

Beaworthy Parish Council

MIN0102022

Minutes of the meeting of the Beaworthy Parish Council held at 1930 hours on Thursday 17th Nov 2022 in Beaworthy Parish Hall.

Councillors present: Cllr Rendell. (Chairman), Cllr Coleman, Cllr Sanders, Cllr Higgins

Also present: A. Braidwood (Clerk), Cllr T Southcott (WDBC)

1. **Chairman's welcome.**
2. **Apologies for absence.** Cllr Wonnacott, Cllr Balsdon, Cllr Johnstone
3. **Public Forum** – No members of the public spoke.
4. **Declarations of Interest in items on the agenda** – Nil
5. **Minutes of the previous meeting.** It was **RESOLVED** that the minutes of the meeting held on the **20th Oct** were a true record and were signed by the Chairman.
6. **Clerk's report** – received. Annex A
7. **Planning** – To review and respond to applications received on WDBC planning portal
 - 7.1 **3555/22/PHH** – Proposal: Application to determine if prior approval is required to remove and rebuild existing rear extension measuring 4.40m x4.23m high. Middle Beamsworthy Farm. It was **RESOLVED** to support the application with no comments.
 - 7.2 NF041 WP0684-4 - 28 day notice of Airband installation of 5 x 10.5 metre poles in Patchacott
It was resolved that no comments necessary.
8. **Review of Meeting Attendance Policy** – It was unanimously **RESOLVED** that no changes were required.
9. **Councillor reports** –
 - 9.1 Highways update – Received.
 - 9.2 Parish Hall Report – It was agreed the clerk would update any information received from the parish hall committee to the council website
 - 9.3 Crime commissioners Report – NTR
 - 9.4 Northern Links - NTR
10. **West Devon Borough Councillors update** – Received.
11. **Finance:**
 - 11.1 RFO presented the finance report an bank reconciliation to **28 Oct 2022 – Annex B**
 - 11.2 **Pay review.** It was unanimously **RESOLVED** to implement the Pay Award, back dated to 1 Apr 2022. Further review of salary to be considered at the next meeting.
 - 11.3 **2023/34 DRAFT Budget** – The draft budget V2 was discussed, and amendments made. Clerk to draft Version 3 for resolution at the next meeting
 - 11.4 It was unanimously **RESOLVED** to approve the following payments:

Reimburse Clerk for purchase of 2 nd class stamps for housing survey	£53.04
DALC - Planning Course - Clerk attendance 17 Oct 22	£30.00 + £6.00 VAT
12. **Enforcement** –updates were received.
13. **Items for the agenda for next meeting.** Budget and precept
14. **Date of next meeting** – 15 December 2022
15. **Meeting closed at:** 2110 hours.

Annex A – Clerk Report November 2022

Finance

The cheque has been issued to the Parish Hall Committee for the grant towards the Jubilee.

Appraisal – forms are still outstanding – please can Councillors send these on to Cllr Sanders as soon as possible. Thank you

Planning

- We are still waiting for the final Memorandum of understanding which will agreed to sign up to.
- **2874/4/22/OPA** (as neighbouring parish) PC response has been submitted
- **1051/22/FUL** – PC response has been submitted
- **3555/22/PHH** – Due to be considered at meeting on 17 Nov and submitted same day
- NF041 WP0684-4 - Information was emailed out regarding the 28 day notice of Airband installation of 5 x 10.5 metre poles in Patchacott

Housing survey – 15 responses have currently been received.

Resolutions

All resolutions from the Oct meeting have been actioned.

Outstanding issues are:

- Emergency plan meeting to be arranged
- Clerks appraisal meeting to be confirmed –Cllr Sanders has only received 2 responses, Please can they be forwarded as soon as possible
- Nat West complaint
- MOU
- BT Kiosk restoration. BT have cleaned up the site and we are now waiting for a response from the Field Officer to see if it can be painted.

Correspondence

Reduced Council Tax Scheme – Please use this link to have your say. Email was also disseminated on 7 Nov to all councillors. <https://www.engagement.westdevon.gov.uk/council-tax-reduction-2023-24>

Essential Works – SWW – Email send out 10 Nov to all councillors – I have requested more information as the fact sheet was very limited.

Warm hub – info on this was sent from Cllr Mott and I have forwarded it to the Parish Hall for consideration at their next meeting.

Avian Flu – posters have been put on the noticeboards and the website.

Election Canvassing - Info has been disseminated regarding the canvassing of some properties.

Info on **Dogs Trust** free services has been put on the website

Annex B Finance Report to 28 Oct 2022

Receipts								
Total	Precept	Grant	Bank Interest	VAT Refund	Misc	Column2	Column3	
4,337.26	4,261.00	-	-	76.26	-	-	-	
Payments								
Total	Clerk's Salary	Grants and Donations	Admin and training	Office Costs	Insurance	Asset Maint	Election Costs	VAT
2,288.54	1,156.33	600.00	30.00	301.29	156.12	-	-	44.80
Bank Summary			Current Acc					
Cashbook								
Balance at	01/04/22		3,613.76					
Receipts	to date		4,337.26					
Payments	to date		2,288.54					
Balance at	28/10/22		5,662.48					
Bank Reconciliation			Current Acc					
Balance per statement 28 Oct 2022			6,216.71					
Outstanding cheques	Chq No	Amount						
	274	300.00						
	276	53.04						
	277	36.00						
	SO	165.19						
Total Outstanding cheques			(554.23)					
			5,662.48					
Difference			-					