

### **Correspondence**

Changes to elections for voting – please see the email from Cllr Mott, disseminated 9 Feb.

Some links below for new funding available. This will be added to the website.

<https://www.devon.gov.uk/fundingnews/fund/train4tomorrow-skills-bootcamps>

<https://www.devon.gov.uk/fundingnews/fund/unlocking-nature-positive-private-investment/>

<https://www.devon.gov.uk/fundingnews/fund/energy-redress-scheme-2/>

<https://www.devon.gov.uk/fundingnews/fund/adult-social-work-apprenticeship-fund/>

<https://www.devon.gov.uk/fundingnews/fund/foyle-foundation/>

<https://www.devon.gov.uk/fundingnews/fund/foyle-school-library-scheme-2/>

<https://www.devon.gov.uk/fundingnews/fund/national-lottery-heritage-fund-4/>

<https://www.devon.gov.uk/fundingnews/fund/boots-charitable-trust/>

<https://www.devon.gov.uk/fundingnews/fund/prudence-trust-whats-working-2024/>

<https://www.devon.gov.uk/fundingnews/fund/industrial-energy-transformation-fund/>

<https://www.devon.gov.uk/fundingnews/fund/chewing-gum-task-force-grants-2024/>

<https://www.devon.gov.uk/fundingnews/fund/cultural-development-fund-round-four/>

<https://www.devon.gov.uk/fundingnews/fund/tech-south-west-growth-forge-2024/>

<https://www.devon.gov.uk/fundingnews/fund/communities-local-action-on-suicide-prevention/>

<https://www.devon.gov.uk/fundingnews/fund/unlocking-nature-positive-private-investment/>

<https://www.devon.gov.uk/fundingnews/fund/barclays-community-football-fund-1000-access-grant/>

<https://www.devon.gov.uk/fundingnews/fund/historic-houses-foundation/>

## Annex B - Finance Report and Bank reconciliation to 30 Jan 2024

### Receipts

Total	Precept	Grant	Bank Interest	VAT Refund	Misc		
4,305.80	4,261.00	-	-	44.80	-		

### Payments

Total	Clerk's Salary	Grants and Donations	Admin and training	Office Costs	Insurance	Asset Maint	Election Costs	VAT
3,850.50	2,225.60	600.00	-	425.28	125.55	425.16	-	48.91

### Bank Summary

#### Cashbook

		Current Acc
Balance at	01/04/23	4,746.57
Receipts	to date	4,305.80
Payments	to date	3,850.50
Balance at	<b>30/01/24</b>	<b>5,201.87</b>

#### Bank Reconciliation

Balance per statement **30 Jan 24** **5,201.87**

**Outstanding cheques**                      **Chq No**                      **Amount**

-

**5,201.87**

Difference

-

of which £2848.13 is reserves

## Feb 24 Budget Update

BUDGET	FY Apr 23 to Apr 24				
Category	Sub category	Budget	Totals	To date	Under or overspend
Clerk salary			2,462.74	2,225.60	207.98
Donations			300.00	300.00	-
	Madworthy	150.00		150	
	St Albans	150.00		150	
Administration and training			250.00		250.00
	Admin expenses/mileage	50			
	Training	200			
Input Vat to be recovered				48.91	
Office costs			598.00	425.28	172.72
	Printer toner/stationery	50		52.44	(2.44)
	Go daddy domain renewal	25		17.97	7.03
	Go Daddy website renewal	100		119.88	(19.88)
	Village Hall Hire	218		60	98
	Subscriptions DALC	100		74.99	25.01
	Subscriptions ICO	40		35.00	5.00
	Audit	65		65.00	-
Insurance			170.00	125.55	44.45
Grants			300.00	300.00	-
Election Costs contingency		100			
Reserve/contingency		400			
Asset Maintenance contingency			200.00	425.16	(225.16)
	2 noticeboards	50		53.00	
	grit bin			372.16	
	laptop and printer	150			
			4,080.74	3,850.50	595.18
					230.30

Current projected underspend is £364.88. This can be put into general reserves to build up our 12 month resilience.

2023/24

### Asset Replacement

Balance brought Forward	284.83
Addition this year	200.00
localities grant received	250.00
refurbishment of noticeboard	53
purchase of grit bin	372.16
Balance to be carried forward	309.67

### Contingency/general reserves

Balance brought Forward	1,701.68
Addition/Reduction this year	-
Balance to be carried forward	1,701.68

### Election contingency

Balance brought Forward	836.78
Addition/Reduction this year	-
Balance to be carried forward	836.78

### Summary

Balance brought Forward	2,823.29
Addition this year	450.00
reductions this year	425.16
Balance to be carried forward	2,848.13