

Beaworthy Parish Council

MIN0032023

Minutes of the **meeting of the Beaworthy Parish Council** held at 1930 hours on **Thursday 16th March 2023** in Beaworthy Parish Hall.

Councillors present: Cllr Rendell. (Chairman), Cllr Coleman, Cllr Higgins, Cllr Sanders, Cllr Johnstone, Cllr Wonnacott, Cllr Balsdon,

Also present: A. Braidwood (Clerk), Cllr T Southcott (WDBC)

1. **Chairman's welcome.** Cllr Rendell welcomed attendees to the meeting.
2. **Apologies for absence.** Cllr Mott
3. **Public Forum** – No members of the public spoke.
4. **Declarations of Interest in items on the agenda** – Nil
5. **Minutes of the previous meeting.** It was **RESOLVED** that the minutes of the meeting held on the **16th Feb 2023** were a true record and were signed by the Chairman.
6. **Clerk's report** – received. Annex A
7. **Planning.**

7.1 **4513/23/CLE.** Certificate of lawfulness for existing use of single storey building as domestic dwelling. Higglely Piggledy Cottage, Polehayes, Beaworthy, EX21 5AT. It was **RESOLVED** to submit the comments that the Parish Council were unable to support the application based on the evidence submitted.

8. Councillor reports:

- 8.1 Highways update – Received
- 8.2 Parish Hall Report – Received
- 8.3 Crime commissioners Report – NTR
- 8.4 Northern Links - NTR

9. WDBC Report – Received

10. Finance:

- 10.1 The RFO presented the finance report, bank reconciliation to **28 February 2023 - Annex B**
- 10.2 IT was proposed, seconded and unanimously **RESOLVED** to approve the payments as follows:

The application for **localities grant** of £200 for purchase of grit bin at Patchacott with the PC to pay the further £150 (Total cost of bin - £350 from WDBC) if bid for grant successful. **£150.00**

The Council **RESOLVED** to continue the meeting in **confidential session at 2014 hours**. Cllr Southcott was invited to stay for the discussion.

11. Enforcement –updates were received.

The confidential session closed at **2018** hours

12. Items for the agenda for next meeting

13. Date of next meeting – 20 April 2023

14. Meeting closed at: 2025 hours.

Annex A - Clerk Report March 2023

Finance

Appraisal – forms are still outstanding – please can Councillors send these on to Cllr Sanders as soon as possible. Thank you

Planning

- We are still waiting for the final Memorandum of understanding which will agreed to sign up to.
- No planning applications requiring a response have been received this month

Cyber Security Presentation - The Village Hall has been booked for Thursday 6 April at 7.15pm to 8.30pm

Resolutions

All resolutions from the Feb meeting have been actioned.

Outstanding issues are:

- Emergency plan meeting to be arranged
- Clerks appraisal meeting to be confirmed –
- Nat West complaint
- MOU
- BT Kiosk restoration. BT have cleaned up the site and we are now waiting for a response from the Field Officer to see if it can be painted.

Correspondence

I have received a thank you email to the PC for the work done to rectify the flooding at the railway bridge.

A new bus service timetable is on the website wef Apr 23

Annex B - Finance Report to 28 Feb 2023

Receipts								
Total	Precept	Grant	Bank Interest	VAT Refund	Misc			
4,337.26	4,261.00	-	-	76.26	-	-	-	
Payments								
Total	Clerk's Salary	Grants and Donations	Admin and training	Office Costs	Insurance	Asset Maint	Election Costs	VAT
3,289.26	2,025.05	600.00	30.00	433.29	156.12	-	-	44.80
Bank Summary			Current Ac					
Cashbook								
Balance at	01/04/22		3,613.76					
Receipts	to date		4,337.26					
Payments	to date		3,289.26					
Balance at	28/02/23		4,661.76					
Bank Reconciliation			Current Ac					
Balance per statement 28 Feb 23			4,661.76					
Outstanding cheques	Chq No	Amount						
Total Outstanding cheques			-					
			4,661.76					
Difference			-					

Budget Update to 28 Feb 2023

BUDGET	FY Apr 22 to Apr 23				
		Budget	Totals	To date	Under/over spend
Category	Sub category				
Clerk salary			2,026.00	2,025.05	0.95
Donations			300.00	300.00	-
	Madworthy	150.00		150.00	
	St Albans	150.00		150.00	
Administration and training			250.00	30.00	220.00
	Admin expenses/mileage	50			
	Training	200		30.00	
Input Vat to be recovered				44.80	
Office costs			515.00	433.29	81.71
	Printer toner/stationery	50		45.25	4.75
	Go daddy domain renewal	20		17.12	2.88
	Go Daddy website renewal	85		95.88	(10.88)
	Village Hall Hire	250		132	118.00
	Subscriptions DALC	70		55.00	15.00
	Subscriptions ICO	40		35.00	5.00
	stamps	0		53.04	(53.04)
Insurance			170.00	156.12	13.88
Grants			300.00	300.00	-
Election Costs contingency			100.00	100.00	-
Reserve/contingency			400.00	400.00	-
Asset Maintenance contingency			200.00	200.00	-
	2 noticeboards	50			
	laptop and printer	150			
Total including reserves			4,261.00	3,989.26	
Totals excluding reserves			3,561.00	3,289.26	(271.74)
2022/23					
Asset Replacement					
	Balance brought Forward	84.83			
	Addition/Reduction this year	200.00			
	Balance to be carried forward	284.83			
Contingency/general reserves					
	Balance brought Forward	1,001.68			
	Addition/Reduction this year	700.00	£300 transferred to reserves	for grant allocation	
	Balance to be carried forward	1,701.68			
Election contingency					
	Balance brought Forward	736.78			
	Addition/Reduction this year	100.00			
	Balance to be carried forward	836.78			
Summary					
	Balance brought Forward	1,823.29			
	Addition/Reduction this year	1,000.00			
	Balance to be carried forward	2,823.29			