

Minutes of the **meeting of the Beaworthy Parish Council** held at 1930 hours on **Thursday 21st Apr 2024** in Beaworthy Parish Hall.

Councillors present: Cllr Rendell (Chairman), Cllr Coleman, Cllr Johnstone.

Also present: A. Braidwood (Clerk).

1. **Chairman's welcome.** Cllr Rendell welcomed attendees to the meeting.
2. **Apologies for absence.** Cllr Higgins, Cllr Sanders, Cllr Balsdon, Cllr Wonnacott, Cllr Mott (WDBC),
3. **Public Forum –** No one spoke
4. **Declarations of Interest in items on the agenda –** Nil
5. **Minutes of the previous meeting.** It was unanimously **RESOLVED** that the minutes of the meeting held on the **21st March 2024** were a true record and were signed by the Chairman.
6. **Clerk's report –** received. **Annex A**
7. **Planning.** Nil
8. **Councillor reports:**
 - 8.1 Highways update – Received.
 - 8.2 Parish Hall Report – NTR.
 - 8.3 Crime commissioners Report – NTR
9. **WDBC Report –** NTR
10. **Policy Review –** The Disciplinary and Grievance Policies were reviewed with no amendments.
11. **Membership of CPRE –** It was agreed to delay a decision until the next meeting to allow councillors time to research the benefits of membership.
12. **Rural Village Services Group –** It was **RESOLVED** not to join.
13. **Finance:**
 - 13.1 The RFO presented the **Finance Report**, bank reconciliation and budget report to **25 Mar 24 (Annex B)**
 - 13.2 It was unanimously **RESOLVED** to approve the following payments:

Payment for annual renewal to Devon Association of Local Councils - **£100.01 plus £15.56 VAT**
14. **Enforcement –**NTR
15. **Items for the agenda for next meeting –** year-end accounts, Audit approval
16. **Date of next meeting –** 16th May 2024 Annual Meeting of the Council preceded by the Annual Parish Meeting at 7.15pm
17. **Meeting closed at:** 2020 hours.

Annex A - Clerk Report - Apr 2024

Finance:

The audit is due to be completed after the end of the FY 31 March. Our accounts will need to be approved at the April meeting and I have sent out the draft.

Appraisal:

Forms are still outstanding – please can Councillors send these on to Cllr Sanders as soon as possible. Thank you.

Planning

Planning decisions received this month:

Planning Decisions for Apr 2024

West Devon Borough Council

Planning decisions between 01 Apr 2024 and 7 Apr 2024

The link provided with each application will take you to the webpage for that application

Parish:	Beaworthy	
0049/24/FUL	Full Planning Application	
Applicant Name:	Mrs N Barnes-Hutchinson	Officer: Bryony Hanlon
Grid Reference:	(246135, 98327)	Decision Level: Member/ Officer delegated
Site Address:	The Old Railway Cottage Patchacott EX21 5AS	Decision: Refusal
Description:	Change of use of land to use for the siting of a mobile home, holiday let & lodge as holiday lets	Decision Date: 03 April 2024

West Devon Borough Council

Planning and related applications registered between 1 Apr 2024 to 7 Apr 2024

Despatched on Wednesday, 10 April 2024

**THERE IS NO STATUTORY CONSULTATION REQUIREMENT ON THE APPLICATIONS BELOW
THE INFORMATION IS BEING SENT FOR INFORMATION ONLY**

Parish:	Beaworthy	
1066/24/ARC	Approval of Details Reserved by Conditions	
Applicant Name:	Mr R Morris	Officer: Richard Nicholson
Grid Reference:	(249009, 95038)	
Site Address:	Higher View Farm Broadbury Okehampton EX20 4LG	Click here to view the application
Description:	Application for approval of details reserved by conditions 7 (Surface Water Design), 8 (Foul Water), 9 (Landscape Scheme), 10 (Stonework), 11 (Facing / Roofing Materials), 12 (Parking) & 13 (Biodiversity) of Planning Consent 1051/22/FUL	

Resolutions - All resolutions from the March meeting have been actioned.

Outstanding issues are:

- Emergency plan meeting to be arranged.
- Clerks' appraisal meeting to be confirmed.
- Nat West complaint - ongoing
- MOU

Correspondence

Received from Madworthy Chapel and St Albans Church for donation towards grass cutting and churchyard maintenance.

It has been brought to the attention of the PC that Madworthy Chapel now has a new defibrillator, please let the clerk know if the PC no longer wish to pursue one for Beaworthy?

I have received an email from a new resident asking for details on becoming a parish councillor. I have responded with information but advised currently there are no vacancies but will keep their contact details on file should a vacancy arise. I have also suggested other ways to help the PC without being a councillor and also when the meeting are should they wish to attend.

Annex B - Finance Report and Bank reconciliation and budget to 25 Mar 2024

Receipts

Total	Precept	Grant	Bank Interest	VAT Refund	Misc		
4,305.80	4,261.00	-	-	44.80	-	-	-

Payments

Total	Clerk's Salary	Grants and Donations	Admin and training	Office Costs	Insurance	Asset Maint	Election Costs	VAT
4,093.06	2,448.16	600.00	20.00	425.28	125.55	425.16	-	48.91

Bank Summary
Cashbook

		Current Acc
Balance at	01/04/23	4,746.57
Receipts	to date	4,305.80
Payments	to date	4,093.06
Balance at	25/03/24	4,959.31

Bank Reconciliation

		Current Acc
Balance per statement 25 Mar 24		4,959.31
Outstanding cheques	Chq No Amount	
Total Outstanding cheques/DD		-
		4,959.31
Difference		-

of which £2848.13 is reserves

BUDGET	FY Apr 23 to Apr 24				
Category	Sub category	Budget	Totals	To date	Under or overspend
Clerk salary			2,462.74	2,448.16	14.58
Donations			300.00	300.00	-
	Madworthy	150.00		150	
	St Albans	150.00		150	
Administration and training			250.00	20.00	230.00
	Admin expenses/mileage	50			
	Training	200		20.00	
Input Vat to be recovered				48.91	48.91
Office costs			598.00	425.28	172.72
	Printer toner/stationery	50		52.44	
	Go daddy domain renewal	25		17.97	
	Go Daddy website renewal	100		119.88	
	Village Hall Hire	218		60	
	Subscriptions DALC	100		74.99	
	Subscriptions ICO	40		35.00	
	Audit	65		65.00	-
Insurance			170.00	125.55	44.45
Grants			300.00	300.00	-
Election Costs contingency		100			
Reserve/contingency		400			
Asset Maintenance contingency			200.00	425.16	225.16
	2 noticeboards	50		53.00	
	grit bin	150		372.16	
	laptop and printer				
			4,280.74	4,093.06	187.68