

Beaworthy Parish Council

MIN0022021

Minutes of a Virtual meeting held at 1930 hours on **Thursday 18 Feb 2021** on Zoom.

Councillors present: Cllr Rendell. (Chairman), Cllr Sanders (Vice Chairman) Cllr Coleman, Cllr Wonnacott, Cllr Johnstone.

Also present: A. Braidwood (Clerk), Cllr Southcott (WDBC)

1. **Chairman's welcome.**

2. **Apologies for absence.** Cllr Balsdon

3. **Public Forum** – No members of the public spoke.

4. **Declarations of Interest in items on the agenda** – Nil

5. **Minutes of the previous meeting.** It was **RESOLVED** that the minutes of the meeting held on the **21st Jan 2021** were a true record and will be signed by the Chairman.

6. **Clerk's report** – Noted, Annex A.

7. **Councillors reports** –

7.1 **Highways update** – Cllr Sanders reported the ditch at Madworthy had been coned off for safety and work should begin in March. Black Hill had also been reported from Beaworthy Cross to Butchers Corner. Clerk was to report the road from A3079 to Patchacott is deteriorating with cracking and potholes.

7.2 **Finance Check** – Cllr Johnstone reported the inspection of bank statements and bank reconciliations, in line with the Finance Regulations, was complete and statements had been signed.

8. **Finance:**

8.1 RFO presented the Finance report and bank reconciliation to 30 Jan 21. Annex B.

9. **Dates for Parish Meeting and Annual Meeting of the Council.** It was **RESOLVED** to hold the Annual Council Meeting on 6 May remotely. It was proposed by Cllr Sanders, seconded by Cllr Johnstone and **RESOLVED** to cancel the Parish Meeting of the electors for 2021.

10. **Drop Box** – It was agreed for the clerk to set up Drop Box for councillors to use for accessing important council documents.

11. **Restoring Your Railway – Ideas Fund Round 3** – It was **RESOLVED** for the clerk to gather further information prior to considering council support

12. **West Devon Borough Councillors report/update** – Received and noted

The public were excluded at **2010 hours**. The Council **RESOLVED** to agree to continue the meeting in **confidential session**, Cllr Southcott was invited to stay for the discussion.

Actions

Clerk/BR

Clerk

Clerk

Clerk

Clerk

13. Enforcement update.

The confidential session closed at **2025 hours.**

Clerk

14. Items for the agenda for next meeting – Enforcement’s update, Grant application, highways update. Parish Plan

Clerk

15. Date of next meeting – 25 March 2021

16. Meeting closed at: 2030 hours.

Signed

Dated.....

Annex A

Clerk Update Report 18 Feb 2021

Finance

- I have spoken to Nat West who incorrectly submitted the Standing order request as annually. Unfortunately, they also incorrectly paid Feb standing order on 5th Feb instead of the last day of the month. They have now amended the next payment to 30 March and monthly thereafter. They apologised.
- Cllr Johnstone received the bank statements and bank reconciliations on 10 Feb to complete the Finance check in line with our Finance Regulations.
- The cheque for St Albans PCC has been re-written and has been passed to the PCC. They were unable to submit the original cheque.

Grants

I have not yet received the additional information from the Parish Hall regarding quotes.

Website

NTR

Clerk Salary and hours.

I am continuing to research the process of evaluating the position of clerk and RFO. I would suggest a staffing working group be established.

Highways

- DCC have responded regarding Madworthy ditch. Email was distributed to all councillors.
- I have emailed the rights of way officer and highways officer for an update on the byway issue raised in November. A positive reply has been received on signage and clearance. The work will be carried out over the next few months.

Planning

Both planning applications and comments from 21 January have been submitted.

2874/20/HHO – Planning decision received 2 Feb 2021 – Conditional approval

0400/20/FUL – This application has been withdrawn

Resolutions

All resolutions from 21 Jan 2021 meeting have been completed and nothing outstanding.

Councillor Vacancy – Beaworthy East

The statutory vacancy notice was published on 5th February and the 14 days ends on 22 Feb. I should hear from the Elections Officer on 23rd Feb when, if no election is called, the post can be advertised.

