

Beaworthy Parish Council

MIN0072021

Minutes of the **meeting of the Beaworthy Parish Council** held at 1930 hours on **Thursday 19th August 2021** in Beaworthy Parish Hall.

Councillors present: Cllr Rendell. (Chairman), Cllr Balsdon, Cllr Wonnacott, Cllr Johnstone and Cllr Higgins

Also present: A. Braidwood (Clerk), Cllr Southcott (WDBC)

1. **Chairman's welcome.**
2. **Apologies for absence.** Received from Cllr Sanders, Cllr Coleman and approved.
3. **Public Forum** – No members of the public spoke.
4. **Declarations of Interest in items on the agenda** – Nil
5. **Minutes of the previous meeting.** It was **RESOLVED** that the minutes of the meeting held on the **22nd July 21** were a true record and were signed by the Chairman.
6. **Clerk's report** – Noted, Annex A.
7. **Planning** – No planning applications had been received.
8. **Policy review** – The current Health and Safety Policy was reviewed and it was **RESOLVED** no changes were necessary.
9. **Councillor reports** –
 - 9.1 Highways update – The clerk reported that DCC Neighbourhood Highways Officer did not think a site meeting was necessary to discuss the issues at Madworthy and other areas of concern. It was **RESOLVED** to pursue a site meeting rather than try to resolve the issues via email. Clerk to contact highways again. The potholes and subsidence within the parish would be reported again via the website.
 - 9.2 Crime commissioners Report – Cllr Coleman – NTR
 - 9.3 Parish Hall Report – NTR
 - 9.4 Northern Links – Cllr Sanders - NTR
10. **West Devon Borough Councillors update** – Received and noted. Annex B
11. **Finance:**
 - 11.1 RFO presented the Finance report and bank reconciliation to 30th July 21. Annex C.
 - 11.2 It was unanimously **RESOLVED** to approve the following payment:

- Replacement laptop for clerk use up to maximum of	£300.00
- Website annual domain renewal	£16.99
12. **Emergency Plan** – It was **RESOLVED** to arrange a meeting with Community projects advisor, Parish Hall committee and Parish Council representatives to discuss the possible adoption of a Parish emergency Plan. Cllr Rendell and Cllr Higgins to attend on behalf of PC.

The Council **RESOLVED** to agree to continue the meeting in **confidential session**. The public were excluded at **2001 hours**. Cllr Southcott was invited to stay for the discussion.
13. **Enforcement** - updates were received – Clerk to update spreadsheet and distribute to Councillors.

The confidential session closed at **2012 hours**.
14. **Items for the agenda for next meeting** – Nil
15. **Date of next meeting** – 16th Sept 2021
16. **Meeting closed at:** 2015 hours.

Annex A - Clerk Report for 22 July 2021

Resolutions

- No new applications have been received since the last meeting.
- PC response and comments for 1422/21/FUL were submitted and acknowledged

Planning

No submissions outstanding

Consultations

There are several consultations currently available from WDBC.

- Please see ward member update for details and links

Correspondence

- We are now booked in the Parish Hall for the 3rd Thursday of each month.
- The PC received a card of thanks from Madworthy Chapel for the donation towards ground maintenance.
- I received a response from the Highways Liaison Officer at DCC who reported the work, as they see it, at Madworthy ditch is complete.

Finance

- Email received to advise the data protection fee (£35) direct debit will be taken on 30 Sept.

Annex B - WDBC Parish Update August 2021

Waste and recycling service

There is an ongoing situation with waste collection due to operate staff having to self-isolate or off sick due to COVID 19 along with a shortage of agency staff and HGV drivers to cover the shortages. The best way to keep yourselves and the other residents in the parish's informed is to regularly visit the west Devon website or updates.

Police and Crime Plan

On the 5/8/21 Alison Hernandez launched a survey as regards her second Police and Crime Plan. Full details including a link to the survey can be found here –

[Safe, resilient and connected communities – Alison Hernandez launches survey into Police and Crime Plan . Devon & Cornwall Police & Crime Commissioner \(devonandcornwall-pcc.gov.uk\)](https://www.devonandcornwall-pcc.gov.uk)

Please give five minutes of your time to take part in the survey, and please encourage others to do the same.

West Devon Borough Council News

There are number of consultations currently running

Please go to <https://www.westdevon.gov.uk/article/8154/We-re-Listening-Influence-Decisions-for-West-Devon-Now>

The following are just the top three.

