

# Beaworthy Parish Council

MIN0052023

Minutes of the **meeting of the Beaworthy Parish Council** held at 1930 hours on **Thursday 18<sup>th</sup> May 2023** in Beaworthy Parish Hall.

**Councillors present:** Cllr Rendell. (Chairman), Cllr Coleman, Cllr Higgins. Cllr Johnstone

**Also present:** A. Braidwood (Clerk), Cllr T Southcott (WDBC) and 2 members of the public

1. **Chairman's welcome.** Cllr Rendell welcomed attendees to the meeting.
2. **Election of Chairman.**
  - 2.1 It was proposed, seconded, and unanimously **RESOLVED** to elect Cllr Rendell as Chairman.
  - 2.2 The Chairman signed the Acceptance of Office Form witnessed by the clerk.
3. **Election of Vice Chairman.** It was proposed, seconded and unanimously **RESOLVED** to elect Cllr Sanders as Vice Chairman. Apologies for absence. Cllr Balsdon, Cllr Sanders, Cllr Wonnacott
4. **Apologies for absence.** Received and approved from Cllr Wonnacott, Cllr Sanders and Cllr Balsdon
5. **Public Forum –** A member of the public spoke for 8 minutes on the matter of staff cuts by Dartmoor Multi Academy Trust.
6. **Declarations of Interest in items on the agenda –** Nil
7. **Minutes of the previous meeting.** It was **RESOLVED** that the minutes of the meeting held on the **20<sup>th</sup> April 2023** were a true record and were signed by the Chairman.
8. **Clerk's report –** received. **Annex A**
9. **Planning.**
  - 9.1 **0593/23/FUL –** Proposed Calf Rearing Building – Development Site at SX460975, Patchacott – It was proposed and seconded and unanimously **RESOLVED** to object to with the following comments: The Parish Council are unable to comment directly on this application as the current barn is not in the location applied for and not built in line with the planning approval. (3288/20/FUL, stating 'The development hereby approved shall in all respects accord strictly with drawing number(s) 2020.046.01A and 02A received by the Local Planning Authority on 14/10/2020). Reason: To ensure that the proposed development is carried out in accordance with the drawings forming part of the application to which this approval relates". If the original building had been built in the correct place there would be no room for this extension.
10. **Nomination of representatives. It was RESOLVED to nominate the following roles** (to investigate, research and report to full council) for the following roles:
  - 10.1 Highways – Cllr Johnstone
  - 10.2 Parish Hall – Cllr Wonnacott
  - 10.3 Crime commissioners – Cllr Coleman
  - 10.4 Northern Links – Cllr Sanders
11. **Meetings –** It was **RESOLVED** to continue to hold meetings on the 3<sup>rd</sup> Thursday of each month at 1930 hours in the Parish Hall.
12. **Councillor Reports including WDBC report:** Received
13. **Finance:**
  - 13.1 The RFO presented the **Finance Report and** bank reconciliation **28 April 2023 (Annex B)**
  - 13.2 The RFO presented the Annual Governance and Accountability Return including the internal auditors report. It was proposed, seconded and unanimously **RESOLVED** to approve the Annual Governance and Accountability Return, as follows:

**Section 1 the Annual Governance Statement**, signed by the Chairman and Clerk  
**Section 2 Accounting Statements**, signed by the RFO and Chairman  
**Exemption Certificate**, signed by the RFO and Chairman  
**The notice of public rights was set for 13 June to 22<sup>nd</sup> July**

13.3 It was proposed, seconded and unanimously **RESOLVED** to approve the payments as follows:

Insurance 2023 (3 year LTA)	£125.55
Fee for Internal Audit May 2023	£65.00

Payments to Madworthy Chapel and to St Albans Church, donation for grass cutting 2023, were deferred and would be considered upon receipt of written application to the clerk.

The Council **RESOLVED** to continue the meeting in **confidential session at 2023 hours**. Cllr Southcott was invited to stay for the discussion. Remaining members of public departed.

**14. Enforcement** –updates were received.

The confidential session closed at **2100** hours.

**15. Items for the agenda for next meeting**

**16. Date of next meeting** – 15 June 2023

**17. Meeting closed at:** 2105 hours.

## **Annex A**

### **Clerk Report May 2023**

#### **Finance**

The fees for the uncontested election will be received from WDBC but it may take a while to confirm what these are.

**Appraisal** – forms are still outstanding – please can Councillors send these on to Cllr Sanders as soon as possible. Thank you

#### **Planning**

- We are still waiting for the final Memorandum of understanding which will agreed to sign up to.

#### **Resolutions**

All resolutions from the April meeting have been actioned.

Outstanding issues are:

- Emergency plan meeting to be arranged
- Clerks appraisal meeting to be confirmed –
- Nat West complaint - ongoing
- MOU
- BT Kiosk restoration. BT have cleaned up the site and we are now waiting for a response from the Field Officer to see if it can be painted. - ongoing

#### **Correspondence**

- Grit bin – all arranged, just waiting for it to be delivered then we will be invoiced.
- All elected councillors will need to sign the Declaration of Acceptance of Office prior to the Annual Meeting of the Council
- New Register of Interests Forms must also be completed, and the clerk will need to input all the details into the new WDBC website.

## Annex B - Finance Report and Bank reconciliation to 28 Apr 2023

<b>Receipts</b>								
Total	Precept	Grant	Bank Interest	VAT Refund	Misc			
2,175.30	2,130.50	-	-	44.80	-	-	-	-
<b>Payments</b>								
Total	Clerk's Salary	Grants and Donations	Admin and training	Office Costs	Insurance	Asset Maint	Election Costs	VAT
85.84	-	-	-	74.99	-	-	-	10.85
<b>Bank Summary</b>			Current Acc					
<b>Cashbook</b>								
Balance at	01/04/23		4,746.57					
Receipts	to date		2,175.30					
Payments	to date		85.84					
Balance at	<b>28/04/23</b>		<b>6,836.03</b>					
<b>Bank Reconciliation</b>			Current Acc					
Balance per statement <b>28 Apr 23</b>			<b>6,921.87</b>					
<b>Outstanding cheques</b>		Chq No	Amount					
Total Outstanding cheques		280	85.84	(85.84)				
				<b>6,836.03</b>				
Difference				-				

### Notes:

Clerk Salary of £205.23 has been paid by SO on 30 April and will show on the May statement.

Cheque 280 is the DALC membership subscription.

Reserves make up £3023.29 of the balance.