

Minutes of the Annual Meeting of **Beaworthy Parish Council** held at 1930 hours on **Thursday 20<sup>th</sup> June 2024** in Beaworthy Parish Hall.

**Councillors present:** Cllr Rendell (Chairman), Cllr Coleman, Cllr Johnstone.

**Also present:** A. Braidwood (Clerk). Cllr T Southcott (WDBC) Cllr C Mott (WDBC)

1. **Chairman's welcome.** Cllr Rendell welcomed attendees to the meeting.
  2. **Apologies for absence.** Cllr Higgins, Cllr Balsdon, Cllr Wonnacott, Cllr Sanders
  3. **Public Forum** – No one spoke
  4. **Declarations of Interest in items on the agenda – Nil**
  5. **Minutes of the previous meeting.** It was unanimously **RESOLVED** that the minutes of the meeting held on the **16<sup>th</sup> May 2024** were a true record and were signed by the Chairman.
  6. **Clerk's report** – received. **Annex A**
  7. **Planning. Nil**
  8. **Councillors Reports – reports on meetings attended and matters brought to the attention of councillors.**
    - 8.1 Highways – received
    - 8.2 Parish Hall – NTR
    - 8.3 Crime commissioners – NTR
    - 8.4 Northern Links – NTR
  9. **West Devon borough Council Update:** Received
  10. **Finance:**
    - 10.1 The RFO presented the **Finance Report** and bank reconciliation to **31 May 24 (Annex B)**
    - 10.2 It was unanimously **RESOLVED** to approve the following payments:

Beaworthy Village Hall Committee – Hall usage Oct 23 – Mar 24	<b>£72.00</b>
Printer paper for clerk use	<b>£18.83 + £3.77 VAT</b>
  11. **Enforcement** – Updates received.
- The confidential session closed at **2001** hours
12. **Items for the agenda for next meeting**
  13. **Date of next meeting** – 18<sup>th</sup> July 2024
  14. **Meeting closed at:** 2008 hours.

## **Annex A - Clerk Report - Jun 2024**

### **Finance:**

All the audit documents required to be published are on the website and the publication of public rights to view the accounts has also been published on the noticeboards.

### **Appraisal:**

Forms are still outstanding – please can Councillors send these on to Cllr Sanders as soon as possible. Thank you.

### **Planning**

No planning applications have been received and no decisions made for Beaworthy since our last meeting.

**Resolutions** - All resolutions from the May meeting have been actioned.

Outstanding issues are:

- Emergency plan meeting to be arranged.
- Clerks' appraisal meeting to be confirmed.
- Nat West complaint – partially completed some issues still outstanding
- MOU

### **Correspondence**

All correspondence has been forwarded if relevant.

## Annex B - Finance Report and Bank reconciliation and budget update to 31 May 2024

### Receipts

Total	Precept	Grant	Bank Interest	VAT Refund	Misc		
2,733.41	2,434.50	-	-	48.91	250.00	-	-

### Payments

Total	Clerk's Salary	Grants and Donations	Admin and training	Office Costs	Insurance	Asset Maint	Election Costs	VAT
1,123.80	667.68	-	-	165.01	125.55	-	-	15.56

### Bank Summary

#### Cashbook

		Current Acc
Balance at	01/04/24	4,959.31
Receipts	to date	2,733.41
Payments	to date	1,123.80
Balance at	<b>31/05/24</b>	<b>6,568.92</b>

#### Bank Reconciliation

Balance per statement **31 May 24** **6,759.47**

Outstanding cheques	Chq No	Amount	
Total Outstanding cheques/DD	375	65.00	
	376	125.55	
			<b>(190.55)</b>
			<b>6,568.92</b>

Difference -

### Reserves

2024/25

#### Asset Replacement

Balance brought Forward	309.67
Addition this year	200.00
Balance to be carried forward	<b>509.67</b>

#### Contingency/general reserves

Balance brought Forward	1,701.68
includes bank compensation Addition/Reduction this year	290.00
Balance to be carried forward	<b>1,991.68</b>

#### Election contingency

Balance brought Forward	836.78
Addition/Reduction this year	100.00
Balance to be carried forward	<b>936.78</b>

#### Summary

Balance brought Forward	2,848.13
Addition this year	590.00
reductions this year	
Balance to be carried forward	<b>3,438.13</b>