Face to face meetings

I have spoken with Beaworthy Parish Hall regarding the possibility of using the hall for meetings when they are due to resume in May. They are unable to confirm at this time if they will be open.

Annex B Finance Report and Bank reconciliation to 29 Jan 2021

Totals to Date								
Receipts								
Total	Precept	Grant	Bank Interest	VAT Refund	Misc	Column2	Column3	
3,980.02	3,610.00	100.00	-	120.02	150.00	-	-	
Payments								
Total	Clerk's Salary	Grants and Donations	Admin and training	Office Costs	Insurance	Asset Maintenance	Election Costs	VAT
2,495.20	1,606.82	300.00	56.28	281.83	152.62	-	63.22	34.43
Bank Summary Cashbook								
			Current A/C					
Balance at	31/03/20		1,700.03					
Receipts			3,980.02					
Payments			2,495.20					
Balance at			3,184.85					
Bank Reconciliation								
			Current A/C					
Balance per statement 29 Jan 2021			3,334.85					
Outstanding cheques	Chq No	Amount						
	350	150.00						
Total Outstanding cheques			(150.00)					
			3,184.85					
Difference			-					

Annex C

Parish Update February 2021

Lets get the boring but necessary bit out the way!

Covid updates and numbers etc. can be followed here: [Coronavirus dashboard and data in Devon - Coronavirus \(COVID-19\)](#)

Reporting to the police here: <https://www.police.uk/tua/tell-us-about/c19/v7/tell-us-about-a-possible-breach-of-coronavirus-covid-19-measures/>

DCC grants:

1) Covid-19 Grants of between £300 and £700 for community groups (including those operated by Town and Parish Councils).

This is to cover costs such as:

- Safe deliveries of essential goods and services to those who are vulnerable.
- Practical support for accessing online information and services.
- Measures to help people to stay connected and informed and to maintain and support mental health and wellbeing. Please note that due to the short turnaround time of these grants, DCC will not be able to consider applications for the advice service itself, only the practical means to support delivery.
- Transport-related initiatives that support safe community responses to the outbreak.

More information and an application form can be found by clicking [Coronavirus COVID-19 Fund \(devon.gov.uk\)](#)

2) DCC and Devon Community Foundation Food project funding. This offers funding to voluntary organisations that are supporting the provision of emergency food supplies. There is no maximum amount, however any funding that is awarded must be spent by 31 March 2021.

More information and an application form can be found [Community Food Programme - Devon Community Foundation \(devoncf.com\)](#)

- As drinks and food cartons are now acceptable in the recycling boxes the large banks for these are now being removed from Waitrose and the recycling centre in Okehampton (also Hatherleigh and Tavistock).

- Rural Transport consultation. <https://www.gov.uk/government/consultations/future-of-transport-rural-strategy-call-for-evidence> this closes on 16th Feb.

- The consultation for car park changes closes on the 11th Feb. Comments to parking@swdevon.gov.uk

- SWW grant

I'm delighted to let you know that we've launched The Water-Saving Community Fund.

We're looking to support local projects within the communities we serve with our new £75,000-a-year Water-Saving Community Fund. We're always looking at new and innovative ways to get our customers and communities involved in water conservation, which is why we are thrilled to set up the Water-Saving Community Fund to support projects – big and small.

From rainwater flushing public loos, drought tolerant gardens, water butts in community allotments to educational displays and lessons in schools, our Fund is all about getting our customers and communities involved in water conservation.

We all cook with it, wash with it and most importantly drink it – tap water is a vital part of our everyday lives and most people don't think too much about it. However, every year the world's population grows, in the UK we're individually using more tap water, and we're experiencing the impacts of climate change with regular extreme changes in weather conditions - now more than ever we need to take an active approach to saving this precious resource. We can't do it alone. It's a team effort.

Community groups can apply for up to £1,000 in funding while registered non-profit organisations can apply for funding up to £30,000.

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[The Water-Saving Community Fund \(southwestwater.co.uk\)](https://southwestwater.co.uk)