

Minutes of the meeting of the Beaworthy Parish Council held at 1930 hours on Thursday 20th Oct 2022 in Beaworthy Parish Hall.

Councillors present: Cllr Rendell. (Chairman), Cllr Wonnacott, Cllr Balsdon, Cllr Johnstone,

Also present: A. Braidwood (Clerk), Cllr T Southcott (WDBC)

1. **Chairman's welcome.**
2. **Apologies for absence.** Cllr Coleman, Cllr Sanders
3. **Public Forum** – No members of the public spoke.
4. **Declarations of Interest in items on the agenda** – Nil
5. **Minutes of the previous meeting.** It was **RESOLVED** that the minutes of the meeting held on the **29th Sept** were a true record and were signed by the Chairman.
6. **Clerk's report** – received. Annex A
7. **Planning** – To review and respond to applications received on WDBC planning portal
 - 7.1 **2874/22/OPA** - Proposal: Outline application with all matters reserved for construction of agricultural workers supervisory dwelling – Land at SX 460 975- Patchacott Opposite Beaworthy Junction on A3079 – Deadline 17 Nov 22.
It was proposed, seconded, and **RESOLVED** to object to the application with the following comments: There seems to be no real agricultural justification for a dwelling as this is not a milking herd therefore the Council can not see a reason for 24 hour supervision. Both applicants are also already in employment. Neither is the shed, currently by the plot, suitable to support the amount of cattle mentioned in the application. There is not enough information on the building and infrastructure, and it is another residential development in the open countryside in an unsustainable area with no amenities therefore more use of a car.
 - 7.2 **1051/22/FUL** Proposal: READVERTISEMENT (Revised Plans) Provision of a permanent rural workers dwelling **Higher View Farm Broadbury EX20 4LG** – Deadline 8 Nov 22
It was proposed, seconded, and **RESOLVED** to object with the following comments: There appears insufficient justification for the dwelling, based on the agricultural business and requirements for the agricultural assessment as a sustainable business.
 - 7.3 3555/22/PHH – Proposal: Application to determine if prior approval is required to remove and rebuild existing rear extension measuring 4.40m x4.23m high. Middle Beamsworthy Farm. It was resolved to defer a decision until the next meeting on 17th November.
8. **Review of Communications Policy and Accessible Documents Policy** – It was unanimously **RESOLVED** that no changes were required to the current policies.
9. **Councillor reports** –
 - 9.1 Highways update – Received.
 - 9.2 Parish Hall Report – Received
 - 9.3 Crime commissioners Report – NTR
 - 9.4 Northern Links - NTR
10. **West Devon Borough Councillors update** – Received. Cllr Southcott departed the meeting at 2100 hours
11. **Finance:**
 - 11.1 RFO presented the finance report, bank reconciliation and quarterly budget update to **30 Sept 2022 – Annex B**
 - 11.2 The draft budget was discussed, and suggestions made. Clerk to draft Version 2 for next meeting.

11.3 It was unanimously **RESOLVED** to approve the following payments

Go Daddy website renewal 22/23

£95.88 plus VAT at £19.18

Purchase of 2nd Class stamps for housing survey to a max of

£70.00

12. Enforcement –updates were received.

13. Items for the agenda for next meeting. Budget V2, Staff appraisal, 2023 meeting schedule

14. Date of next meeting – 17 November 2022

15. Meeting closed at: 2126 hours.

Annex A – Clerk Report October 2022

Finance

We are waiting for the invoice from the Village Hall for the Jubilee for the PC contribution and the cheque can then be issued

Please have a close look at the Draft budget for this meeting with a view to a decision in November

Planning

- We are still waiting for the final Memorandum of understanding which will agreed to sign up to.
- There are 3 current planning applications available on the WDBC Planning portat since our last meeting
2874/4/22/OPA (as neighbouring parish)
1051/22/FUL
3555/22/PHH
Plus one for information 3271/22/PDM

Resolutions

All resolutions from the Sept meeting have been actioned.

Outstanding issues are:

- Emergency plan meeting to be arranged
- Clerks appraisal meeting to be confirmed – please complete the appraisal form when received and return to Cllr Sanders
- Nat West complaint
- MOU
- BT Kiosk restoration. BT have cleaned up the site and we are now waiting for a response from the Field Officer to see if it can be painted.

Correspondence

All current correspondence has been disseminated via email

Annex B Finance Report to 30 Sept 2022

Receipts								
Total	Precept	Grant	Bank Interest	VAT Refund	Misc	Column 2	Column 3	
4,337.26	4,261.00	-	-	76.26	-	-	-	
Payments								
Total	Clerk's Salary	Grants and Donations	Admin and training	Office Costs	Insurance	Asset Maint	Election Costs	VAT
1,619.25	991.14	300.00	-	152.37	156.12	-	-	19.62
Bank Summary Cashbook			Current Acc					
Balance at	01/04/22		3,613.76					
Receipts	to date		4,337.26					
Payments	to date		1,619.25					
Balance at	30/09/22		6,331.77					
Bank Reconciliation			Current Acc					
Balance per statement 30 Sep 2022			6,352.31					
Outstanding cheques		Chq No	Amount					
	273	20.54						
Total Outstanding cheques			(20.54)					
			6,331.77					
Difference			-					

Notes:

Second precept receipt was received into the account on 16th Sept for £2130.50

Current balance of £6331.77 includes Reserves (currently at £2523.29)

Actual balance less reserves - £3808.48

Estimated remaining expenditure from budget - £1241.75 (reserves already allocated)

Estimated end of year balance (less reserves) - £2566.73

This balance is categorized as our operating reserve – (separate from the emergency contingency reserve) and should be equal to our precept to allow for one year operations should no precept be received, therefore as this is currently low, any underspend in either reserves category will be transferred to this. For example, the elections reserve after May 2023 elections if not all used.

Quarterly Budget Update

BUDGET	FY Apr 22 to Apr 23				
		Budget	Totals	To date	Under or over spend
Category	Sub category				
Clerk salary			2,026.00	991.14	
Donations			300.00	300.00	-
	Madworthy	150.00		150.00	
	St Albans	150.00		150.00	
Administration and training			250.00		
	Admin expenses/mileage	50			
	Training	200			
Input Vat to be recovered				19.62	
Office costs			515.00	152.37	
	Printer toner/stationery	50		45.25	4.75
	Go daddy domain renewal	20		17.12	
	Go Daddy website renewal	85			
	Village Hall Hire	250			
	Subscriptions DALC	70		55.00	15.00
	Subscriptions ICO	40		35.00	5.00
	bank charges				
Insurance			170.00	156.12	13.88
Grants			300.00		
Election Costs contingency			100.00	100.00	
Reserve/contingency			400.00	400.00	
Asset Maintenance contingency			200.00	200.00	
	2 noticeboards	50			
	laptop and printer	150			
			4,261.00	2,319.25	38.63