

Minutes of the **meeting of the Beaworthy Parish Council** held at 1930 hours on **Thursday 21st March 2024** in Beaworthy Parish Hall.

Councillors present: Cllr Rendell (Chairman), Cllr Coleman, Cllr Johnstone, Cllr Balsdon. Cllr Wonnacott

Also present: A. Braidwood (Clerk), Cllr Southcott (WDBC)

1. **Chairman's welcome.** Cllr Rendell welcomed attendees to the meeting.
2. **Apologies for absence.** Cllr Higgins, Cllr Sanders, Cllr Mott (WDBC)
3. **Public Forum –** No one spoke
4. **Declarations of Interest in items on the agenda –** Nil
5. **Minutes of the previous meeting.** It was unanimously **RESOLVED** that the minutes of the meeting held on the **15th Feb 2024** were a true record and were signed by the Chairman.
6. **Clerk's report –** received. **Annex A**
7. **Planning. Nil**
8. **Councillor reports:**
 - 8.1 Highways update – Received. It was noted the road closure by Halwill railway bridge was for emergency work therefore the PC was not notified.
 - 8.2 Parish Hall Report – Received.
 - 8.3 Crime commissioners Report – NTR
9. **WDBC Report –** Received
10. **Membership of CPRE –** It was agreed to delay a decision until the next meeting to allow councillors time to research the benefits of membership.
11. **Finance:**
 - 11.1 The RFO presented the **Finance Report and** bank reconciliation to **29 Feb 24 (Annex B)**
12. **Enforcement –**NTR
13. **Items for the agenda for next meeting –** CPRE membership, year-end accounts, apologies from Cllr Wonnacott.
14. **Date of next meeting –** 18th April 2024
15. **Meeting closed at:** 2045 hours.

Annex A - Clerk Report - Mar 2024

Finance:

The audit is due to be completed after the end of the FY 31 March. Our accounts will need to be approved at the next meeting and I will send out the draft as soon as possible.

Appraisal:

Forms are still outstanding – please can Councillors send these on to Cllr Sanders as soon as possible. Thank you.

Planning

Planning decisions received this month: None

Resolutions - All resolutions from the Feb meeting have been actioned.

Outstanding issues are:

- Emergency plan meeting to be arranged.
- Clerks' appraisal meeting to be confirmed.
- Nat West complaint - ongoing
- MOU

Correspondence

DCC highways liaison officer provided this link for information

<https://www.devon.gov.uk/roads-and-transport/maintaining-roads/safety/highways-insurance-claims/>

Annex B - Finance Report and Bank reconciliation to 29 Feb 2024

Receipts								
Total	Precept	Grant	Bank Interest	VAT Refund	Misc			
4,305.80	4,261.00	-	-	44.80	-	-	-	-
Payments								
Total	Clerk's Salary	Grants and Donations	Admin and training	Office Costs	Insurance	Asset Maint	Election Costs	VAT
4,073.06	2,448.16	600.00	-	425.28	125.55	425.16	-	48.91
Bank Summary Cashbook			Current Acc					
Balance at	01/04/23		4,746.57					
Receipts	to date		4,305.80					
Payments	to date		4,073.06					
Balance at	29/02/24		4,979.31					
Bank Reconciliation			Current Acc					
Balance per statement 29 Feb 24			4,979.31					
Outstanding cheques	Chq No	Amount						
Total Outstanding cheques/DD								
			-					
			4,979.31					
Difference			-					
of which £2848.13 is reserves								