

Minutes of the **meeting of the Beaworthy Parish Council** held at 1930 hours on **Thursday 19th Oct 2023** in Beaworthy Parish Hall.

Councillors present: Cllr Rendell (Chairman), Cllr Coleman, Cllr Wonnacott, Cllr Balsdon, Cllr Johnstone

Also present: A. Braidwood (Clerk), Cllr Southcott (WDBC) one member of public

1. **Chairman's welcome.** Cllr Rendell welcomed attendees to the meeting.
2. **Apologies for absence.** Cllr Sanders, Cllr Higgins.
3. **Public Forum** – No members of the public spoke.
4. **Declarations of Interest in items on the agenda** – Nil
5. **Minutes of the previous meeting.** It was unanimously **RESOLVED** that the minutes of the meeting held on the **28th Sept 2023** were a true record and were signed by the Chairman.
6. **Clerk's report** – received. **Annex A**
7. **Planning.** To review and respond to the following applications received on WDBC planning portal.
 - 7.1 **2166/23/FUL** - It was **RESOLVED** to **object** to the application with the following comments: This proposal does not utilise the existing building/structure which would reduce the carbon footprint as the new location for the build is a greenfield site.
 - 7.2 **3084/23/CLE** – it was **RESOLVED** to **object** to the application with the following comments. The current owners let out the property as a commercial enterprise. The information submitted regarding the council tax does not prove a separate council tax was paid on the property named Higgledy Piggledy Cottage
8. **Councillor reports:**
 - 8.1 Highways update – Received, it was advised the ditch at the railway bridge continues to be monitored with debris removed to avoid issues.
 - 8.2 Parish Hall Report – Received
 - 8.3 Crime commissioners Report – NTR
 - 8.4 Northern Links - NTR
9. **WDBC Report** – Received
10. **Policies for review** – The Communications Policy and the Accessible Documents Policy were reviewed, and it was **RESOLVED** to accept the amendments to contact details. Both are to be reviewed in 2 years unless new legislation requires changes.
11. **Finance:**
 - 11.1 The RFO presented the Finance Report and bank reconciliation **29 Sept 2023 (Annex B)**
 - 11.2 It was proposed and unanimously **RESOLVED** to approve the payments as follows:

Reimburse Clerk for payment of Go Daddy Domain renewal	£ 119.88 + £23.98 VAT
Nick Hayes for new plaque and steel backboard for the noticeboard	£ 53.00
- The Council **RESOLVED** to continue in **confidential session at 2027 hours**. Cllr Southcott was invited to stay. The member of the public left the meeting.
12. **Enforcement** –updates were received.

The confidential session closed at **2030** hours; The member of the public returned to the meeting.
13. **Items for the agenda for next meeting** –
14. **Date of next meeting** – 16th November 2023
15. **Meeting closed at:** 2057 hours.

Annex A - Clerk Report - Oct 23

Finance:

- **Grant** – I have still not received any requests for the grant, which is still available, I have updated the website with information and created a popup when anyone visits the site. Please let people know and where to go for info on the website.
- I have emailed the village hall treasurer regarding the available grant with details and link to the application form and policy – awaiting response.

We have received the uncontested election recharge costs which will be £75.33 but we will not receive the invoice until the new FY in 2024. This will come out of our election costs reserves.

Appraisal:

Forms are still outstanding – please can Councillors send these on to Cllr Sanders as soon as possible. Thank you

Planning

- We are still waiting for the final Memorandum of understanding which will agreed to sign up to.

Planning decisions received this month:

West Devon Borough Council
Planning Decisions between 23-Sep-23 to 29-Sep-23

[Please click on the application number to go view application details and documents on website](#)

Town/Parish: Beaworthy

APPLICATION NUMBER :	2570/23/CLP	Beaworthy
LOCATION :	Old Rectory Patchacott EX21 5AS	
APPLICANT NAME :	Mr Mike Darling	
APPLICATION TYPE :	Certificate of Lawfulness Proposed Use	
GRID REFERENCE :	(246368, 98184)	
PROPOSAL :	Certificate of Lawfulness for proposed siting of a caravan to completethe restoration of a grade II listed building	
CASE OFFICER :	Graham Smith	
DECISION DATE :	28-September-2023	
DECISION:	Cert of Lawfulness (Proposed) Certified	

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Resolutions - All resolutions from the Sept meeting have been actioned.

Outstanding issues are:

- Emergency plan meeting to be arranged.
- Clerks' appraisal meeting to be confirmed.
- Nat West complaint - ongoing
- MOU

Correspondence

- Grit bin - still awaiting invoice from DCC
- I have spoken to the new Parish Hall treasurer and hall bookings etc have been confirmed
- The new noticeboard in Beaworthy looks great. The plaque is on and just waiting for the steel backboard.
- Please see the public space protection order survey I emailed out – it has a link to the survey if you want to complete it.
- Another survey/consultation on Council Tax Reduction Scheme
<http://counciltaxreductionwestdevon.commonplace.is/>

Annex B - Finance Report and Bank reconciliation to 29 Sep 2023

Receipts								
Total	Precept	Grant	Bank Interest	VAT Refund	Misc			
4,305.80	4,261.00	-	-	44.80	-	-	-	-
Payments								
Total	Clerk's Salary	Grants and Donations	Admin and training	Office Costs	Insurance	Asset Maint	Election Costs	VAT
2,124.12	1,231.38	300.00	-	365.28	125.55	53.00	-	48.91
Bank Summary Cashbook			Current Acc					
Balance at	01/04/23		4,746.57					
Receipts	to date		4,305.80					
Payments	to date		2,124.12					
Balance at	29/09/23		6,928.25					
Bank Reconciliation			Current Acc					
Balance per statement 29 Sep 23			7,414.83					
Outstanding cheques	Chq No	Amount						
Total Outstanding cheques/DD								
	285	62.93						
	366	21.56						
	368	53.00						
	367	143.86						
	S0	205.23						
			(486.58)					
			6,928.25					
Difference			-					