

Minutes of the **meeting of the Beaworthy Parish Council** held at 1930 hours on **Thursday 16th Nov 2023** in Beaworthy Parish Hall.

Councillors present: Cllr Rendell (Chairman), Cllr Coleman, Cllr Wonnacott, Cllr Johnstone, Cllr Higgins

Also present: A. Braidwood (Clerk), Cllr Southcott (WDBC) one member of public

1. **Chairman's welcome.** Cllr Rendell welcomed attendees to the meeting.
2. **Apologies for absence.** Cllr Sanders
3. **Public Forum** – One member of the public spoke on Item 6.1. New information was presented.
4. **Declarations of Interest in items on the agenda** – Nil
5. **Minutes of the previous meeting.** It was unanimously **RESOLVED** that the minutes of the meeting held on the **19th Oct 2023** were a true record and were signed by the Chairman.

Chairman moved item 7.1 to 6 to allow MOP to be present prior to having to leaving

6. **Planning.** To review and respond to the following applications received on WDBC planning portal.
 - 6.1 **3084/23/CLE** – It was proposed and unanimously **RESOLVED** to support this application in light of new evidence provided.

The member of the public left the meeting.
7. **Clerk's report** – received. **Annex A**
8. **Councillor reports:**
 - 8.1 Highways update –
 - 8.2 Parish Hall Report – Received
 - 8.3 Crime commissioners Report – NTR
 - 8.4 Northern Links - NTR
9. **WDBC Report** – Received
10. **Bus Shelter** – It was agreed to defer any decisions to allow the clerk to fully research the possible costs involved, design and funding availability.
11. **Defibrillator** – It was agreed to defer consideration until the next meeting when Cllr Sanders is present.
12. **Finance:**

- 12.1 The RFO presented the **Finance Report** and bank reconciliation **30 Oct 2023 (Annex B)**
- 12.2 **Grant application** – It was proposed, seconded, and unanimously **RESOLVED** to approve the payment of a grant of **£300** to the Parish Hall.
- 12.3 **Pay Review** – It was proposed, seconded, and unanimously **RESOLVED** to approve the implementation of the National Salary Award 2023/24 backdated to Apr 2023
- 12.4 **Payments** - It was proposed and unanimously **RESOLVED** to approve the payments as follows:

Payment for Grit Bin from DCC (purchase approved MIN003220223)	£372.16
Hire of Parish Hall for 5 meetings (£12 per meeting)	£60

The Council **RESOLVED** to continue in **confidential session at 2042 hours**. Cllr Southcott was invited to stay.

13. **Enforcement** –updates were received.
The confidential session closed at **2057** hours
14. **Items for the agenda for next meeting** – Defibrillator, bus shelter, budget and precept
15. **Date of next meeting** – 14th December 2023
16. **Meeting closed at:** 2100 hours.

Annex A - Clerk Report - Nov 23

Finance:

- **Grant** – I have received a request for a grant from the village hall treasurer. This is for a grant towards heating oil costs.

Appraisal:

Forms are still outstanding – please can Councillors send these on to Cllr Sanders as soon as possible. Thank you

Planning

- We are still waiting for the final Memorandum of understanding which will be agreed to sign up to.

Planning decisions received this month:

Application number: 0604/23/FUL
Location: "Land at SX 460 975", Metherell Cross, Patchacott
Proposal: Construction of a temporary agricultural workers supervisory dwelling (resubmission of 2874/22/OPA)

The above planning application is being presented to the Development Management and Licensing Committee on **Tuesday 21st November 2023**.

Resolutions - All resolutions from the Oct meeting have been actioned. Including the two cheques which have been issued and planning comments submitted.

Outstanding issues are:

- Emergency plan meeting to be arranged.
- Clerks' appraisal meeting to be confirmed.
- Nat West complaint - ongoing
- MOU

Correspondence

- I have spoken to the new Parish Hall treasurer and hall bookings etc have been confirmed
- The plaque is on the new noticeboard in Beaworthy looks great
- WDBC are due to have a new planning system implemented therefore between 3pm on Wednesday 22nd November and 9am on Wednesday 29th November:
 - The Council will not be able to process new planning applications submitted via the Planning Portal or received by email during this time. Please note that any applications submitted during this time will be processed when we go live with the new system.
 - The Councils will not be able to issue planning decisions during this period. will only be able to receive consultation responses and letters of representation by email to development.management@swdevon.gov.uk , we will then process these as soon as our new system is live.
 - From 29th November 2023 onwards, all of the above services will resume in the normal way.

Annex B - Finance Report and Bank reconciliation to 30 Oct 2023

Receipts

Total	Precept	Grant	Bank Interest	VAT Refund	Misc	Column2	Column3
4,305.80	4,261.00	-	-	44.80	-	-	-

Payments

Total	Clerk's Salary	Grants and Donations	Admin and training	Office Costs	Insurance	Asset Maint	Election Costs	VAT
2,701.51	1,436.61	300.00	-	365.28	125.55	425.16	-	48.91

Bank Summary

Cashbook

		Current Acc
Balance at	01/04/23	4,746.57
Receipts	to date	4,305.80
Payments	to date	2,701.51
Balance at	30/10/23	6,350.86

Bank Reconciliation

		Current Acc
Balance per statement 30 Oct 23		6,723.02

Outstanding cheques	Chq No	Amount
Total Outstanding cheques/DD	369	372.16

(372.16)

6,350.86

Difference

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of which £2848.13 is reserves