

# Beaworthy Parish Council

MIN0022023

Minutes of the **meeting of the Beaworthy Parish Council** held at 1930 hours on **Thursday 16th Feb 2023** in Beaworthy Parish Hall.

**Councillors present:** Cllr Rendell. (Chairman), Cllr Coleman, Cllr Sanders, Cllr Johnstone, Cllr Balsdon,

**Also present:** A. Braidwood (Clerk), Cllr T Southcott (WDBC)

1. **Chairman's welcome.** Cllr Rendell welcomed attendees to the meeting.
2. **Apologies for absence.** Cllr Mott, Cllr Wonnacott, Cllr Higgins
3. **Public Forum –** No members of the public spoke.
4. **Declarations of Interest in items on the agenda –** Nil
5. **Minutes of the previous meeting.** It was **RESOLVED** that the minutes of the meeting held on the **19<sup>th</sup> Jan 2022** were a true record and were signed by the Chairman.
6. **Clerk's report –** received. Annex A
7. **Planning.**

7.1 **4513/23/CLE.** Certificate of lawfulness for existing use of single storey building as domestic dwelling. Higgedy Piggledy Cottage, Polehayes, Beaworthy, EX21 5AT. It was **RESOLVED** to send the following queries to the planning department. It is believed Higgedy Piggledy Cottage was previously called Spinning Wheel Cottage and had planning refused in 2009 (13352/2009/OKE). The Spinning Wheel is marked as deleted from the list of council tax bands and Higgedy Piggledy registered on 28 March 2013. The council would like to know how Council Tax can be paid for a property without planning permission. It is also believed this cottage has been used for holiday lets. With these considerations it is difficult to make a correct decision on the application and request further information on the issues before making comment on the current planning application.

## 8. Councillor reports:

- 11.1 Highways update – Received
- 11.2 Parish Hall Report – NTR
- 11.3 Crime commissioners Report – NTR
- 11.4 Northern Links - NTR

9. **WDBC update –** Received – Clerk was to advertise the requirement for Voter ID to vote at a polling station.
10. **Annual Meeting of the Parish and Annual Council Meeting –** IT was **RESOLVED** to hold the Annual Parish Meeting on 16 March at 1900 hours and the Annual Meeting of the Council on 18<sup>th</sup> May 1930 hours, in line with regulations during an election year.

## 11. Finance:

- 11.1 The RFO presented the finance report, bank reconciliation to **30 January 2023 - Annex B**
- 11.2 IT was proposed, seconded and unanimously **RESOLVED** to approve the payments as follows:

Village Hall use for meetings, invoice for Apr 22 to Mar 23 **£132.00**  
The decision on the purchase of an additional grit bin was deferred to a later date.

The Council **RESOLVED** to continue the meeting in **confidential session at 2035 hours**. Cllr Southcott was invited to stay for the discussion.

## 12. Enforcement –

updates were received

The confidential session closed at **2048** hours

## 13. Items for the agenda for next meeting

14. **Date of next meeting –** 16 March 2023 preceded by the Annual Parish Meeting at 1900 hours.

15. **Meeting closed at:** 2050 hours.

## **Annex A - Clerk Report Feb 2023**

### **Finance**

Appraisal – forms are still outstanding – please can Councillors send these on to Cllr Sanders as soon as possible. Thank you

### **Planning**

- We are still waiting for the final Memorandum of understanding which will agreed to sign up to.
- One planning application received and is on the agenda

**Annual Parish meeting and Annual Meeting of the Council** – The Annual Parish Meeting will need to be held on the 16<sup>th</sup> March if that's ok with everyone, we could have it at 7pm before our usual meeting. For the Chairmans report and finance report again. The Annual Meeting of the Council in an election year must be held between 10<sup>th</sup> May and 25<sup>th</sup> so again I suggest we have it before our usual meeting on 18<sup>th</sup> May.

**Cyber Security Presentation** - The Village Hall has been booked for Thursday 6 April at 7.15pm to 8.30pm

### **Resolutions**

All resolutions from the Jan meeting have been actioned.

Outstanding issues are:

- Emergency plan meeting to be arranged
- Clerks appraisal meeting to be confirmed –
- Nat West complaint
- MOU
- BT Kiosk restoration. BT have cleaned up the site and we are now waiting for a response from the Field Officer to see if it can be painted.

### **Correspondence**

**May Local elections** – I have sent out an email with important dates and what needs to be done. I will probably go and collect the nomination papers to make sure we get them all in plenty of time and will deliver them out. Simon has pointed out that the important area to get correct is the nomination from the correct ward. I'll forward on more information as I receive it.

## Annex B - Finance Report to 30 Jan 2023

<b>Receipts</b>								
<b>Total</b>	<b>Precept</b>	<b>Grant</b>	<b>Bank Interest</b>	<b>VAT Refund</b>	<b>Misc</b>			
4,337.26	4,261.00	-	-	76.26	-	-	-	
<b>Payments</b>								
<b>Total</b>	<b>Clerk's Salary</b>	<b>Grants and Donations</b>	<b>Admin and training</b>	<b>Office Costs</b>	<b>Insurance</b>	<b>Asset Maint</b>	<b>Election Costs</b>	<b>VAT</b>
2,784.11	1,651.90	600.00	30.00	301.29	156.12	-	-	44.80
<b>Bank Summary Cashbook</b>			<b>Current Acc</b>					
Balance at	01/04/22		3,613.76					
Receipts	to date		4,337.26					
Payments	to date		2,784.11					
Balance at	<b>30/01/23</b>		<b>5,166.91</b>					
<b>Bank Reconciliation</b>			<b>Current Acc</b>					
Balance per statement <b>30 Jan 23</b>			<b>5,166.91</b>					
<b>Outstanding cheques</b>	<b>Chq No</b>	<b>Amount</b>						
Total Outstanding cheques			-					
			<b>5,166.91</b>					
Difference			-					