Please find some time to participate as much as possible and promote in your parishes.

Plan for West Devon - Consultation Starts

West Devon Borough Council has begun developing a 20 year vision for the Borough and now they would like to know what you think.

Be Part of The Plan For West Devon

West Devon Borough Council is taking the first steps towards developing a new long-term strategic plan to help our communities to thrive

Community Led Electric Car and Bike Club - Survey Launched

Local residents, businesses and community organisations are being asked for their views on establishing a community-led electric car and bike club for West Devon via a short online survey.

Mayor of West Devon's Charity Golf Day

CHARITY GOLF DAY
HERE AT OKEHAMPTON GOLF CLUB
FRIDAY 24 SEPTEMBER 2021
RAISING MONEY FOR:
FCN THE FARMING COMMUNITY NETWORK
Here for you
FOUR-BALL, BETTER BALL
£140 PER TEAM

- GREAT PRIZES TO BE WON
- RAFFLE
- BACON ROLL AND HOT DRINK INCLUDED
- A FUN DAY OUT FOR A GREAT CAUSE
- WEATHER (OF SOME SOME SORT) GUARANTEED!

For an entry form email:
westdevonmayor@gmail.com

Annex C - Finance Report and Bank reconciliation to 30 Jul 2021

Totals to Date								
Receipts								
Total	Precept	Grant	Bank Interest	VAT Refund	Misc	Column2	Column3	
2,103.43	2,066.00	-	-	37.43	-	-	-	
Payments								
Total	Clerk's Salary	Grants and Donations	Admin and training	Office Costs	Insurance	Asset Maintenance	Election Costs	VAT
1,178.07	642.72	300.00	-	73.00	156.12	-	-	6.23
Bank Summary Cashbook								
			Current A/C					
Balance at	01/04/21		2,545.49					
Receipts	To present		2,103.43					
Payments	To present		1,178.07					
Balance at	30/07/21		3,470.85					
Bank Reconciliation								
			Current A/C					
Balance per statement 30 Jul 2021			3,494.85					
Outstanding cheques	Cheque No	Amount						
	355	12.00						
	356	12.00						
Total Outstanding cheques			(24.00)					
			3,470.85					
Difference			-					

Current payments update

Totals		1,178.07		1,178.07	642.72	300.00	-	73.00	156.12	-	-	6.23
Date	To Whom received	Particulars of Payment	Chq No	Total	Clerk's Salary	Grants and Donations	Admin and training	Office Costs	Insurance	Asset Maint	Election Costs	VAT
16/04/21	DALC	Membership 2021-22 Inv 001	324	55.23				49.00				6.23
30/04/21	A Braidwood	Clerk Salary April 2021	SO	160.68	160.68							
24/06/21	Community First Trading Ltd	Insurance Renewal - Inv 002	325	156.12					156.12			
24/06/21	Beaworthy PCC	Donation to grass cutting	353	150.00		150.00						
24/06/21	Madworthy Chapel	Donation to grass cutting	354	150.00		150.00						
30/05/21	A Braidwood	Clerk Salary May 2021	SO	160.68	160.68							
30/06/21	A Braidwood	Clerk Salary Jun 2021	SO	160.68	160.68							
01/07/21	Beaworthy Parish Hall	1 hour rent for June meeting Inv 003	355	12.00				12.00				
22/07/21	Beaworthy Parish Hall	1 hour rent for July meeting Inv 004	356	12.00				12.00				
30/07/21	A Braidwood	Clerk Salary July 2021	SO	160.68	160.68							

Budget update

Y/E 31 March 2022

			Budget	To Date
Category	Sub category			
Clerk salary			1,977.00	642.72
Churchyard Maintenance			300.00	300.00
	Madworthy	150.00		
	St Albans	150.00		
Administration			300.00	
	Admin expenses/mileage	100		
	Training	200		
Input Vat to be recovered				6.23
Office costs			560.00	73.00
	Printer toner/stationery	50		
	Website	100		
	Village Hall Hire	250		24
	Subscriptions DALC	70		49.00
	Subscriptions ICO	40		
	SLCC membership	50		
Insurance			170.00	156.12
Grants			300.00	
Election Costs contingency			100.00	100.00
Reserve/contingency			400.00	400.00
Maintenance of assets contingency			200.00	200.00
	2 noticeboards	50		
	laptop and printer	150		
			4,307.00	1,178.07